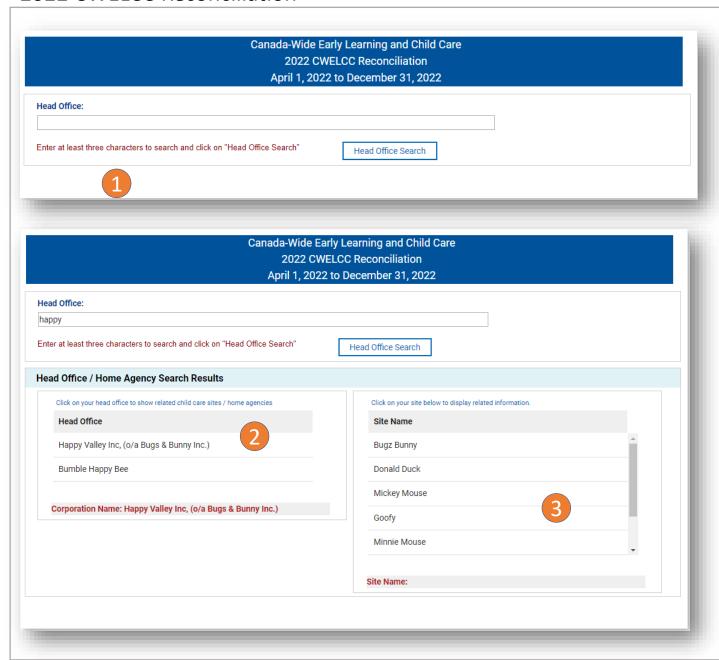
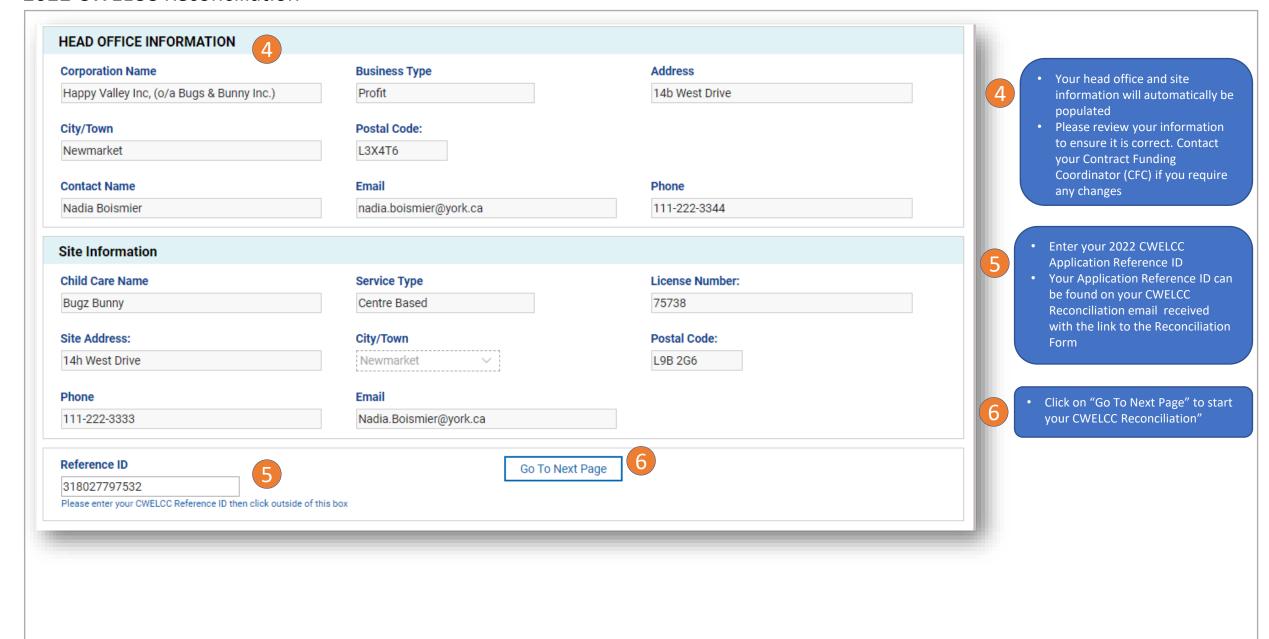
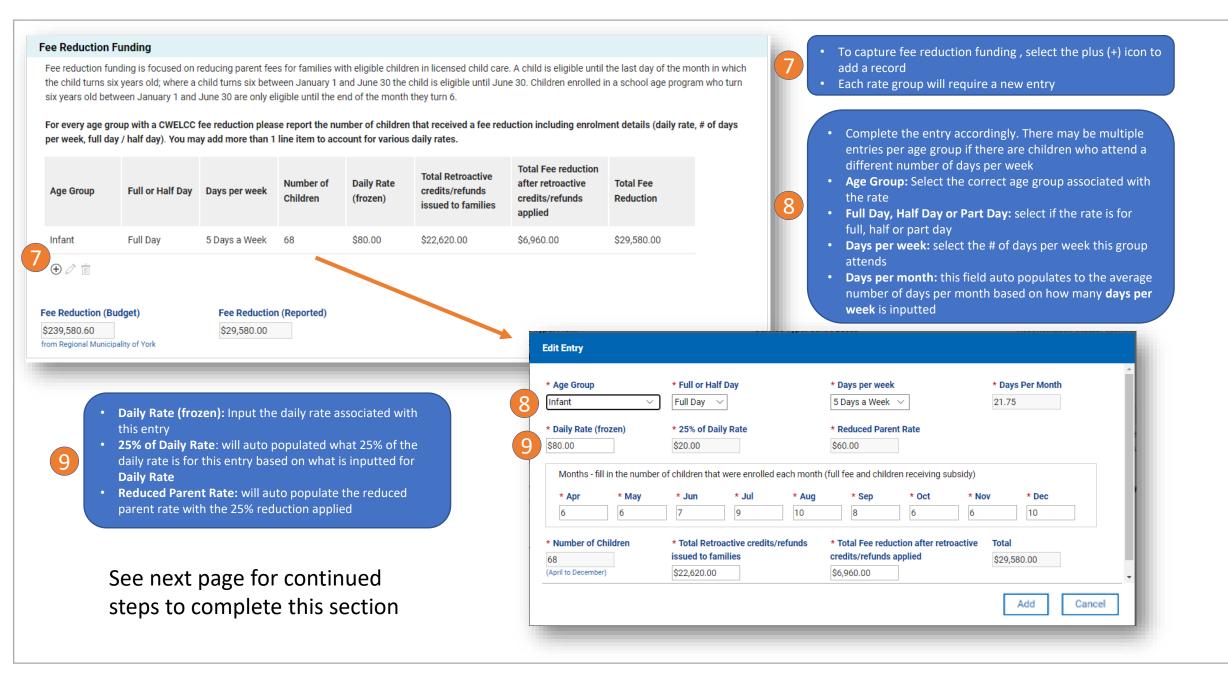


