

Maintenance Request Form

Tenant Name:		Date:
Address:		
	Unit Number:	
Daytime phone number:		
Description of maintenance or repair needed:		
** I hereby grant Housing York Inc. permission to enter my housing unit to complete the repairs requested above.		
Tenant Signature: _____		
---Office Use Only---		
Received by:		Date:
Work details:		
Work completed by:		
Date and time work completed:		
Checked: <input type="checkbox"/> Door closure <input type="checkbox"/> Smoke detector		