



June 25, 2009

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**THE REGIONAL MUNICIPALITY OF YORK  
ADDENDUM # 1  
PSR-09-55**

**FOR:** Homelessness Prevention Program – Early Investment

**LOCATION:** Various locations within the Region of York

**CLOSING:** **June 29, 2009 at 1:00 P.M. (Local time)**

Bidders are requested to incorporate the changes/clarifications noted below to the above noted Tender documents in your possession and be governed accordingly.

**Information Session**  
**Questions and Answers**  
**June 16, 2009**

***Clarification:***

*Definition of 'South' for the purposes of this Request for Proposal, page 3.*

*Southern York Region: The area defined as the municipalities of Vaughan, Markham and Richmond Hill as defined by their municipal borders and the portion of the Town of Whitchurch Stouffville defined as the area east of the 404 and south of Stouffville Side Road and north of 19 Avenue.*

*Q 1. If the Homelessness Prevention Program (HPP EI) funding is fully spent in-year by the South, will the agency in the South be able to access the services and funding of HPP in the north?*

*A 1. The program funding for the South and the North will be monitored closely to ensure funding availability through out the year. The successful agency in the south to work closely with Regional Staff to work through next steps should this occur.*

*Q 2. How does an applicant obtain Rent Bank assistance if they have already accessed HPP (which is one time) and now have rental arrears? Can the applicant get funding from the north*

*agency (Salvation Army - Northridge) because Rent Bank is every two years and HPP is once in a life-time?*

*A 2. The South agency will work with Regional Staff and Salvation Army - Northridge to find solutions to assist those applicants.*

*Q 3. When you say two positive referrals in the RFP package, does this refer to agencies that we partner with?*

*A 3. Yes, it refers to agencies that you work with outside of your own organization.*

*Q 4. Would the site in the South work with Salvation Army Northridge for funding and reporting or would they work directly with the Region of York.*

*A 4. The agencies in the North and South would each have their own contractual agreements with the York Region, receive separate funding and be required to report back to the Region on the deliverables outlined in their own contract.*

*Q 5. If the successful agency is dealing with Salvation Army -Northridge on records and reports, will the requirements be the same for the agency in the South?*

*A 5. Reporting requirements and records management will be outlined in the contract with the successful applicant. The HPP program in the South will be a separate program with a separate contractual agreement and reporting requirements.*

Please include this addendum with your bid submission. Where applicable bidders must acknowledge receipt of all addenda issued in the space provided on the Bid Form.

This addendum shall remain attached to and form part of the contract documents.

Yours truly,

Garth Stiebel  
Senior Purchasing Analyst  
Supplies and Services