

Office of the Regional Clerk
CORPORATE SERVICES DEPARTMENT

REVISED AGENDA

FINANCE AND ADMINISTRATION COMMITTEE

Committee Room "A"
Administrative Centre
17250 Yonge Street
Newmarket, Ontario

May 8, 2003

9:00 a.m.

DISCLOSURE OF INTEREST

Page No.

DEPUTATIONS

PRESENTATION

1. Sandra Cartwright, Commissioner of Finance, to provide an update of Input Arising from Development Charge By-law public meeting of April 17, 2003.

COMMUNICATIONS

- 1a. *Ms. Lynda Townsend Renaud, May 6, 2003, regarding the Development Charge By-law and requesting deputant status.*
- 1b. *Mr. Tom Halinski, Aird & Berlis, May 7, 2003, regarding the Development Charge By-law and requesting deputant status.*
- 1c. *Mr. Jim Kirk, Partner, Malone Given Parson Ltd., May 7, 2003, regarding the Development Charge By-law and requesting deputant status.*

DEPUTATIONS

- 1d. *Lynda Townsend Renaud, regarding the Development Charge By-law.*
- 1e. *Steven Zakem, Aird & Berlis, regarding the Development Charge By-law.*
- 1f. *Jim Kirk, Partner, Malone Given Parson Ltd., regarding the Development Charge By-law.*

REPORTS SUBMITTED BY THE COMMISSIONER OF FINANCE

2. 2003 Development Charge By-law

1. *Regional Council approve the enactment of a Development Charge By-law to establish a revised development charge incorporating the policies outlined in this report, with an effective date of June 23, 2003.*
2. *The Regional Solicitor be directed to prepare the necessary Development Charge By-law for enactment at the May 22, 2003 Regional Council meeting.*
3. *Notice of the enactment of this by-law be given as required under the Development Charges Act, 1997.*
4. *The Regional Chair and Clerk be authorized to execute a Memorandum of Understanding with the Greater Toronto Homebuilders Association (“GTHBA”) and the Urban Development Institute, York Region Chapter (“UDI”) incorporating the principles outlined in this report, including the following:*
 - *The phase-in of the non-residential growth-related cost recovery in four steps over the five year period of the development charge by-law, as outlined in this report.*
 - *The phase-in of the transit growth-related cost recovery in four steps over the five year period of the development charge by-law, with the imposition of each step dependent upon the percentage completion and proportionate Regional, Provincial and Federal funding of the five year transit capital plan, as outlined in this report.*
 - *The annual indexing of the development charge rate on the anniversary of the development charge by-law in accordance with the Statistics Canada Non-residential Construction price index, as prescribed by the Development Charges Act, 1997.*
 - *Building permits issued by December 31, 2003 for apartment and retail development be “grandfathered” and subject to the development charge rates imposed under the existing development charge by-law.*
5. *Council authorize the transfer of the Solid Waste and Hospital development charge reserve fund balances to a general capital reserve for similar purposes, in accordance with the Development Charges Act, 1997.*

6. *This report be circulated to the area municipalities within York Region for information purposes, and to ensure that municipalities currently imposing a development charge for transit services repeal that component of the charge by June 23, 2003, and remit any transit development charges collected from January 1, 2001 to June 23, 2003 to the Region.*
7. *A Resolution be forwarded to the Minister of Municipal Affairs and Housing recommending amendments to the Development Charges Act, 1997 to reflect senior and municipal government's commitment to increased service levels for transit services.*
8. *Council deem that no further public meetings be required in accordance with Section 12 of the Development Charges Act, 1997.*

3. The Organization and Process Review for Information Technology Services **1**
(Staff will make a presentation)

May 1, 2003, recommending that:

1. The report prepared by KPMG LLP, entitled an Organizational and Process Review for IT Services Report – March 2003, be received;
2. Strategies to improve project delivery for regional department program initiatives and improved support for application and infrastructure be implemented within the 2003 Budget;
3. The addition of a Service Desk Supervisor as a temporary position in 2003 be approved;
4. Staff be directed to bring forward an analysis of the multi-year implementation for the remaining KPMG recommendations in subsequent years prior to the 2004 Budget.

