

Community Services and Housing Department Housing and Residential Services

## **ERO Referral - Housing and Residential Services**

\*Attach most recent copy of signed consent form

Site/Project:						
Lease Holder(s)		Name		Age/Date of Birth	Relationship	
Tenant 1						
Tenant 2						
Tenant 3						
Dependant 1						
Dependant 2						
Dependant 3						
Address						
Address:						
Date moved into site:						
Date moved into site.						
Application(s) fo	r Subsidy	Date		Verification Subr	nitted	
Application for RGI						
Approved for RGI						
Annual Review						
Annual Review						
Annual Rev	iew					
Approximate Financial Loss – RGI owing: (Market rent less RGI paid per month)			Time period involved:			
Reason for referral undeclared income other — (please explain)						
y undeclared family composition						
undeclared assets						
Details: (Please explain why this file requires review. Include observations, facts, information received.)						

Details: (continued)		(Continue on back,
Referred by (name):	☐ Property Manager	☐ Housing Provider
Date:		
Approved by (name):	☐ Manager	☐ Program Co-ordinator