

THE REGIONAL MUNICIPALITY OF YORK

SCHEDULE OF FEES AND CHARGES

Schedule "A" to By-law No. 2010-15

EFFECTIVE: January 02, 2012

DEPARTMENT: Corporate Services**BRANCH:** Clerk's

Column A Service	Column 1 Fee	Column 2 13% HST	Column 3 Total Fee (rounded per Council)
SUBSCRIPTION RATES (per year):			
<u>Council</u>			
(includes Notice of Meeting, Agenda Listings, Minutes of Previous Meeting, Communications, Reports and By-laws)	\$430.33	\$55.94	\$490.00
Agenda Listing only	\$167.93	\$21.83	\$190.00
<u>Committees</u>			
Transportation Services, Environmental Services, Planning and Economic Development, Finance & Administration	\$377.85	\$49.12	\$430.00
Agenda Listing only	\$108.11	\$14.05	\$120.00
Community and Health Services, Housing York Inc. Board	\$325.37	\$42.30	\$370.00
Agenda Listing only	\$108.11	\$14.05	\$120.00
York Region Rapid Transit Corporation Board	\$272.89	\$35.48	\$310.00
Agenda Listing only	\$81.87	\$10.64	\$93.00
Audit Committee	\$220.41	\$28.65	\$250.00
Agenda Listing only	\$54.58	\$7.10	\$62.00
<u>Ad Hoc Committees</u>			
Accessibility Advisory Committee	\$377.85	\$49.12	\$430.00
Agenda Listing only	\$108.11	\$14.05	\$120.00

DEPARTMENT: Corporate Services		BRANCH: Clerk's		
Column A Service	Column 1 Fee	Column 2 13% HST	Column 3 Total Fee (rounded per Council)	
<u>Other Services</u>				
1. Photocopies (per page)	\$0.52	\$0.07	\$0.60	
2. Disk (information on disk) (per disk)	\$10.50	\$1.37	\$1,200.00	
3. Certification of Minutes or Reports	\$15.74 plus 0.50 / page	\$2.05 plus 0.065 / page	\$18.00 plus 0.60 / page	
4. Commissioning of Documents	\$27.29	\$3.55	\$31.00	
5. Consultants' Reports/Presentation Materials	Cost of reproduction plus 15%	13%	Cost of reproduction plus 15% plus 13% HST	
6. Research and Retrieval	\$43.03 / hour plus cost of off-site retrieval	13%	\$43.00 / hour plus cost of off-site retrieval plus 13% HST	
7. Meeting Rooms (per use/day)				
▪ Seminar Room	\$55.63	\$7.23	\$62.00	
▪ Committee Room "A"	\$43.03	\$5.59	\$49.00	
▪ Committee Room "B"	\$32.54	\$4.23	\$37.00	
▪ Lobby (Great Hall)	\$71.37	\$9.28	\$81.00	
▪ Chambers			*See Note	

***Note:**

Rates available on request. Charges for non-profit entities may be waived at the request of a member of Regional Council or a member of the council of an area municipality.

DEPARTMENT: Corporate Services

BRANCH: Legal Services

Column A Service	Column 1 Fee	Column 2 13% HST	Column 3 Total Fee (rounded per Council)
1. Compliance Letter	\$104.96	**	\$100.00
2. Development Charge Agreement *	\$1,238.50	**	\$1,200.00*
3. Site Plan Agreement *	\$734.71	**	\$730.00*
4. Amendment to Site Plan Agreement *	\$734.71	**	\$730.00
5. Release of No-Pre-Sale Agreement *	\$104.96	\$13.64	\$120.00
6. Encroachment Agreement *	\$545.78	**	\$550.00
7. Sale of Surplus Lands Administration Fee	\$1,500.00	**	\$1,500.00

* plus \$71.30 Registry Office registration fee, if required

** HST Exempt

DEPARTMENT: Finance

BRANCH: Development Financing

Column A Service	Column 1 Fee	Column 2 13% HST	Column 3 Total Fee (rounded per Council)
1. Development Charge Background Study	\$26.24	**	\$26.00
2. Compliance Letter for Development Charge By-law	\$26.24	**	\$26.00
3. Prepaid Development Charge Credit Agreement	0.5% of the estimated Total Project Cost/Value	**	
4. Development Charge Credit Application (for all capital works)	1.0% of the value of the Capital Works (minimum fee \$1,000/ maximum fee \$410,000)	**	

