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**DISPOSAL OF OBSOLETE, DAMAGED
OR SURPLUS PROPERTY, 2008**

The Finance and Administration Committee recommends the adoption of the recommendation contained in the following report dated February 18, 2009, from the Commissioner of Finance.

1. RECOMMENDATION

It is recommended that this report is received for information.

2. PURPOSE

The purpose of this report is to advise Regional Council of action taken by the Commissioner of Finance and Treasurer through the Supplies and Services Branch of the Finance Department in the disposal of surplus goods and equipment during the term of January 1, 2008 to December 31, 2008, as provided for under Purchasing By-law #A0353-2004-089.

3. BACKGROUND

On November 18, 2004 Regional Council amended the purchasing by-law to enhance the authority given to Regional Staff with the purpose of ensuring that the capital construction program is carried out in an efficient and timely manner. In addition, the by-law also addresses under Section 19 the disposal of obsolete, damaged or surplus property as follows:

- 19.1 Commissioners shall submit to the Director of Supplies and Services reports of surplus stock including furniture, vehicles, equipment, supplies, and other goods which are no longer used or which have become damaged or obsolete.
- 19.2 The Director of Supplies and Services shall have the authority to transfer such surplus stock from one department to another department, or to an area municipality, and shall have the authority to sell or dispose of such surplus stock or to exchange or trade the same for replacement goods.
- 19.3 Where surplus stock is offered to but not required by any Regional department or area municipality, it shall be disposed of by means of public

auction or advertised for public tender and sold to the bidder submitting the highest priced bid.

- 19.4 A report shall be submitted annually to Council to advise of the sale or disposition of surplus stock under this section.

4. ANALYSIS AND OPTIONS

Table 1

Obsolete, Damaged or Surplus Equipment
January 1, 2008 to December 31, 2008

Description	Department	Method of Disposal	Amount \$
Decommissioned Buses (16)	Transportation (Transit)	Public Quotation (Q-08-03)	26,088.13
Transit Vans (2)	Transportation (Transit)	Public Sale Call	6,462.75
Floating Aerator (1) Kubota Tractor (2)	Transportation (Roads)	Public Quotation (Q-08-12)	8,476.50
Decommissioned Buses (18)	Transportation (Transit)	Public Quotation (Q-08-21).	8,570.98
Ambulance (7)	York EMS	Public Auction	42,000.00
Ford 3910 Diesel Tractor	Transportation (Roads)	Public Auction	5,000.00
Bomag Diesel Dual Roller	Transportation (Roads)	Public Auction	3,400.00
Olathe 3 PTH Wood Chipper	Transportation (Roads)	Public Auction	450.00
JD Tractor Cab	Transportation (Roads)	Public Auction	350.00
Side Mount Flail Mower	Transportation (Roads)	Public Auction	50.00
<u>Total Value of Disposed Goods</u>			101,277.36

5. FINANCIAL IMPLICATIONS

Funds from disposal have been credited to various programs to offset replacement costs.

6. LOCAL MUNICIPAL IMPACT

There are no local municipal implications associated with this report.

7. CONCLUSION

The Commissioner of Finance and Treasurer has been provided with the authority to dispose of obsolete, damaged or surplus equipment under Purchasing By-law No. #A0353-2004-089.

For more information on this report, please contact Stan Gal, Acting Director, Supplies and Services at Ext. 1651.

The Senior Management Group has reviewed this report.