4. Telecommunications and Network Strategy Implementation Plan **23**

May 1, 2003, recommending that:

1. The report prepared by Graycom Analysis entitled Telecommunications and Network Strategy and Implementation Plan for the Regional Municipality of York be received, and;
2. Staff be authorized to implement Strategy #1 - Stabilize the Existing Voice and Data Networks; and Strategy #2 - Strengthen the Business Practices for Use of the Existing Phone System; during 2003, and;
3. Staff be directed to bring forward an analysis of the multi-year implementation for the balance of the strategy prior to the 2004 Budget.

**REPORT SUBMITTED BY THE
CHIEF ADMINISTRATIVE OFFICER**

5. Economic Impact of Severe Acute Respiratory Syndrome

April 30, 2003, recommending that:

1. *The sum of \$250,000 be allocated to implement an Emergency Marketing and Recovery Plan to assist the community in the Region in their recovery from the economic impact of Severe Acute Respiratory Syndrome (SARS). The components of the Plan will include:*
 - *\$100,000 designated for marketing to the internal market, including \$25,000 to assist the Markham-Richmond Hill Chinese Business Association in their Business Recovery Campaign.*
 - *\$100,000 to partner with the Accommodations Sector for promotions to target convention and other external markets.*
 - *\$50,000 to enhance the Region's current marketing efforts.*
2. *The Region participate in discussions with local municipalities should the issue of property tax relief to businesses affected by SARS become an option at the local level.*
3. *The Region support the Ontario Government's economic recovery measures and staff work with the Province on the implementation of their programs and initiatives.*
4. *The Region respond expeditiously as needed to residents affected by the SARS outbreak and ensure they are supported as appropriate through Regional programs and/or referrals to other programs.*
5. *The local municipalities be encouraged to support and actively participate in the Region's emergency economic recovery initiatives.*

**REPORTS SUBMITTED BY THE
COMMISSIONER OF FINANCE**

6. 2002 Development Charge Reserve Fund Statement

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April 29, 2003, recommending that:

1. *The 2002 Development Charge Reserve Fund Statement prepared in accordance with the provisions of The Development Charges Act, 1997 be received; and,*

2. The 2002 Development Charge Reserve Fund Statement be forwarded to the Minister of Municipal Affairs and Housing, Area Municipalities, the Urban Development Institute (York Region Chapter), the Greater Toronto Homebuilders Association, and other interested parties for information purposes.

7. Tender Awards 59

April 29, 2003, recommending that this report be received for information.

8. Partial Abandonment of Easements 65
Town of Whitchurch-Stouffville, Township of King

April 29, 2003, recommending that:

1. Regional Council declare surplus and give notice of its intention to abandon a portion of the blanket easements described in Instrument Nos. LT1416545 and YR64032 over the following lands:
 - a) an area measuring 8 meters by 10.3 meters and described as Part of Block 16 Plan 65M-3356 and Part of Lot 21 Concession 8, Geographic Township of Whitchurch now in the Town of Whitchurch-Stouffville, (*see attachment No. 1*), and;
 - b) an area measuring 10 meters by 17.01 meters and described as Part of Lot 22, Concession 2, Township of King, (*see attachment No. 2*).
2. Authorization be given for the execution of the partial abandonments of the easements described in Recommendation 1 above.
3. The appropriate regional officials perform all acts necessary to give effect to the foregoing.

9. Final Sale of Surplus Property 71
History Hill Group, City of Vaughan

April 29, 2003, recommending that:

1. Regional Council authorize the conveyance of 0.559 acres of land described as being Part of Lot 17, Concession 7, City of Vaughan and designated as Parts 21 and 22 on Reference Plan 65R-20470, to The History Hill Group, the adjacent owner, for the sum of \$195,650.
2. The appropriate regional officials perform all acts necessary to give effect to the foregoing.

OTHER BUSINESS

**MOTION TO RESOLVE INTO PRIVATE SESSION TO
CONSIDER A PERSONNEL MATTER**

ADJOURNMENT

Note: There may be additional items considered that do not appear on this Agenda. Please refer to the Committee Report to Council for all items considered at this meeting.