** HST Exempt

DEPARTMENT: Finance

BRANCH: Supplies and Services

Column A Service	Column 1 Fee	Column 2 13% HST	Column 3 Total Fee (rounded per Council)
<u>CONTRACT DOCUMENTS</u>			
1. Contract Value - \$50,000 to \$100,000 (RFP & RFQ)	\$31.49	**	\$31.00
2. Contract Value - \$100,000 and over (RFP & RFT)	\$64.02 (No Drawings/Plans)	**	\$64.00
3. Contract Value - \$100,000 and over (RFP & RFT)	\$115.45 (No Drawings/Plans)	**	\$120.00
4. Major Construction (Buildings/Structural)	\$167.93	**	\$170.00

** HST Exempt

DEPARTMENT: Planning and Development Services

Column A Service	Column 1 Fee	Column 2 13% HST	Column 3 Total Fee (rounded per Council)
<u>PUBLICATIONS:</u>			
1. Official Plan-Office Consolidation	\$58.78	\$7.64	\$66.00
2. York Region Business Directory			
▪ Electronic Copy	\$188.92	\$24.56	\$210.00
▪ Printed Copy	\$58.78	\$7.64	\$67.00
<u>GEOMATICS SERVICES:</u>			
1. York Region Street Atlas (Black & White)	\$31.49	\$4.09	\$36.00
York Region Street Atlas (Colour)	\$85.02	\$11.05	\$96.00
2. Region and Area Municipality Base Map	\$26.24	\$3.41	\$30.00
3. Specialty Maps	\$115.45	\$15.01	\$130.00

DEPARTMENT: Planning and Development Services

Column A Service	Column 1 Fee	Column 2 13% HST	Column 3 Total Fee (rounded per Council)
<u>APPLICATION PROCESSING FEES:</u>			
1. Regional Official Plan Amendment.	\$13,943.67	**	\$13,900.00
2. Notice and Public Meeting of a Regional Official Plan Amendment.	\$8,437.80 or actual cost	**	\$8,400.00 or actual cost
3. Notice of Receipt of Application to Amend Regional Official Plan.	\$8,437.80 or actual cost	**	\$8,400.00 or actual cost
4. Regional approval of a major area municipal official plan amendment, excluding amendments initiated by the area municipality for policy changes or clarifications to OP.	\$8,585.56	**	\$8,600.00
5. Regional approval of an area municipal official plan amendment, excluding official plan amendments initiated by the area municipality for policy changes or clarifications to OP, that does not require circulation to external agencies or a report to Regional Council.	\$2,996.80	**	\$3,000.00
6. Comment to the area municipality on a request for exemption from Regional approval of a locally significant official plan amendment.	\$2,303.83	**	\$2,300.00
7. Regional approval of a second and subsequent phase of a subdivision where approval of a final plan is phased.	\$1,117.80	**	\$1,100.00
8. To review an application to an area municipality for approval of a draft plan of subdivision.	\$3,381.30	**	\$3,400.00
9. To review a revised application to an area municipality for draft plan approval.	\$1,448.42	**	\$1,400.00

** HST Exempt

DEPARTMENT: Planning and Development Services

Column A Service	Column 1 Fee	Column 2 13% HST	Column 3 Total Fee (rounded per Council)
10. To review an application to an area municipality to change the conditions of approval of a draft plan of subdivision.	\$1,212.26	**	\$1,200.00
11. Clearing Regional conditions for second and subsequent phases of a plan of subdivision.	\$1,044.33	**	\$1,000.00
12. To revise an application to an area municipality for approval of a draft plan of condominium.	\$1,605.86	**	\$1,600.00
13. To review a revised application to an area municipality for approval of a draft plan of condominium.	\$1,238.50	**	\$1,200.00
14. To prepare a record in the event of a referral or appeal of an application to the Ontario Municipal Board.	\$477.56	**	\$480.00

** HST Exempt

DEPARTMENT: Community and Health Services

BRANCH: Emergency Medical Services

Column A Service	Column 1 Fee	Column 2 13% HST	Column 3 Total Fee (rounded per Council)
1. Standby charges for special events (per hour) <ul style="list-style-type: none">▪ per hour, for a minimum of 4 hours▪ per hour, 12 hours or more	\$146.94	**	\$150.00
2. Release of Documents <ul style="list-style-type: none">▪ ambulance call reports▪ incident report statements	\$220.41	**	\$220.00
	\$80.26	\$10.43	\$91.00
	\$31.90	\$4.15	\$36.00

