

# **THE REGIONAL MUNICIPALITY OF YORK**

## **SCHEDULE OF FEES AND CHARGES**

**Revised 2008 Fees**

Service	By-Law Authorization	Current Fee (Plus Applicable Taxes)	2008 Proposed Fee (Plus Applicable Taxes)
1. Subscription Rates: <u><b>Council</b></u> (includes Notice of Meeting, Agenda Listing, Minutes of Previous Meeting, Communications, Reports of Committees and By-laws) Agenda Listing only  <u><b>Committees</b></u> Transportation & Works, Planning and Economic Development, Finance & Administration Agenda Listing only Health & Emergency Medical Services, Community Services & Housing Agenda Listing only Transit, Solid Waste Management Agenda Listing only Audit Agenda Listing only  <u><b>Ad Hoc Committees</b></u> Accessibility Advisory, Rapid Transit Public/Private Partnership Steering Committee Agenda Listing only	A-226-97-88	400.00 / year  150.00 / year  350.00 / year  100.00 / year  300.00 / year  100.00 / year  250.00 / year  75.00 / year  200.00 / year  50.00 / year  350.00 / year  100.00 / year  0.50 / page  10.00 / disk  15.00 plus 0.50 / page  25.00  Cost of reproduction plus 15%  40.00 / hour plus costs of off-site retrieval	410.00 / year  154.00 / year  359.00 / year  103.00 / year  308.00 / year  103.00 / year  256.00 / year  77.00 / year  205.00 / year  51.00 / year  359.00 / year  103.00 / years  0.50 / page  10.00 / disk  15.00 plus 0.50 / page  26.00  Cost of reproduction plus 15%  41.00 / hour plus costs of off-site retrieval
2. Photocopies		0.50 / page	0.50 / page
3. Disk (information on disk)		10.00 / disk	10.00 / disk
4. Certification of Minutes or Reports		15.00 plus 0.50 / page	15.00 plus 0.50 / page
5. Commissioning of Documents		25.00	26.00
6. Consultants' Reports/Presentation Materials		Cost of reproduction plus 15%	Cost of reproduction plus 15%
7. Research and Retrieval		40.00 / hour plus costs of off-site retrieval	41.00 / hour plus costs of off-site retrieval

<b>Service</b>	<b>By-Law Authorization</b>	<b>Current Fee (Plus Applicable Taxes)</b>	<b>2008 Proposed Fee (Plus Applicable Taxes)</b>
8. Meeting Rooms (per use/day) <ul style="list-style-type: none"><li>▪ Seminar room</li><li>▪ Committee Room "A"</li><li>▪ Committee Room "B"</li><li>▪ Lobby (Great Hall)</li><li>▪ Chambers</li></ul>		50.00 40.00 30.00 65.00 Rates available on request. No charge for non-profit. Requires Councillor's sponsorship.	52.00 41.00 31.00 67.00

Service	By-Law Authorization	Current Fee (Plus Applicable Taxes)	2008 Proposed Fee (Plus Applicable Taxes)
9. Audio Visual Rentals (external users)			
▪ Banner Frame		20.00	
▪ Cable to connect to Regional Network		10.00	
▪ CD Player		10.00	
▪ Chairman's Podium		N/C	
▪ Digital Still Camera		50.00	
▪ Display Boards – black two part folding		50.00	
▪ Easel – metal, silver		10.00	
▪ Easel – paper		10.00	
▪ Electronic Logo		N/C	
▪ Electronic White Board		100.00	
▪ Extension Cord – 10 ft.		5.00	
▪ Extension Cord – 6 ft.		5.00	
▪ Flag Pole with Flag – floor mounted		10.00	
▪ Great Hall Sound System – price excludes operator		500.00	
▪ Hand Held Microphone		15.00	
▪ Lanier Recorder – with two floor mikes		25.00	
▪ Laptop		75.00	
▪ Laser Pointer		25.00	
▪ Metal Easel with Flipchart		15.00	
▪ Microphone Stand		5.00	
▪ Micstand with Microphone		20.00	
▪ Music		N/C	
▪ Non-powered Podium		20.00	
▪ Overhead Projector		30.00	
▪ Permanent Projector in Room		200.00	
▪ Permanently Installed Screen		50.00	
▪ Piano		100.00	
▪ Podium – with built in sound system		30.00	
▪ Podium – with two installed Microphones		50.00	
▪ Portable LCD/DLP Projector		200.00	
▪ Portable Sound System for Large Groups		100.00	
▪ Projection Screen		10.00	
▪ Radio Mic System for Video Camera		15.00	
▪ Radio Microphone System – Lapel Mic		60.00	
▪ Radio Mouse/IR Mouse		N/C	
▪ Seminar Room Sound System – 1-30 mics		150.00	
▪ Slide Projector		10.00	
▪ Staging		100.00	
▪ Standard VHS Video Camera		200.00	

