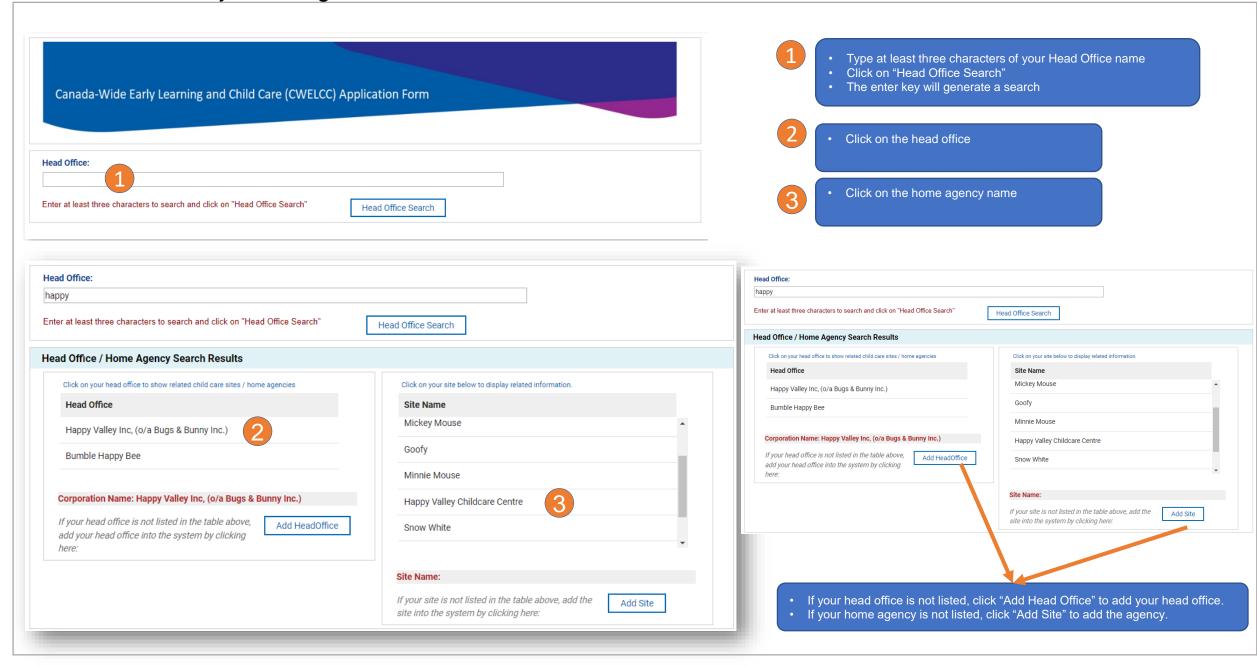
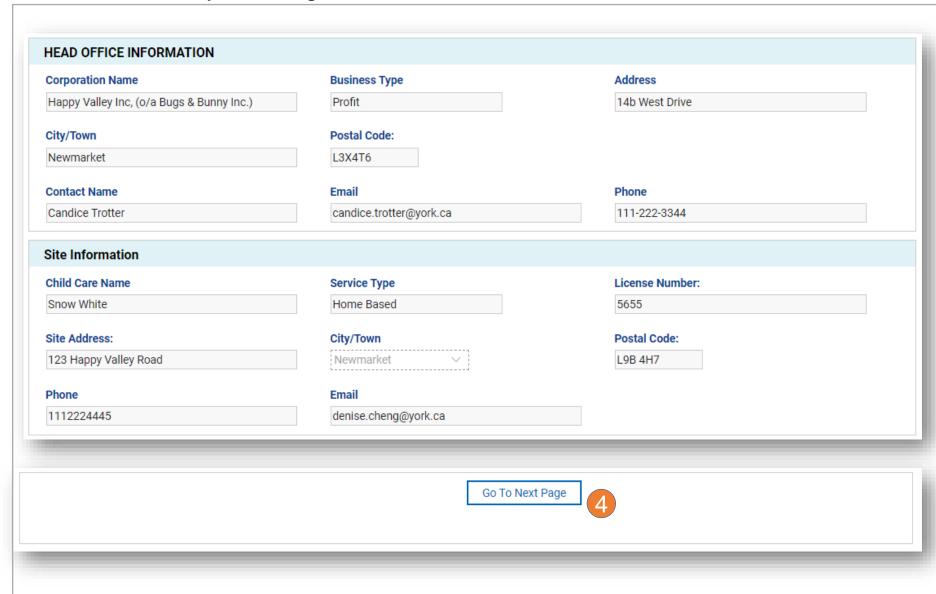


