

OCCMS news

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Welcome!

Spring is in the air and there is no better season to launch the much anticipated Web Enabled Record of Attendance. Child care operator previews went extremely well and the reviews are in: "outstanding", "extremely efficient", and "I will submit my attendance on time from now on". I believe we have a winner here!

I hope you are able to come onto Version 4.0 and take advantage of the wonderful enhancements to OCCMS.

Welcome Windsor...The City of Windsor is getting ready to launch OCCMS. OCCMS is now used by 45 out of the 47 CMSMs. No doubt Windsor will make an important contribution to the User Group and the future development of OCCMS.

Finally, I would like to take this opportunity to welcome Colleen Hildebrant to the OCCMS Project Management Team. Colleen is the new OCCMS Testing and Training Co-ordinator and brings with her a great deal of knowledge and experience.

As always, we at the OCCMS training and testing centre look forward to continuing to Help You Manage!

Sincerely, Howard Dayton

OCCMS Focus Groups

At the User Group Meeting on May 10, the User Group voted to establish three Focus Groups to review and enhance:

- Reports (Case Management, Expenditures, Data Service)
- Security Rights
- Informal Care

The Focus Groups will report back in October. Phone 1-877-464-9675, or in Newmarket 905-830-4444, ext. 2158 (Colleen) or ext. 2058 (Sheila) if you are interested in signing up.

Helpline Stats

Between the months of January and March, there were over 375 contacts with CMSMs.



What's New in Version 4.0

- ▶ Web Enabled Attendance
- ▶ Applicant 1 and Applicant 2 - Reason for Service and Source of Income
- ▶ Hot Keys
- ▶ Updated reports: R017, R022, R027, R037, R052, R054
- ▶ Reason for Service and Source of Income Conversion Report

Fixes

- ▶ Applicant: The Edit button on the Case Note tab is disabled until you select the case note to edit
- ▶ Reminder: The reminder "Wage Subsidy approved amount does not balance" is now fixed
- ▶ Run-time errors Fixed: Run-time error 2147467259 data provider or other service returned an E_Fail status when placing a child using the tab key
- ▶ Centre Payment Detail Summary Report now displays more than 19 lines of comments

What's New in Version 4.1

Coming Soon

- ▶ Ability to remove a child's name from the Form 1
- ▶ Ability to add mailing address to provider site
- ▶ Ability to remove the name of a child who has been terminated from the Case Management Report - Review
- ▶ Two new reports similar to R036: Ontario Works Monthly Report are NCB Formal and LEAP Formal
- ▶ Additional filter on Applicant labels - Unique Identifier
- ▶ Other expenses on Form 1 allows a maximum for Line 25
- ▶ Child Care Directory - filter on nursery school
- ▶ Letters: Titles can be changed, "Show It" box is enabled
- ▶ Custom letters have been increased from 5 to 20 on each type.

Thanks to the User Group for their input, advice, and support in the development of Version 4.1!

Important Dates to Remember

June 2004 Version 4.0 Release

September 10, 2004 Due date for user requests

October 2004 Next User Group Meeting
10 a.m. to 1p.m.
South Services Centre
50 High Tech Road
Richmond Hill, Ontario

Details on the Web Enabled Feature

To set up the Web Enabled function, check with your IT department to see if they can support your CMSM. You may also have to contact Mission Systems Inc. for third party hosting. To activate the new web feature, click the web box in municipal settings. Selecting the web feature in the municipal settings will display a drop-down list on the provider site screen. In each Provider Site (detail tab) select "web".

Pay Equity Budget Tabs

OCCMS has been enhanced to help you manage the Pay Equity funding. The 1% 2002 pay equity amount could be entered into OCCMS on the base tab. One-time base and one-time retro payment budgets have also been created, however, the Province is reviewing their requirements for this enhancement and we expect it to look much different in the next release.

Stay tuned!

Training

We are pleased to offer New Staff Training Support and/or Individual Municipality Training sessions.

Please contact Sheila Ellis to arrange your required training. Sheila can be reached at: 1-877-464-9675, or in Newmarket 905-830-4444, ext. 2058 or e-mail: sheila.ellis@region.york.on.ca

June 2004 Training Schedule

June 8

9:00 am: New Users: Case Management

2:30 pm: New Users: Customer Reminder and Custom Reports

June 9

9:00 am: New Users: Record of Attendance and Billing

2:30 pm: New Funding Type - Advance Funding
(Child Care Payment OW)

June 15

9:00 am: New Funding Type - Advance Funding
(Child Care Payment OW)

2:30 pm: Web Enabled Attendance

June 17

9:00 am: New Users: Head Office & Site and Budgets

2:30 pm: Web Enabled Attendance

June 22

9:00 am: New Users: Case Management

2:30 pm: New Users: Record of Attendance and Billing

June 24

9:00 am: Web Enabled Attendance

2:30 pm: Web Enabled Attendance

June 29

9:00 am: New Users: Reports

2:30 pm: New Users: Web Enabled Attendance

Change Request Forms

Change request forms must be submitted by September 10, 2004 to Sheila Ellis or Colleen Hildebrant, OCCMS User Group Co-Chairs.

- ▶ Phone: 1-877-464-9675
(in Newmarket 905-830-4444)
- ▶ Fax: 905-895-5045
- ▶ sheila.ellis@region.york.on.ca (ext. 2058)
- ▶ colleen.hildebrant@region.york.on.ca (ext. 2158)

Change request forms are now available on the Web. Visit www.missioninc.com/OCCMS-SMM

OCCMS-SMM is the product of a Provincial/Municipal initiative and is paid for by funds from the Ministry of Community and Social Services.