

## York Region Community Investment Fund 2023 Housing Stability Call Preview of Application Questions

### Applicant Information

You must be an authorized decision maker or have been nominated to make this application by the Applicant's Chief Executive Officer or Executive Director to complete and submit this application

☐ I confirm I have been given the authority to submit this application

What is the name of the organization submitting this application ('the Applicant')?

What is the address of the Applicant?

### Primary Contact

The Applicant's **primary contact** is the designated person who has the authority to submit this application and to respond to questions or inquiries about this application. **Confirm the Applicant's primary contact for the purposes of this application.**

Name:

Position:

Email:

Phone:

### Signatory Contact

The Applicant's **signatory contact** is the person who has signing authority to legally bind the Applicant and will be responsible for signing a York Region Community Investment Fund Agreement, should the application be successful in this funding opportunity (i.e., Executive Director or Chief Executive Officer).

**Indicate the Applicant's signatory contact.**

Name:

Position:

Email:

Phone:

### Alternate Contact

York Region may have inquiries related to your application, if information is missing or requires clarification, that will require a response within 48 hours.

**Confirm an alternate contact that can respond to inquiries in the event that the primary contact is unavailable.**

Name:

Position:

Email:

Phone:

**Describe the Applicant's typical activities, services, or programs.**

Include the Applicant's mandate and/or guiding statement.

**Describe the Applicant's experience delivering services to York Region residents.**

*Include your agency's mandate and/or guiding statement*

**On average, how many paid staff did the Applicant have over the last 12 months, regardless of full-time or part-time status?**

**On average, how many volunteers did the Applicant have over the last 12 months, regardless of the number of hours volunteered?**

**What was the Applicant's total revenue for the most recent fiscal year?**

**Identify the Applicant's top 5 revenue sources and the amount of revenue obtained through each source for the most recent fiscal year.**

*Include names of organizations that provided the funding, where applicable.*

**Is this a Collaborative Application?**

*A collaborative is made up of two or more agencies that wish to achieve a common goal, are prepared to work towards a mutual benefit, and share decision-making and accountability.*

☐ Yes

☐ No

## **Funding Request**

**Provide the following details related to the funding request.**

Note that projects are expected to start October 1, 2023 and may run until December 31, 2026.

a. Total budget request for full project duration:

b. Proposed service term (in months):

c. Projected project end date:

**Provide reasoning for the requested service term (e.g., single vs. multi-year).**

**In which area(s) of York Region will services be delivered?**

☐ Town of Aurora

☐ Town of East Gwillimbury

☐ Town of Georgina

☐ Township of King

- |  |   |
|--|---|
| <input type="checkbox"/> City of Markham       | <input type="checkbox"/> City of Vaughan                |
| <input type="checkbox"/> Town of Newmarket     | <input type="checkbox"/> Town of Whitchurch-Stouffville |
| <input type="checkbox"/> City of Richmond Hill |   |

**Provide details on how services will be delivered (e.g., in-person, virtual, mobile).**

**Will access to the program be free?**

- ☐ Yes
- ☐ No (If no, describe the amount and reasoning for the cost.)

**Is funding being requested to supplement, enhance, or expand a project or initiative already being delivered by the Applicant, or is the proposed project new?**

- ☐ Proposed project is new
- ☐ Supplement, enhance, or expand a pre-existing project or initiative

*Describe the current project. How is it funded? How will Community Investment Funding supplement, enhance, or expand it?*

## **Project Description**

**What is the name of the proposed project?**

**Provide a brief summary of the proposed project.** (approx. 2 sentences)

**What is the focus of the proposed project?**

- ☐ Help residents to find and secure housing
- ☐ Help residents who are at-risk of losing their housing

**Provide a brief explanation of how the proposed project fits into these categories.**

**Provide a detailed explanation of the proposed project activities and approaches.**

**What are the housing-related community service needs or gaps the proposed project intends to address?**

Refer to statistical, narrative, or anecdotal evidence supporting the community need.

If there are other similar programs in York Region, describe how this project will interact with the services to address the need.

**Describe how the proposed project addresses the identified service need(s).**

Refer to evidence-informed approaches, research, community-based data, and/or engagement people with lived experience that support the program logic.

If there are other similar programs in York Region, describe how this project will interact with the services to address the need.

In addition, describe how your services will include strategies to promote housing stability in the long term.

## **Target Population**

The Community Investment Fund will focus on supporting projects that address the needs of residents from marginalized groups that would most benefit from programs and services.

### **Which CIF Priority Group(s) is your project intended to serve?**

- ☐ Indigenous, Black, and other racialized populations
- ☐ Two-Spirit, Lesbian, Gay, Bisexual, Transgender, Queer, Intersex (2SLGBTQI+)
- ☐ Newcomers
- ☐ People living with disabilities
- ☐ Residents living in focus areas identified under the Community Safety and Well-being Plan for York Region
- ☐ Residents living with low income
- ☐ Seniors
- ☐ Women

**Provide details about the CIF Priority Group(s) your project is designed to serve (e.g., specific racial group, age, languages spoken, etc.) and outline the Applicant's experience delivering services to identified group(s).**

**How will your project be delivered in a manner that will be effective in responding to the unique service needs of the priority group(s) you identified?**

Describe any approaches or adaptations that enhance cultural safety, where applicable. Include any strategies to engage the priority group and/or reduce barriers to accessing services.

## **Project Evaluation and Sustainability**

### **What are the expected outcomes for this project?**

Consider outcomes at the applicable levels (e.g., client, staff, program, agency, and/or York Region).

**Where applicable, provide the number of Unique Residents intended to be served for the timeframe:**

Unique Residents are the total number of distinct individuals served by a project, such that a client who receives services multiple times is only counted once.

Q4 2023 (Oct. 1 2023 to Dec.31 2023):

2024:

2025:

2026:

Total estimate across service term:

**How will the project be monitored and evaluated? How will you know that you achieved the outcomes for Residents?** Be as specific as possible by including evaluation approaches, indicators, data sources, and data collection methods.

**How will results be used to improve service delivery over time?**

**Are there potential risks or challenges related to the successful delivery of this project? If so, describe the steps that will be taken to avoid them.**

**Describe how the Applicant will sustain the initiative beyond the funding term, should the Applicant wish to continue the service.**

*The Community Investment Fund provides time-limited funding. Funding for this application will only be available for up to 39 months (3 ¼ years) beginning October 1<sup>st</sup>, 2023.*

**Include any additional comments about the application that you may wish to share.**  
(approx. 200 words)