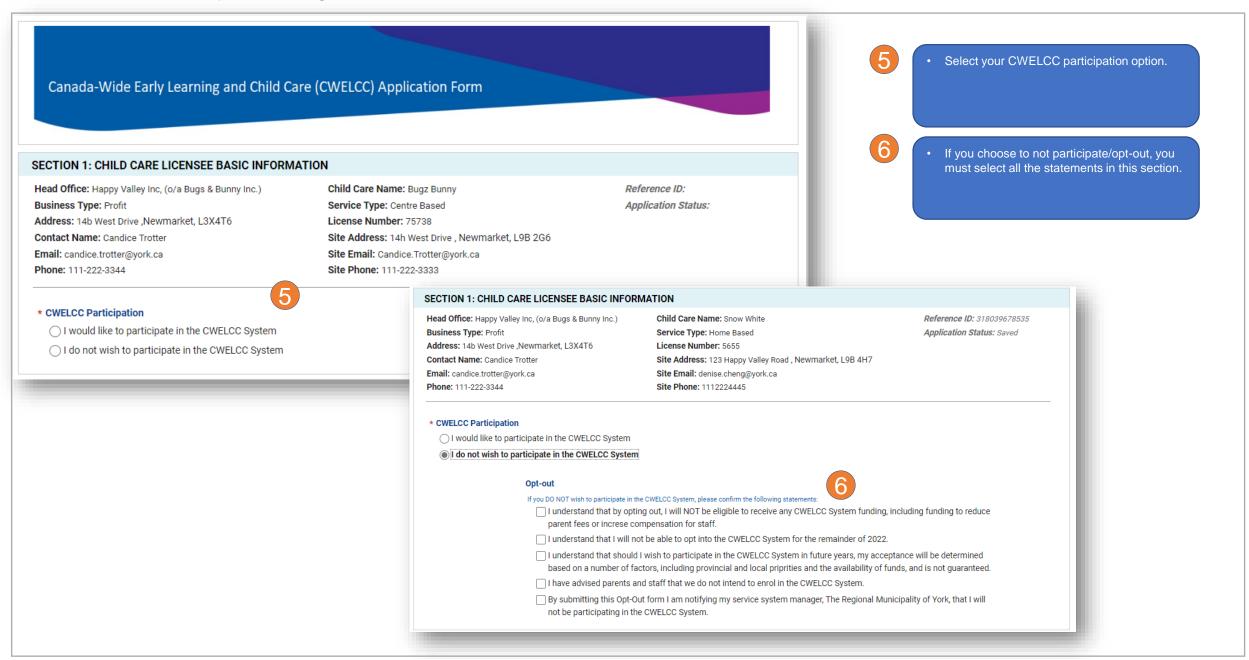
CWELCC User Guide Licensed Home Child Care

