

**AGENDA**  
**HOUSING YORK INC.**  
**BOARD OF DIRECTORS MEETING**

Committee Room 'A'  
Administrative Centre  
17250 Yonge Street  
Newmarket, Ontario.

December 5, 2007

Immediately following the  
Community Services and Housing Committee meeting

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**1. DISCLOSURE OF INTEREST**

**2. APPROVAL OF PREVIOUS MINUTES – November 7, 2007**

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**3. PRESENTATION**

Sylvia Patterson, Director of Housing Services, regarding Housing York Inc.  
2008 Operating Budget  
(Please refer to Agenda Item No. 5)

**4. COMMUNICATION**

None

**REPORTS OF THE GENERAL MANAGER**

**5. Housing York Inc.  
2008 Business Plan and Budget**

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November 28, 2007, recommending that:

1. The 2008 Business Plan and Budget for Housing York Inc. be approved.
2. The 2008 Business Plan and Budget be presented to the shareholder for its receipt.

**6. Housing York Inc. 21**  
**Energy Management Retrofit Program**

November 21, 2007, recommending that:

1. Staff be authorized to undertake energy management retrofits on 25 Housing York Inc. buildings over a five-year period starting in 2008, at up to a cost of \$3.5 million.
2. York Region be requested to establish a loan facilitating from the Region's General Capital Reserve to complete these retrofit costs, net of any incentive funding received to undertake the works.

**REPORT OF THE GENERAL MANAGER AND TREASURER**

**7. Housing York Inc. 27**  
**Write-Off Former Tenant Bad Debts**

November 21, 2007, recommending that:

1. The Board of Directors approve the write-off of nine former tenant accounts totalling \$45,366.14.
2. The Board of Directors approve a policy revision to the Collection of Tenant Accounts Policy to engage a collection agency when internal collection efforts have been exhausted, a change from engagement only after the debt has been written-off.
3. The Board of Directors approve a policy revision to the Collection of Tenant Rent Policy to authorize the General Manager to write-off debt up to \$6,000, a change from the current \$3,000 limit, and report annually on all write-off activity for the year.

## REPORT OF THE GENERAL MANAGER

### 8. Housing York Inc. Mortgage Renewal Hadley Grange

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November 16, 2007, recommending that:

1. The Board approve a resolution for the Ministry of Municipal Affairs and Housing to launch the mortgage renewal for Hadley Grange located at 16105 Yonge Street in the Town of Aurora.
2. The Board authorize the Corporation's Chair and Secretary to execute all subsequent documents necessary to complete the transaction in accordance with the Corporation's signing authorities, subject to the prior review of the Solicitor and the Treasurer, as applicable.

## OTHER BUSINESS

## ADJOURNMENT