



Corporate Services Department
Regional Clerk's Office

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE

A meeting of the Regional **Finance and Administration Committee** will be held on **Thursday, January 7, 2010**, in Committee Room "A", York Region Administrative Centre, 17250 Yonge Street, in the Town of Newmarket, at **9:00 a.m.**

DENIS KELLY
REGIONAL CLERK

DK/lmb

December 22, 2009
Attachment

Committee Members

Mayor T. Van Bynen
Mayor D. Barrow
Mayor M. Black
Mayor W. Emmerson
Mayor R. Grossi
Mayor L. Jackson
Mayor P. Morris
Mayor F. Scarpitti
Mayor J. Young
Regional Chair B. Fisch, ex officio

Regional Clerk's Office
CORPORATE SERVICES DEPARTMENT

REVISED AGENDA

FINANCE AND ADMINISTRATION COMMITTEE

Committee Room "A"
Administrative Centre
17250 Yonge Street
Newmarket, Ontario

January 7, 2010

9:00 a.m.
Quorum: 5

DISCLOSURES OF INTERESTS

Page No.

A. DEPUTATIONS

(Subject to the Committee granting deputant status.)

1. None

B. PRESENTATIONS

1. None

C. COMMUNICATIONS

1. Gord Adams, District Chair, The District Municipality of Muskoka, November 24, 2010, regarding the Harmonized Sales Tax. **1**
2. *Carolyn Downs, City Clerk, The Corporation of the City of Kingston, December 16, 2009, forwarding a resolution adopted by Kingston City Council at its meeting on December 15, 2009, regarding Exemption of Electricity Sales from the Provincial Portion of Harmonized Sales Tax.*

D. REPORTS SUBMITTED BY THE COMMISSIONER OF FINANCE

1. **2010 Interim Tax Levy** **3**

November 16, 2009, recommending that:

1. An amount not exceeding 50% of the estimated 2009 levy for local municipalities be the 2010 interim tax levy as indicated in Table 1.

2. The interim tax levy be payable in two equal installments, the first installment due on or before April 30, 2010 and the balance due on or before June 30, 2010, as shown in Attachment 1.
3. The Regional Solicitor be authorized to prepare the necessary by-law to give effect to these recommendations.

2. Management of Move Ontario Trust Investment Portfolio 9

December 18, 2009, recommending that:

1. Staff be authorized to manage, together with staff from the City of Toronto, the investment portfolio of the Move Ontario Trust.
2. The Regional Chair and the Regional Treasurer be authorized to execute any legal agreements necessary to effect this arrangement, subject to the review of legal staff, and other conditions outlined in this report.

3. Distinguished Budget Presentation Award Government Finance Officers Association(GFOA) 13

December 16, 2009, recommending that:

1. This report acknowledging the receipt of the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the 2009 York Region budget be received for information.

**REPORT SUBMITTED BY THE
CHIEF ADMINISTRATIVE OFFICER**

4. Emergency Management Program Annual Review and By-law Revision 19

December 7, 2009, recommending that:

1. Council receive this report as confirmation that York Region has completed all the necessary requirements of the *Emergency Management and Civil Protection Act* and Ontario Regulation 380/04.
2. The Regional Solicitor update the current Emergency Management Program By-law to reflect changes to the emergency plan.
3. The Regional Clerk forward the list of the Emergency Management program requirements and date of completion (*Attachment 1*) to the Chief of Community Safety, Emergency Management Ontario.

**REPORT SUBMITTED BY THE
COMMISSIONER OF CORPORATE SERVICES**

**5. Contract Award
Employee Assistance Program**

December 22, 2009, recommending that:

- 1. York Region enter into a contract with Shepell.fgi for the provision of the York Region Employee Assistance Program.*
- 2. The contract for services should commence on February 1, 2010 for a period of two years in the amount of \$354,144, with an option of a third year, if services are satisfactory.*
- 3. The Commissioner of Corporate Services be authorized to sign the contract with Shepell.fgi, subject to review by Legal Services.*
- 4. The Commissioner of Corporate Services be authorized to extend the contract for the optional third year if service proves satisfactory.*

OTHER BUSINESS

**MOTION TO RESOLVE INTO PRIVATE SESSION
TO CONSIDER THE FOLLOWING MATTER:**

1. Private Report of the Commissioner of Finance – Options to Finance the Potential Conversion of the York Regional Police Sick Leave Plan – Labour Relations

ADJOURNMENT

Note: There may be additional items considered that do not appear on this Agenda. Please refer to the Committee Report to Council, found in Agendas, Minutes and Reports under Regional Government at: www.york.ca, for all items considered at this meeting.