

Office of the Regional Clerk  
CORPORATE SERVICES DEPARTMENT

A G E N D A

FINANCE AND ADMINISTRATION COMMITTEE

Committee Room "A"  
Administrative Centre  
17250 Yonge Street  
Newmarket, Ontario

November 1, 2007

9:00 a.m.

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DISCLOSURE OF INTEREST

	Page No.
<b>A DEPUTATION</b>	
1. Nancy Tenaglia, regarding payment of development charges.	
<b>B PRESENTATION</b>	
1. Ed Hankins, Director, Policy, Risk and Treasury, regarding Property Tax Capping	
<b>C COMMUNICATIONS</b>	
1. Connie Phillipson, Executive Director, The Regional Municipality of York Police Services Board, September 28, 2007, forwarding the Revised Budget Timelines and 2008 Capital Budget and Forecast to 2017, which was adopted by the Police Services Board at its meeting on September 26, 2007.	01
2. Nancy Tenaglia, October 24, 2007, regarding payment of development charges, and requesting deputant status.	07

**D REPORTS**

**REPORT SUBMITTED BY THE  
CHIEF ADMINISTRATIVE OFFICER AND  
COMMISSIONER OF FINANCE**

**1 2008 Capital Budget**

09

**October 23, 2007, recommending that:**

1. The draft 2008 Capital Business Plans and Budget, as tabled with Regional Council October 18, 2007, for Information Technology Services, Supplies and Services, Property Services, York Regional Police, Lake Simcoe Conservation Authority and Toronto Region Conservation Authority, be considered by the Finance and Administration Committee and;
2. The Committee's recommendations pertaining to these budgets be forwarded to the Commissioner of Finance for submission to the November 29, 2007 meeting of the Finance and Administration Committee.

**REPORTS SUBMITTED BY THE  
COMMISSIONER OF FINANCE**

**2 Recommendations for Ending Property Tax Capping**

13

October 4, 2007, recommending that:

1. The Province be requested to amend its tax protection for multi-residential, commercial and industrial properties ("the business classes") in order to institute the following policies effective for the 2009 taxation year:
  - a) Once a property moves to its actual Current Value Assessment ("CVA") tax level, the property will remain at its actual CVA tax level in subsequent years;
  - b) The amount of any remaining capping protection or clawback be phased-out over a four-year period ending in 2012; and
  - c) The business classes receive the same phase-in of assessment increments that will be applied to properties in the residential property class.
2. The Regional Chair write to the Premier and the Minister of Finance to express Council's concern and recommendations with respect to property tax capping.

3. The Regional Clerk circulate this report to the Association of Municipalities of Ontario; Association of Municipal Managers, Clerks and Treasurers of Ontario; Municipal Financial Officers' Association; Association of Municipal Tax Collectors of Ontario and all upper-tier and single-tier municipalities in the Province.

**3 Insurance and Risk Management Policy Update 21**

October 3, 2007, recommending that the Insurance and Risk Management Policy, shown as Attachment 1, be adopted.

**4 Extension of Contracts for Insurance Service Providers 35**

October 19, 2007, recommending that:

1. The contracts for the following insurance service providers be extended from December 31, 2007 to December 31, 2009 under their existing terms and conditions:
  - a) The firm of Marsh Canada Ltd. to provide insurance brokerage and risk management services for a flat fee of \$60,000 per year excluding taxes, adjusted annually by the CPI; and
  - b) The firms of PM Law, Borden, Ladner, Gervais (BLG) and Nicholl, Paskell, Mede (NPM) to provide legal services for insurable claims and related matters as required, on a fee for service basis.
2. The contract for the firms of Cunningham Lindsey, Crawford and Company Canada Inc., and RGM Claims Services Inc. be extended from December 31, 2008 to December 31, 2009 to provide claims adjusting services for insurable claims as required on a fee for service basis.

**5 Development Charge Credit Request – Fairfield Drive and Dufferin Street Township of King 39**

Recommending that:

1. Council authorize a development charge (“DC”) credit in the amount of \$113,805 (76.5%) for the growth-related component and a recovery of \$34,960 (23.5%) of the proposed road works undertaken by Canadian Equity Development in the Township of King, subject to completion of the works to the satisfaction of the General Manager of Roads, and

2. Staff be authorized to fund the growth component of the development charge credit totalling \$113,805 from Regional Roads Development Charges previously collected through the buildout of the surrounding residential subdivisions prior to the approval of the road credits.

**6 Tender Awards Report 47**  
**July 1, 2007 – September 30, 2007**

October 5, 2007, recommending that this report be received for information.

**REPORT SUBMITTED BY THE  
REGIONAL SOLICITOR**

**7 Amendment To By-Law No. A-0353-2004-089 (The “Purchasing By-Law”): 55**  
**Prohibiting Contract Awards To Litigating Bidders**

October 18, 2007, recommending that:

1. The Purchasing By-law be amended to:
  - (a) prohibit accepting bids and awarding or extending contracts to bidders who are in litigation with the Region where the amount in dispute exceeds \$50,000. subject to the following exceptions:
    - (i) where there is only one supplier and the Chief Administrative Officer (“CAO”) has approved the award;
    - (ii) in the case of an emergency where health, safety and/or the preservation of municipal infrastructure are at risk; and
    - (iii) when there is a legal obligation to enter into a contact such as a current contract or where there is an inter-municipal agreement.
  - (b) allow staff to exercise discretion to accept and open bids and award contracts to bidders who are in litigation with the Region where the amount in dispute does not exceed \$50,000.

**PRIVATE SESSION**

Committee to resolve into private session to consider:

1. Private Report of the Regional Solicitor and Commissioner of Finance– Update on Development Charges Collected - Litigation.
2. Private Memorandum of Senior Counsel – Proposed Amendments to By-law A-0353-2004-088 (the “Purchasing By-law”) – Solicitor Client.

**OTHER BUSINESS**

**ADJOURNMENT**

Note: There may be additional items considered that do not appear on this Agenda.  
Please refer to the Committee Report to Council for all items considered at this meeting.