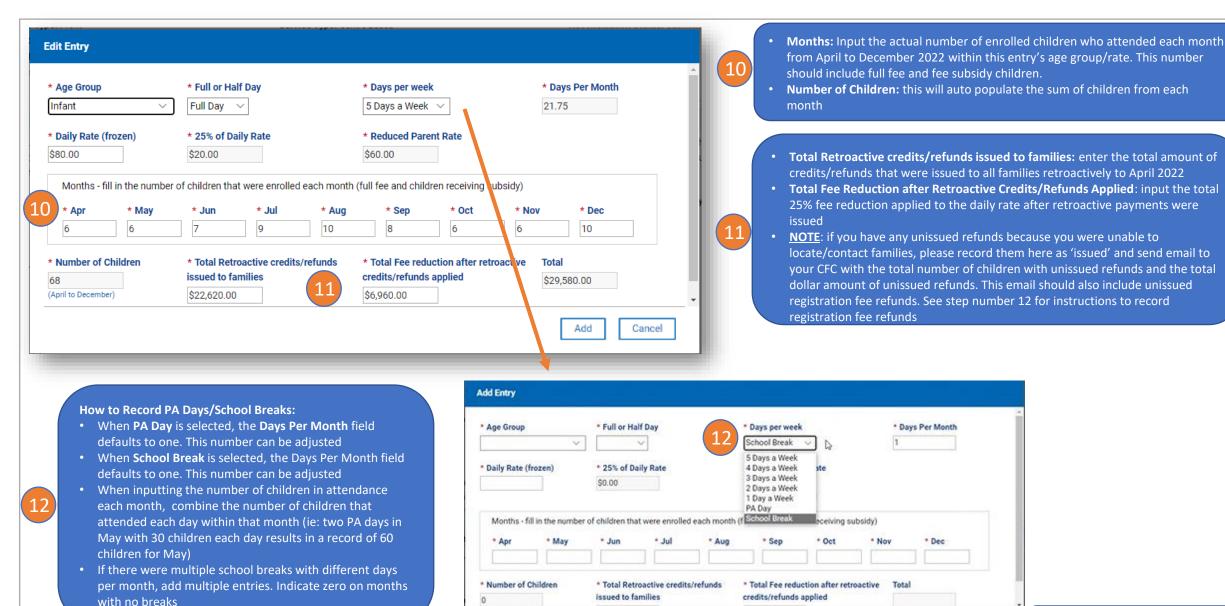
Canada-Wide Early Learning and Child Care (CWELCC)



