# York Region Community Investment Fund 2023 Call for Proposals – Housing Stability

# Project Plan

The purpose of this document is to understand the goals of the proposed project and the activities that will be implemented to achieve the goals.

If the application is approved for funding, information provided in this project plan will be used to determine accountability requirements in funding agreements.

Only complete work plans for the years that funding is being requested. We recognize that project plans may evolve over time and funding agreements will be reviewed and updated as required.

### Proposal Information

**Name of Proposed Project:**

**Name of Agency:**

**Projected End Date:**

### Instructions

**Project Objective:** List the overarching objectives of the proposed project. One objective should be listed per row. You may add or remove rows as required.

**Key Project Activities**: List the specific activities that need to be implemented in order to achieve the objective. Include the frequency of activities and the required resources.

**Project Outputs and Outcomes:** Describe the results of the activities that contribute to the objective. This should include the number of residents to be served, performance targets, and short-term outcomes for clients.

**Evaluation Method:** Describe how your organization will monitor progress towards the objectives. This may include client feedback surveys, tracking program completion, collecting staff feedback, etc.

### 2023 Work Plan – October 1 to December 31

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| **Project Objective** | **Key Project Activities** | **Outputs and Outcomes** | **Evaluation Method** |
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### 2024 Work Plan – January 1 to December 31 (if applicable)

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| **Project Objective** | **Key Project Activities** | **Outputs and Outcomes** | **Evaluation Method** |
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### 2025 Work Plan – January 1 to December 31 (if applicable)

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| **Project Objective** | **Key Project Activities** | **Outputs and Outcomes** | **Evaluation Method** |
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### 2026 Work Plan – January 1 to December 31 (if applicable)

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| **Project Objective** | **Key Project Activities** | **Outputs and Outcomes** | **Evaluation Method** |
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