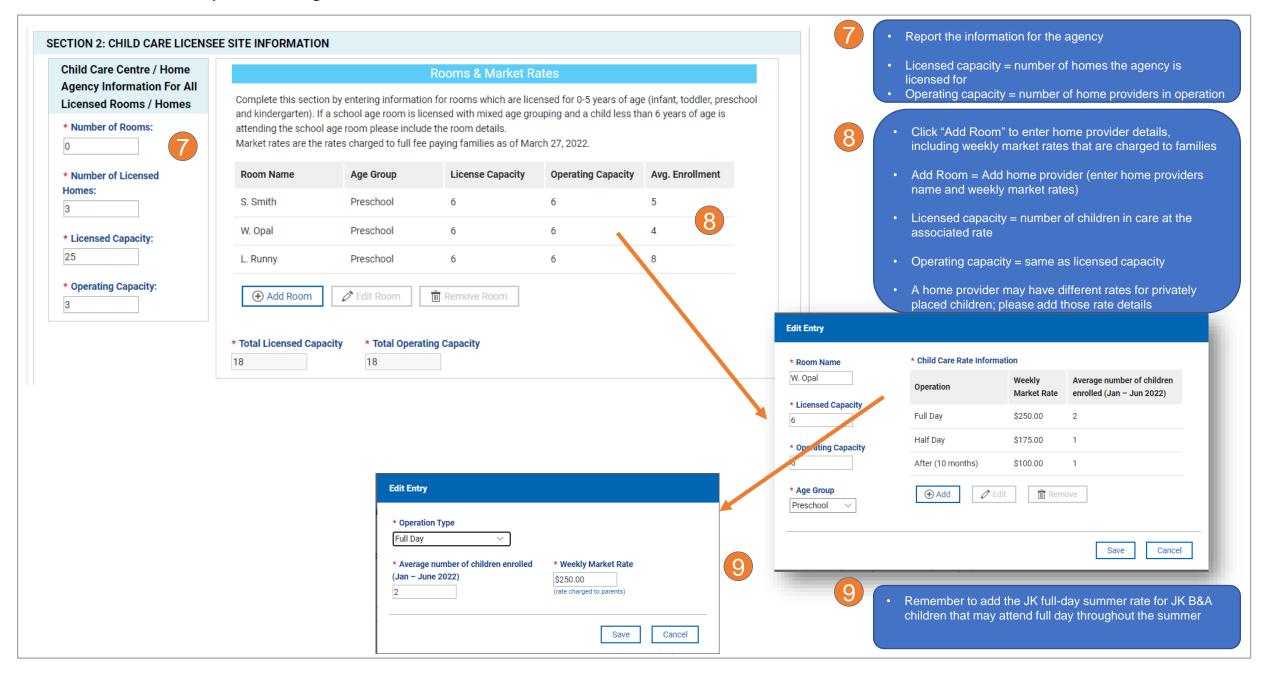




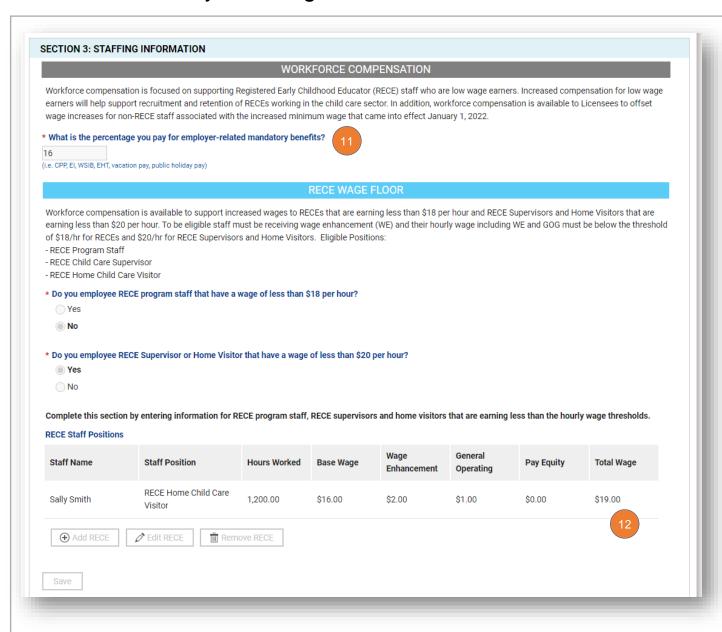
4

- The head office and site information will automatically be populated.
- If any of the information requires updating, please contact your Contract and Funding Coordinator (CFC)
- Click on "Go To Next Page" to start your CWELCC Application.





