



General Agency Criteria

To be considered for and receive any Community Development funding, agencies must meet the following general criteria:

- Provide services to York Region residents from which they realize a measurable benefit.
- Be incorporated as a non-profit organization or registered as a charity for the purposes of the *Income Tax Act (Canada)*.
- Be governed by a volunteer board of directors representative of the community it serves, democratically elected, active, with a minimum of three members not related by blood or marriage.
- Services must not duplicate existing services unless it can be demonstrated that such duplication is warranted and appropriate.
- Normally be located within the boundaries of York Region and provide services to residents of York Region.
- Demonstrate effective use of community volunteers or community connection.
- Comply with the *Ontario Human Rights Code* in hiring practices and in the provision of all services.
- Recognize the multicultural community of York Region and respect the diversity of needs.
- Have established and documented financial management systems in place and provide annual audited statements or an operating budget for newer agencies (less than 5 years old).
- Demonstrate need for the service.
- Demonstrate a financial need while, at the same time, demonstrating a balanced and responsible approach to annual budgeting.
- Have an ongoing internal evaluation process that seeks out and uses consumer feedback.
- Have the appropriate and necessary liability insurance coverage for all aspects of the organization.
- Acknowledge The Regional Municipality of York as a funder through such things as the use of York Region's logo on Agency materials.
- Must support the mandate and community service priorities of the Community and Health Services Department and York Region.

Community Development funding will not be considered for the following:

- Purchase of property.
- Religious or political activities or proselytizing.
- Debt retirement, depreciation or deficit funding.
- Programs where the federal and/or provincial government have the primary responsibility, including, but not limited to, hospital-based health programs, medical research, education, settlement and English language programs.

- Programs more appropriate for consideration under other policies and programs of York Region.
- Projects at the national or provincial level unless a York Region-based branch exists and a direct local benefit can be demonstrated.
- Proposals made exclusively by government.
- Organizations where the service component is conditional upon participation in the religious activities of the organization.
- Organizations which have political affiliations.
- Agencies or organizations acting in the capacity of a funding body, fundraising drives or events.
- Agencies or organizations that duplicate service in the same geographical area.