DEPARTMENT: Community and Health Services		BRANCH: Public Health Health Protection Division	
Column A Service	Column 1 Fee	Column 2 13% HST	Column 3 Total Fee (rounded per Council)
1. <u>Clearance/Lawyer's letters:</u>			
▪ Plumbing	\$81.87	\$10.64	\$93.00
▪ Sewage Disposal	\$220.41	\$28.65	\$250.00
▪ Health	\$81.87	\$10.64	\$93.00
2. Funeral Home Inspections	\$136.45	\$17.74	\$150.00
3. Food Safety Certification Course - Proton (per person taxes included)			
▪ Workshop (dial thermometer included)	\$41.80	\$5.43	\$47.00
▪ Homestudy	\$19.50	\$2.53	\$22.00
▪ Homestudy for Students	\$9.52	\$1.24	\$11.00
▪ Manual for other Health Departments	\$7.43	\$0.97	\$8.00
▪ Rewrite/Challenge Exam Only	\$4.88	\$0.63	\$6.00
▪ YR Food for Learning Workshop (dial thermometer included)	\$28.79	\$3.74	\$33.00
4. Food Safety equipment (prices include tax):			
▪ Chlorine Test Papers	\$14.40	\$1.87	\$16.00
▪ Quaternary Ammonium Test Papers	\$14.40	\$1.87	\$16.00
▪ Iodine Test Papers	\$23.92	\$3.11	\$27.00
5. Master Plumber's Licence	\$108.11	\$14.05	\$120.00
6. Master Drain Licence	\$108.11	\$14.05	\$120.00
7. Contractor's Licence	\$108.11	\$14.05	\$120.00

DEPARTMENT: Community and Health Services

Column A Service	Column 1 Fee	Column 2 13% HST	Column 3 Total Fee (rounded per Council)
1. State of the Environment Technical Report	\$26.24 (limited quantities are available)	**	\$26.00

** HST Exempt

DEPARTMENT: Transportation Services Department

Column A Service	Column 1 Fee	Column 2 13% HST	Column 3 Total Fee (rounded per Council)
1. Engineering/Overhead fees <ul style="list-style-type: none"> ▪ Construction - Design ▪ Construction - Supervision ▪ Construction - Administration 	6% of total cost of works for each to a max of 18%	**	
2. Review/comment on engineering drawing submissions for works on Regional roads, for draft approved plans of subdivision, including: <ul style="list-style-type: none"> a) issuance of construction access permit and inspection of site b) review of Traffic Impact Study, where required; and c) issuance of entrance permit and inspection of site 	\$2,000 or 7% of estimated cost of work, whichever is greater	**	
3. Review/comment on site plan application, including: <ul style="list-style-type: none"> a) issuance of construction access permit and inspection of site b) issuance of entrance permit and inspection of site c) review of Traffic Impact Study, where required; and d) review of and comment on site plan agreement 	\$1,200 or 7% of estimated cost of work, whichever is greater	**	
4. Review/comment on application for development on severed lots, including: <ul style="list-style-type: none"> a) issuance of construction access permit and inspection of site b) issuance of entrance permit and inspection of site 	\$770 for first lot \$150 for each additional lot	**	
5. Application for use of Regional roads <ul style="list-style-type: none"> ▪ Entrance permit - issuance of permit for access from a Regional road to an abutting property, including review of plans and inspection of works, (other than engineering drawing review and inspection, site plan review or severed lot review): <ul style="list-style-type: none"> – Residential/agricultural – Industrial/commercial 	\$104.96 \$262.40	** **	\$100.00 \$260.00

** HST Exempt

DEPARTMENT: Transportation Services Department

Column A Service	Column 1 Fee	Column 2 13% HST	Column 3 Total Fee (rounded per Council)
6. Application for use of Regional roads <ul style="list-style-type: none"> ▪ Moving of Excess Loads Permit - issuance of permit for vehicles exceeding certain loads to travel on Regional roads: <ul style="list-style-type: none"> – Single Trip Permit – Annual Permit – Project Permit (project) – Project Permit (per load) – Modular Permit (annual) – Modular Permit (per load) ▪ Occupancy Permit <ul style="list-style-type: none"> – Minor occupancy – Major occupancy ▪ Encroachment Permit ▪ Utility Application <ul style="list-style-type: none"> a) Review of application plans <ul style="list-style-type: none"> – Minor – Major – Telecom b) Occupancy permit 	\$262.40 \$157.44 \$1,049.58 \$26.24 \$1,049.58 \$26.24 \$104.96 \$1,049.58 \$1,049.58 \$78.72 \$262.40 \$425.08 \$1,049.58	** ** ** ** ** ** ** ** ** ** ** ** ** **	\$260.00 \$160.00 \$1,000.00 \$26.00 \$1,000.00 \$26.00 \$100.00 \$1,000.00 \$1,000.00 \$79.00 \$260.00 \$430.00 \$1,000.00

