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REVIEW OF ADMINISTRATIVE BY-LAWS

The Finance and Administration Committee recommends the adoption of the recommendations contained in the following report, January 2, 2008, from the Regional Solicitor:

1. RECOMMENDATIONS

It is recommended that:

1. Regional Council authorize the repeal or amendment, as appropriate, of those by-laws listed in Attachment 1 to this report.
2. The Regional Solicitor prepare the necessary by-laws.

2. PURPOSE

The purpose of this report is to recommend the repeal of certain Regional by-laws which, as a result of administrative changes, are no longer required.

3. BACKGROUND

Regional staff have recently conducted a review of those by-laws which are currently in force establishing Regional departments, appointing Commissioners and assigning duties and responsibilities. This review has determined that many by-laws are outdated because of administrative reorganization, changes in staff and realignment of responsibilities. Following the recent reorganization of Community and Health Services, and the establishment of the Transportation Services and Environmental Services departments, it is timely to update these by-laws.

4. ANALYSIS AND OPTIONS

There are currently few employees or officers of the Region whose appointment is mandatory. The *Municipal Act, 2001* requires Council to appoint a Treasurer and Clerk and also provides for appointment of a Chief Administrative Officer. Apart from these positions, the Region's recent practice has not required by-laws to appoint individuals to senior management positions. Accordingly, where appointment by-laws are now outdated it is not recommended that new by-laws be enacted to reflect staff changes. Any specific powers delegated by Council to senior staff have now been consolidated in the Delegation Policy which was adopted by Council on December 13, 2007.

The *Ontario Works Act, 1997* and the *Social Housing Reform Act, 2000* each require that Council appoint an Administrator. By-laws are in force appointing Joann Simmons to each of these positions and it is recommended that these remain in force, with minor amendments to reflect the change in title.

Attached as Attachment 1 to this report is a list of the by-laws currently in force which are recommended for repeal or amendment, together with the rationale for the recommendation.

5. FINANCIAL IMPLICATIONS

There are no direct financial implications associated with this report.

6. LOCAL MUNICIPAL IMPACT

There is no local municipal impact associated with this report.

7. CONCLUSION

In light of recent reorganization in the Regional administration, staff have reviewed current by-laws governing department structure and assignment of duties. It is recommended that these by-laws be amended or repealed, as the case may be, to reflect the current structure of the Regional administration.

(The attachments referred to in this clause are attached to this report.)