* CWELCC funding is meant to cover a portion of the funding required to operate eligible spaces (those of the 0-5 year age range). CWELCC funding can be used to cover eligible expenses (those that are mandatory for parents to pay, that they are not able to opt out of). Do your market rates cover those eligible expenses for the CWELCC eligible spaces? Yes	* Please explain what other mandatory expenses are being charged to parents in the comment box below. operator can explain what additional expensed incurred that are not supported by the rates charged to families.
■ No	
* Does this program close for more than 4 consecutive weeks in a calendar year? Yes	* Please report the number of days in a calendar year the program is closed.
○ No	operator can report number of days closed per year
Save	





 Benefits are supported at a maximum of 17.5%. Please report the percentage of mandatory benefits that the employer is responsible for.

12

- Report wage information for Registered Early Childhood Educators (RECE) home visitors that are earning less than \$20/hour
- To determine the General Operating Grant (GOG) hourly rate where it is not paid hourly, divide biweekly/monthly payments by average number of hours worked
- Hours worked are the estimated number of hours for April to December 2022

NON-RECE MINIMUM WAGE OFFSET

To be eligible for the minimum wage offset, Licensees must be participating in the CWELCC System and employ staff in a position categorized as:

- Non-RECE Program Staff
- Non-RECE Child Care Supervisor
- Non-RECE Home Child Care Visitor

To be eligible for a minimim wage offset, Licensees must employ staff that were earning less than \$15 per hour (not including wage enhancement and GOG) on March 31, 2021, or were hired after March 31, 2021, and before January 1, 2022, and had wages below \$15 per hour (not including wage enhancement and GOG).

CC Inelgibile positions

- Cook, custodial and other non-program staff positions.
- Special Needs Resource-funded resource teachers/consultants and supplemental staff.
- Staff hired through a third party (i.e., temp agency).

The only exception to the first to positions noted above is if the staff is a non-RECE and the positions spends at least 25 per cent of their time to support ratio requirements in which case the staff would be eligible for the minimum wage offset for the hours that they are supporting the ratio requirements.

Staff Name

Staff Position

2021 Base Wage

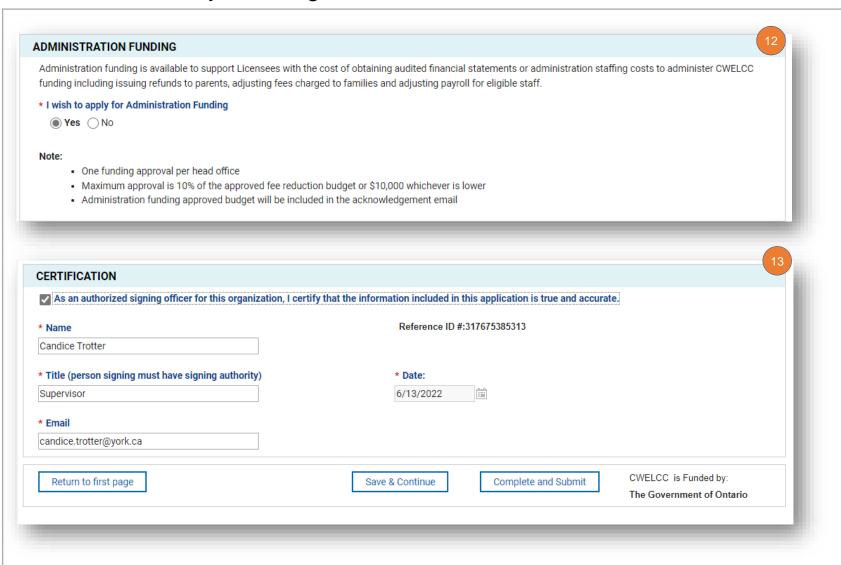
Average number of hours worked weekly

There are no submissions.

There are no submissions.

12

- This section may not apply for home agencies
- Report wage information for Non-RECE staff who were earning less than \$15/hour between March 31 to December 31, 2021.
- Base wage is excluding Wage Enhancement, General Operating Grant, Pay Equity Funding



Select the administration funding selection

 Fill out the certification section

• Click on "Complete and Submit"