** HST Exempt

DEPARTMENT: Transportation Services Department

Column A Service	Column 1 Fee	Column 2 13% HST	Column 3 Total Fee (rounded per Council)
7. Maps, Reports and Letters			
▪ Standard map	\$6.30	\$0.82	\$7.00
▪ Colour, plotted map	\$26.24	\$3.41	\$30.00
▪ Engineering plans	\$6.30	\$0.82	\$7.00
▪ Digital engineering drawing			
– minor design detail	\$104.96	\$13.64	\$120.00
– major design detail	\$535.29	\$69.59	\$600.00
▪ Copies of Special Reports/Studies			
– staff reports	\$0.20 / page + 15% overhead	13%	
– consultant's reports	actual cost + 15% overhead	13%	
▪ Prepare letter/data search for traffic signal information request	\$78.72	\$10.23	\$89.00
▪ Prepare letter/data search for traffic data request (per location):			
– turning lane counts	\$78.72	\$10.23	\$89.00
– accident reports	\$78.72	\$10.23	\$89.00
– automated counts	\$104.96	\$13.64	\$120.00
– signal timing	\$262.40	\$34.11	\$300.00
– synchro information	\$78.72	\$10.23	\$89.00
– noise studies dataset	\$52.48	\$6.82	\$59.00
– Regional Road AADT listings	\$104.96	\$13.64	\$120.00
▪ Prepare report on dispatch activities	\$78.72	\$10.23	\$89.00
▪ Photocopies (per page)	\$0.21	\$0.03	\$0.20
8. Zone marking (per litre applied)	\$0.16 / litre	\$0.02	\$0.20

DEPARTMENT: Transportation Services Department

Column A Service	Column 1 Fee	Column 2 13% HST	Column 3 Total Fee (rounded per Council)
9. Other Fees: <ul style="list-style-type: none"> ▪ Inspection and administration fee for damage caused to Regional property 	Costs + \$183.680	13%	Costs + HST + \$210.00
10. Construction Safety Inspection	\$1,049.58	\$136.45	\$1,200.00

DEPARTMENT: Environmental Services Department

Column A Service	Column 1 Fee	Column 2 13% HST	Column 3 Total Fee (rounded per Council)
▪ Recyclable "Blue Box" Materials	no charge		no charge
▪ Scrap Metal	no charge		no charge
▪ Large Metal Appliances without CFC sticker	\$20.58 each	**	\$21.00 each
▪ Large Metal Appliances with CFC sticker	\$10.29 each	**	\$10.00 each
▪ Minimum Charge for residual Waste and Yard Waste	\$26.24 / load	**	\$26.00 / load
3. Public Drop off (Residents) -Vaughan Community Environmental Centre			
▪ Residual Waste - car or mini van	Minimum charge \$10.00	**	Minimum charge \$10.00
▪ Residual Waste - car or mini van + small utility trailer	\$13.38 / load	**	\$13.00 / load
▪ Residual Waste - car or mini van + large utility trailer	\$23.67 / load	**	\$24.00 / load
▪ Residual Waste - pick up truck	\$30.87 / load	**	\$31.00 / load
▪ Residual Waste - 12 ft or 14 ft cube van	\$91.58 / load	**	\$92.00 / load
▪ Tires - car and light truck (off rim)	\$3.60 each	**	\$3.60 each
▪ Tires - heavy truck (off rim)	\$25.73 each	**	\$26.00 each
▪ Recyclable "Blue Box" Materials	no charge		no charge
▪ Scrap Metal	no charge		no charge
▪ Large Metal Appliances - without CFC sticker	\$20.58	**	\$21.00
▪ Large Metal Appliances - with CFC sticker	no charge		no charge
▪ Household Hazardous Waste and Electronic Waste	no charge		no charge