<b>Service</b>	<b>By-Law Authorization</b>	<b>Current Fee (Plus Applicable Taxes)</b>	<b>2008 Proposed Fee (Plus Applicable Taxes)</b>
<ul style="list-style-type: none"><li>▪ Touch Screen Controls – for system in Seminar Room</li><li>▪ Trip Covers for Cabling</li><li>▪ Tripod for Video Camera</li><li>▪ TV and VCR on Cart</li><li>▪ Video Player</li><li>▪ Wooden Easel</li></ul>		300.00 N/C 15.00 45.00 10.00 15.00	

Service	By-Law Authorization	Current Fee (Plus Applicable Taxes)	2008 Proposed Fee (Plus Applicable Taxes)
1. Compliance Letter	A-193-96-50	75.00	100.00
2. Development Charge Agreement	A-0373-2005-108	1,020.00 *	1,080.00
3. Site Plan Agreement	A-D380-2006-049	500.00 *	700.00
4. Release of No-Pre-Sale Agreement		N/A	100.00
5. Encroachment Agreement	A-0373-2006-049	500.00	512.00
* (plus \$70.70 Registry Office registration fee if required)			

Service	By-Law Authorization	Current Fee (Plus Applicable Taxes)	2008 Proposed Fee (Plus Applicable Taxes)
1. Development Charge Background Study		23.60	\$25.00
2. Subdivision Compliance Letter		23.60	\$25.00
3. Full Registration/Phased DC Payment Agreement		0.5% of Hard Services component of DC charge	No change, based on the hard service cost which will increase
4. Prepaid Development Charge Credit Agreement		0.5% of Cost of Capital Works	No change, based on the hard service cost which will increase
5. Development Charge Credit Applications (for all capital works)		A fee equivalent to 1.0% of the value of the works (minimum fee of \$1,000) to a maximum fee of \$10,000	A fee equivalent to 1.0% of the value of the works (minimum fee of \$1,050) to a maximum fee of \$10,500

Service	By-Law Authorization	Current Fee (Plus Applicable Taxes)	2008 Proposed Fee (Plus Applicable Taxes)
<b><u>CONTRACT DOCUMENTS</u></b>			
1. Contract Value - \$50,000 to \$100,000 (RFP & RFQ)		25.00	30.00
2. Contract Value - \$100,000 and more (RFP & RFT)		50.00 (No Drawings/Plans)	60.00 (No Drawings/Plans)
3. Contract Value - \$100,000 and more (RFP & RFT)		100.00 (With Drawings/Plans)	110.00 (With Drawings/Plans)
4. Major Construction (Buildings/Structural)		150.00	160.00

Service	By-Law Authorization	Current Fee (Plus Applicable Taxes)	2008 Proposed Fee (Plus Applicable Taxes)
<b><u>PUBLICATIONS:</u></b>			
1. Official Plan-Office Consolidation (September 1, 2007)		47.17	52.00
2. York Region Business Directory – 2007			
▪ Electronic Copy		165.09	171.00
▪ Printed Copy		47.16	52.00
<b><u>GEOMATICS SERVICES:</u></b>			
1. York Region Street Atlas (Black & White)		23.58	29.00
York Region Street Atlas (Colour)		70.75	76.00
2. Region and Area Municipality Base Map		18.87	24.00
3. Information Gateway Licence to use Vector Data CD		295.00	302.00
4. Information Gateway Licence to use Orthophoto Raster Data CD		295.00	302.00
5. Information Gateway Licence to use Vector Data and Orthophoto Raster Data CD's		495.00	507.00
6. Information Gateway Licence to use Vector Data CD with 3 quarterly updates		995.00	1,020.00
7. Information Gateway Licence to use Vector Data CD with 3 quarterly updates and Orthophoto Raster Data CD		1,195.00	1,225.00
8. Information Gateway Licence to use Vector Data CD Commercial Reseller agreement subject to approval based on use of data		5,195.00	5,325.00
9. Specialty Maps		94.34	100.00
<b><u>APPLICATION PROCESSING FEES:</u></b>			
	Effective Feb 1, 2008		
1. For a Regional Official Plan Amendment.			12,525.00
2. For Notice and Public Meeting of a Regional Official Plan Amendment.			8,000.00 or actual cost
3. For Notice of Receipt of Application to Amend Regional Official Plan.			8,000.00 or actual cost

