

CHILDCARE CENTRE INSPECTION REPORT

Facility Name: _____ Establishment # _____ Date: _____

Address: _____

Phone #: _____ Fax #: _____

Owner/Operator: _____ Director/Supervisor: _____

Number of licensed classrooms: Full day _____ Half-day _____ Before and after school _____

Playstructure on site: Yes No

“Come Grow With Us Manual” on site: Yes No

Legend: Satisfactory (S), Unsatisfactory (US), Not Observed (NO), Not Applicable (NA)

GENERAL MAINTENANCE AND SAFETY	S	US	NO	NA
1. Floors, walls and ceilings are clean and well maintained				
2. Heating and ventilation system properly maintained (routine cleaning/servicing)				
3. No smoking signs posted at all entrances				
4. Free of pests and potential allergens				
5. Sewage disposal system <input type="checkbox"/> Municipal <input type="checkbox"/> Private				
6. Water supply <input type="checkbox"/> Municipal <input type="checkbox"/> Private If private: Water log book maintained <input type="checkbox"/> Yes <input type="checkbox"/> No Treatment Device: _____				
7. Heating elements, windows, curtains/screens free of hazards and properly maintained				
8. Furniture, toys and materials free from safety hazards and in good repair				
9. Electrical outlets are covered				
10. Tempered hot water (49°C/ 120°F max.) at children’s hand washing sinks				
11. Fire drill procedure posted				
12. All entrances and exits kept clear and maintained (e.g. ice removal)				
13. Chemicals stored to prevent access to children				
14. Toxic products not used for craft (i.e., labels indicating “keep-out-of reach of children”)				
15. Plants are non-toxic and free of safety hazards				
16. Material safety data sheets (MSDS) available for all chemicals				
17. All storage areas and maintenance rooms locked				
18. Chemicals, antiseptics and sun-block within expiry dates				
GENERAL INFECTION PREVENTION AND CONTROL	S	US	NO	NA
19. Approved surface/toy/equipment disinfectant provided				
20. Disinfectant properly prepared and labelled (i.e., name of chemical indicated on bottle)				
21. Surfaces, toys and equipment cleaned (i.e., soap and water) prior to being disinfected				
22. Disinfectant properly used (i.e., contact time, rinsed if applicable)				
23. Wiping cloths used for cleaning and disinfection properly stored/used				
24. Mouthed toys cleaned and disinfected after each use				
25. Toys and frequently touched surfaces cleaned and disinfected a minimum of once a week				
26. Only toys that can be cleaned and disinfected or laundered are used				
27. Plush toys and costumes/dress-up clothing laundered weekly				
28. Tables cleaned and disinfected before and after meal time				
29. Highchairs and booster chairs are cleaned and disinfected after each use				
30. Water play tables cleaned and disinfected a minimum of once a day				
31. Sensory materials changed a minimum of weekly or when wet				
32. Sensory tables covered when not in use				
33. Program plan activities reviewed (i.e., science, sensory play)				
34. Outside shoes not worn in infant rooms (bare feet also not allowed)				
35. Children and staff practice good handwashing; handwash signs posted				
36. Disposable gloves available				
37. Personal items (e.g. combs, pacifiers, etc.) are stored to prevent cross- contamination				
38. Personal items not shared (e.g., combs, brushes, washcloths, etc.)				
39. Cribs, cots and mats in good repair, easily cleanable, labelled (i.e., child’s name)				
40. Cribs, cots and mats properly arranged (i.e., head-to-foot alternating/one-meter apart)				
41. Cribs, cots, mats and bed linens cleaned and disinfected weekly or after soiling				
42. Carpets vacuumed daily; floors cleaned daily				
43. Clean laundry stored separately from soiled items				
44. Humidifiers cleaned as per manufacturers recommendations				
45. Pets on premises: (Type _____) Rabies vaccination up to date for dogs and cats: <input type="checkbox"/> Yes <input type="checkbox"/> No				
46. Frequency of pet cage cleaning (to be done by staff only)				
47. Written policy for ill staff and children (re: exclusion and return)				
48. Written policy for universal precautions				
49. Health Services Department and emergency phone numbers posted/readily accessible				
50. Outdoor sandboxes covered when not in use				
51. Outdoor water play pools (fill and dump only); emptied, cleaned and disinfected after use				
52. Pool pants used for infants participating in outdoor water play				

