

THE REGIONAL MUNICIPALITY OF YORK
REGIONAL ROAD CLOSURE MINIMUM REQUIREMENTS
CHECKLIST

- Notice in local newspaper.
- Written notice to all residences and businesses affected by the closure.
- Written notice to all residences in the adjacent subdivisions, if local roads will be impacted by the closure, diverted traffic, or will be closed.
- Advanced signage of the closure at the major intersections, and any other location deemed necessary as identified in the Traffic Management Plan. This signage is to be posted as soon as possible to enable motorists to determine alternate routes during the closure.
- Written notice to all emergency services.
 - York Regional Police 905-830-0303
 - City of Vaughan Fire Department 905-832-8585
 - York Region EMS 905-830-4444 Extension 4775
905-895-5143 Fax
- Written notice to all school bus companies (public and separate), and transit bus companies.
 - Student Transportation Services 905-713-2535 Extension 4551
 - York Region Transit 905-762-1282 Extension 5624
- Written notice to the Region’s Roads Dispatch Office.
905-895-1200 Extension 5200
- All of the Contractor’s operations and activities shall be in accordance with the most current version of the Ontario Traffic Manual (OTM), Book 7 (Temporary Conditions). “Traffic Control Persons” shall be as defined in Book 7 of the Ontario Traffic Manual.
- The Contractor shall prepare and submit a detailed Traffic Management Plan for review to the Region’s Roads Branch. A Traffic Protection Plan for worker safety is also required as indicated in the OHSA.
- The Contractor shall provide to the Region a 24-hour contact, which must be made available throughout the duration of the project.
- The Contractor shall be responsible for obtaining all other necessary approvals in advance of commencing work as determined by the Region (i.e. Road Occupancy Permit, etc.).

This confirms that all of the above items have been completed in accordance with the Region’s conditions of temporary road closure.

_____ Contractor Name

_____ Signature

_____ Date