Service	By-Law Authorization	Current Fee (Plus Applicable Taxes)	2008 Proposed Fee (Plus Applicable Taxes)
4. For Regional approval of a major area municipal Official Plan Amendment, excluding amendments initiated by the area municipality for policy changes or clarifications to OP.			7,710.00
5. For Regional approval of an area municipal official plan amendment, excluding official plan amendments initiated by the area municipality for policy changes or clarifications to OP, that does not require circulation to external agencies or Report to Regional Council.			2,130.00
6. For comment to the area municipality on a request for exemption from Regional approval of a locally significant official plan amendment.			2,070.00
7. For Regional approval of a second and subsequent phase of a subdivision where approval of a final plan is phased			1,005.00
8. To review an application to an area municipality for approval of a draft plan of subdivision.			2,405.00
9. To review a revised application to an area municipality for draft plan approval.			1,300.00
10. To review an application to an area municipality to change the conditions of approval of a draft plan of subdivision.			1,085.00
11. For clearing Regional conditions for second and subsequent phases of a subdivision.			935.00
12. To revise an application to an area municipality for approval of a draft plan of condominium.			1,440.00
13. To review a revised application to an area municipality for approval of a draft plan of condominium.			1,110.00
14. To prepare a record in the event of a referral or appeal of an application to the Ontario Municipal Board.			430.00
15. For the preparation of a Regional Development Charge Agreement, payable prior to the execution of the agreement by the Regional Corporation.			1,110.00

Service	By-Law Authorization	Current Fee (Plus Applicable Taxes)	2008 Proposed Fee (Plus Applicable Taxes)
1. Standby charges for special events <ul style="list-style-type: none"> <li>▪ per hour, for a minimum of 4 hours</li> <li>▪ per hour, beyond 12 hours</li> </ul> 2. Release of Documents <ul style="list-style-type: none"> <li>▪ ambulance call reports</li> <li>▪ incident report statements</li> </ul>		135.00 / hour 200.00 / hour  75.00 30.00	140.00/hour 205.00/hour  77.00 31.00

Service	By-Law Authorization	Current Fee (Plus Applicable Taxes)	2008 Proposed Fee (Plus Applicable Taxes)
1. Residential - additional charges: <ul style="list-style-type: none"> <li>▪ Staff escort to appointments</li> <li>▪ Cable TV</li> <li>▪ Foot care services</li> </ul> 2. Convalescent Care - additional charges: <ul style="list-style-type: none"> <li>▪ cable TV</li> <li>▪ Telephone</li> <li>▪ Long Distance</li> </ul>	LTC Regulations	26.40 / hour 25.80 / month 12.00 / visit  1.50 / day or 45.00 / month 0.50 / day or 12.00 / month 20.00 / month	27.19/hour 26.50/month  1.55 / day or 46.50 / month 0.50 / day or 12.50 / month 20.50 / month
2. Accommodation Fees* <ul style="list-style-type: none"> <li>▪ Basic</li> <li>▪ Preferred – Semi</li> <li>▪ Preferred – Private</li> <li>▪ Short Stay</li> <li>▪ Supportive Housing*</li> <li>▪ Day Programs – daily rate</li> <li>▪ Day Programs – transportation</li> <li>▪ Day Programs – short stay</li> </ul>	LTC Regulations	49.76 / day 57.76 / day 67.76 / day 32.37 / day  Nominal to 300 / month depending on occupancy, service level & type provided  1-20 1-5 32.37 / day	50.76 / day 58.76 / day 68.76 / day 33.02 / day       33.02 / day
3. Catering	Council	Cost recovery	
4. Room Rental	Council	Cost recovery	
5. Office Rental: (for non-profit agencies)** Price effective from July 2006 – June 2007 Price effective from July 2007 – June 2008 Price effective from July 2008 – June 2009	Council	14.32 / sq. ft. 14.75 / sq. ft. 15.20/sq. ft. 30.00 / month / extension	

**Note:**

\* Subject to income testing.

\*\* Costs are based on cost recovery for administration, switchboard, reception, common areas, housekeeping, maintenance, grounds and utilities and where applicable, costs associated with renovations / upgrading of office / programs space.

<b>Service</b>	<b>By-Law Authorization</b>	<b>Current Fee (Plus Applicable Taxes)</b>	<b>2008 Proposed Fee (Plus Applicable Taxes)</b>
1. State of the Environment Technical Report		\$25.00 (limited quantities are available)	

<b>Service</b>	<b>By-Law Authorization</b>	<b>Current Fee (Plus Applicable Taxes)</b>	<b>2008 Proposed Fee (Plus Applicable Taxes)</b>
1. Prenatal Classes – 8 sessions		40.00	42.00
2. Postnatal Classes – 8 sessions		25.00	26.00