** HST Exempt

DEPARTMENT: Environmental Services Department

Column A Service	Column 1 Fee	Column 2 13% HST	Column 3 Total Fee (rounded per Council)
4. Industrial, Commercial & Institutional - Vaughan Community Environmental Centre <ul style="list-style-type: none"> ▪ Residual Waste - car or mini van ▪ Residual Waste - car or mini van + small utility trailer ▪ Residual Waste - car or mini van + large utility trailer ▪ Residual Waste - pick up truck ▪ Residual Waste - 12 ft or 14 ft cube van ▪ Tires - car and light truck (off rim) ▪ Tires - heavy truck (off rim) ▪ Recyclable "Blue Box" Materials ▪ Scrap Metal ▪ Large Metal Appliances - without CFC sticker ▪ Large Metal Appliances - with CFC sticker 	\$28.81 / load \$28.81 / load \$28.81 / load \$36.02 / load \$92.61 / load \$4.12 each \$25.73 each no charge no charge \$20.58 \$10.29	** ** ** ** ** ** ** ** ** **	\$29.00 / load \$29.00 / load \$29.00 / load \$36.00 / load \$93.00 / load \$4.00 each \$26.00 each no charge no charge \$21.00 \$11.00

** HST Exempt

DEPARTMENT: Environmental Services Department

Column A Service	Column 1 Fee	Column 2 13% HST	Column 3 Total Fee (rounded per Council)
5. Disposal of Material at Asian Long-Horned Beetle Yard Waste Processing Facility <ul style="list-style-type: none"> ▪ Pick up Truck ▪ 1 Tonne Truck ▪ 1 Tonne Van ▪ Single Axle with Box ▪ Cube Van ▪ Landscape Trailers ▪ Single Axle Dump Truck ▪ Double Axle Dump Truck ▪ Tri-Axle or 40 Cubic Yard Bin ▪ 50 Cubic Yard Bin 	\$25.73 / load \$74.09 / load \$74.09 / load \$92.61 / load \$113.19 / load \$113.19 / load \$164.64 / load \$226.38 / load \$463.05 / load \$514.50 / load	** ** ** ** ** ** ** ** **	\$26.00 / load \$74.00 / load \$74.00 / load \$93.00 / load \$110.00 / load \$110.00 / load \$160.00 / load \$230.00 / load \$460.00 / load \$510.00 / load
6. Disposal of Material at Household Hazardous Waste & Recycling Depot - East Gwillimbury Public Drop-off and Industrial Commercial & Institutional <ul style="list-style-type: none"> ▪ Large Metal Appliances - without CFC sticker ▪ Large Metal Appliances - with CFC sticker ▪ Cardboard 	\$20.58 no charge no charge	** **	\$21.00 no charge no charge

** HST Exempt

DEPARTMENT: Environmental Services Department

Column A Service	Column 1 Fee	Column 2 13% HST	Column 3 Total Fee (rounded per Council)
7. Brownfield Site Remediation - Request to use Non-Potable Site Condition Standards (Ontario Regulation 153/04)	\$535.29	**	\$540.00
8. Liquid Waste Disposal ▪ York-Durham system (per 1,000 gallons) ▪ Town of Georgina (per 1,000 gallons)	\$55.60	**	\$56.00
9. Telecommunication Structure Licence ▪ Application fee ▪ Licence fee per site ▪ Annual fee per antenna	\$2,099.16	**	\$2,100.00
10. Surcharge Agreement ▪ New Surcharge Agreement Fee ▪ Annual Surcharge Agreement Maintenance Fee	\$11,020.59	\$1,432.68	\$12,500.00
Surcharge rates (per kg)	\$705.32	\$91.69	\$800.00
▪ Biochemical Oxygen Demand (BOD)	\$300.00	**	\$300.00
▪ Phenolic Compounds (4AAP)	\$600.00	**	\$600.00
▪ Suspended Solids (SS)	\$0.42	**	\$0.42
▪ Total Kjeldahl Nitrogen (TKN)	\$0.42	**	\$0.42
▪ Total Phosphorus	\$2.10	**	\$2.10
▪ Animal and Vegetable Oil & Grease	\$0.42	**	\$0.42

** HST Exempt

DEPARTMENT: Environmental Services Department

Column A Service	Column 1 Fee	Column 2 13% HST	Column 3 Total Fee (rounded per Council)
11. Dewatering Discharge Application			
▪ Application Fee	\$700.00	**	\$700.00
▪ Volumetric Discharge Fee to Sanitary Sewer (per cubic meter)	\$0.89	**	\$0.89
12. Environmental Site Assessment Request	\$125.00	**	\$125.00

** HST Exempt