

## Photocopy Request

Certified ☐ Yes ☐ No

☐ Information ☐ Probation Order ☐ Other: \_\_\_\_\_

Request Date: \_\_\_\_\_

Defendant's LAST name: \_\_\_\_\_

Defendant's FIRST name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Year \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_ Driver's Licence No. \_\_\_\_\_

Charges: \_\_\_\_\_

Court Location: Case/Offence/File No.: \_\_\_\_\_

Next Court Date: Year \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_

Conviction Date: Year \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_

Paid Date: Year \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_

Requested by: ☐ Lawyer/Agent ☐ Police ☐ Defendant ☐ Other: \_\_\_\_\_

Name	Telephone No.	Business No.	
Street Address	City	Province	Postal Code

Copies required by: \_\_\_\_\_ Signature: \_\_\_\_\_

☐ Mailed – upon receipt of payment ☐ Pick Up

You will be contacted by telephone when your copies are ready.

Photocopy fee \$2.00 per page; Certified copy \$3.50 per page.

Pursuant to the Administration of Justice Act, Ontario Regulation 16/00

York Region Court Services  
17150 Yonge Street, 2<sup>nd</sup> Floor  
Newmarket, ON L3Y 8V3  
[www.york.ca/courts](http://www.york.ca/courts)