Service	By-Law Authorization	Current Fee (Plus Applicable Taxes)	2008 Proposed Fee (Plus Applicable Taxes)
1. <u>Clearance/Lawyers letters:</u> <ul style="list-style-type: none"> <li>▪ Plumbing</li> <li>▪ Sewage Disposal</li> <li>▪ Health</li> </ul>		75.00 200.00 75.00	77.00 205.00 77.00
2. Funeral Home Inspections		125.00	128.00
3. Body Shipment – letter <ul style="list-style-type: none"> <li>▪ Attendance at Hermetically Sealing of Casket (inspection)</li> </ul>		75.00 125.00	77.00 128.00
4. Day Care Workshop		10.00	10.25
5. Swim Safe Workshop		50.00	30.00
6. Education Day		80.00	82.00
7. Food Safety Certification Course - Proton (prices are per person and taxes are included): <ul style="list-style-type: none"> <li>▪ Workshop (dial thermometer included)</li> <li>▪ Homestudy</li> <li>▪ Homestudy for Students</li> <li>▪ Manual to other Health Departments</li> <li>▪ Rewrite/Challenge Exam Only</li> <li>▪ YR Food for Learning Workshop (dial thermometer included)</li> </ul>		40.00 20.00 10.00 7.50 5.00 30.00	41.00 20.50 10.25 8.00 5.25 31.00
8. Food Safety equipment (prices include tax): <ul style="list-style-type: none"> <li>▪ Chlorine Test Papers</li> <li>▪ Quarternatery Ammonium Test Papers</li> <li>▪ Iodine Test Papers</li> </ul>		15.00 15.00 25.00	15.50 15.50 25.75
9. Master Plumber's Licence		100.00	103.00
10. Master Drain Licence		100.00	103.00
11. Contractor's Licence		100.00	103.00

Service	By-Law Authorization	Current Fee (Plus Applicable Taxes)	2008 Proposed Fee (Plus Applicable Taxes)
1. <u>Sexual Health Clinics:</u> <ul style="list-style-type: none"> <li>▪ Oral contraceptives</li> <li>▪ Depo-Provera</li> <li>▪ Plan B</li> <li>▪ Ring</li> </ul>		7.00 / pkg. 25.00 15.00 7.00	
2. <u>TB &amp; VPD</u> <ul style="list-style-type: none"> <li>▪ Fridge Thermometers</li> </ul>		30.00	31.00
3. Designated Officer Binder/Workshop		50.00	52.00

Service	By-Law Authorization	Current Fee (Plus Applicable Taxes)	2008 Proposed Fee (Plus Applicable Taxes)
1. Engineering/Overhead fees <ul style="list-style-type: none"> <li>▪ Construction - Design</li> <li>▪ Construction - Supervision</li> <li>▪ Construction - Administration</li> </ul>	Industry standard	6% of total cost of works for each to a max of 18%	
2. Review/comment on engineering drawing submissions for works on Regional roads	A-0380-2006-049	greater of 2,000 or 5%	
3. Review/comment on site plan application	A-0380-2006-049	greater of 750 or 5%	
4. Review/comment on application for development on severed lot	A-0380-2006-049	750 for first lot 150 for each additional	
5. Applications for use of Regional roads <ul style="list-style-type: none"> <li>▪ Entrance permit                             <ul style="list-style-type: none"> <li>- Residential/agricultural</li> <li>- Industrial/commercial</li> </ul> </li> </ul>	A-197-96-62	100.00 250.00	
6. Applications for use of Regional roads <ul style="list-style-type: none"> <li>▪ Moving of Excess Loads Permits                             <ul style="list-style-type: none"> <li>- Single trip permit</li> <li>- Annual permit</li> <li>- Project permit (project)</li> <li>- Project permit (per load)</li> <li>- Modular permit (annual)</li> <li>- Modular permit (per load)</li> </ul> </li> <li>▪ Occupancy Permit                             <ul style="list-style-type: none"> <li>- Minor occupancy</li> <li>- Major occupancy</li> </ul> </li> <li>▪ Encroachment Permit</li> <li>▪ Utility Application                             <ul style="list-style-type: none"> <li>a) Review of application plans                                     <ul style="list-style-type: none"> <li>- Minor</li> <li>- Major</li> </ul> </li> <li>b) Occupancy permit</li> </ul> </li> </ul>	A-197-96-92	250.00 150.00 1000.00 25.00 1000.00 25.00  100.00 1,000.00  1,000.00  75.00 250.00 1,000.00	



Service	By-Law Authorization	Current Fee (Plus Applicable Taxes)	2008 Proposed Fee (Plus Applicable Taxes)
14. MOEE Approvals <ul style="list-style-type: none"> <li>▪ Storm sewers, sanitary sewers, water mains, storm water management, pumping facilities</li> </ul> 15. Development Charge Credit Applications <ul style="list-style-type: none"> <li>▪ works less than \$100,000</li> </ul> 16. Other Fees: <ul style="list-style-type: none"> <li>▪ Recovery for damages caused to Regional property</li> <li>▪ Work done on behalf of third parties</li> </ul>		Based on MOEE fee schedule (1,100 - 2,200.00)  1,000 to a max of 10,000  Costs + 150.00 Costs + 18% administration	