- Type at least 3 characters of your Head Office name
  - Click on "Head Office Search"
  - The enter key will generate a search
- Click on the head office
- Click on site name



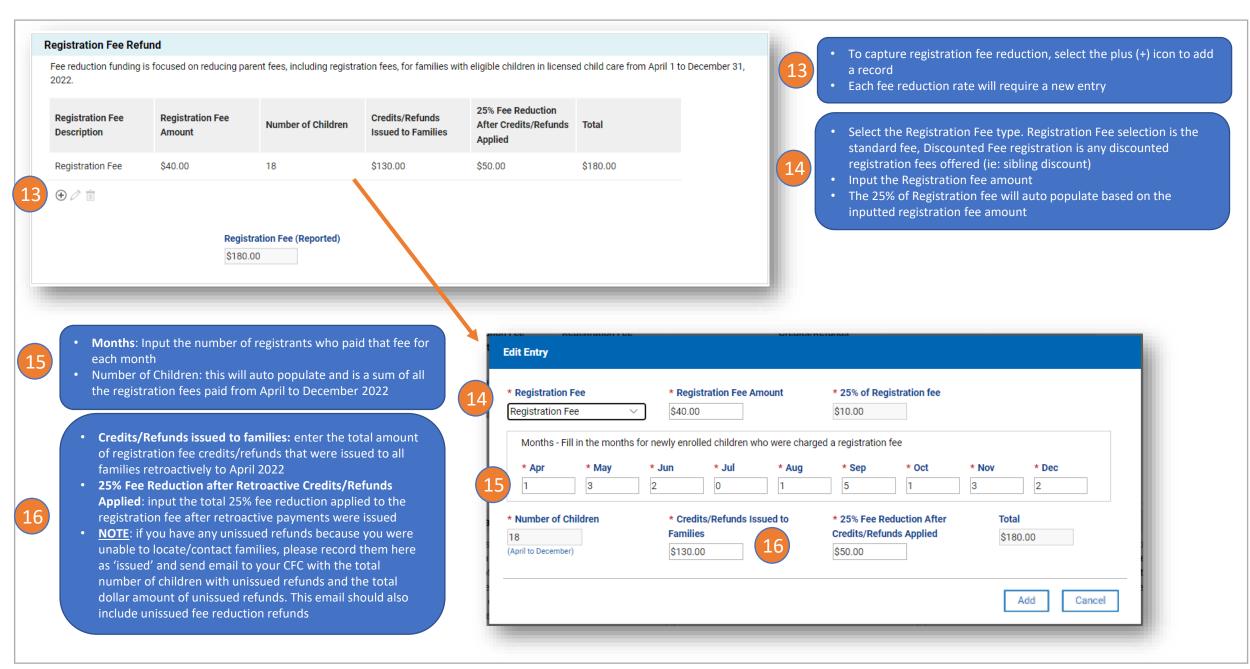




• Select Add to complete the entry

Add

Cancel



## Inflationary Increase Funding (2.6%)

Increases in costs not addressed due to Provincial direction to freeze your child care fees as of March 27, 2022 (e.g., increases such as rent/lease, food, staffing, administration, inflation, etc.). Invoices for expenses claimed may be requested.

#### Inflationary Increase (Budget)

\$25,052.74

from Regional Municipality of York

#### **Expenses**

\$25,000.00

- Inflationary Increase (budget): this will be prepopulated based on funding issued
- Expenses: Input total child care-related operational expense increase amounts. (ie: if your rent increased between March 27, 2022, and December 31, 2022, you record the increase, not the total rent)
- Please retain all invoices as it may be requested as part of the reconciliation audit process

## Fee Subsidy Overpayment

Fee reduction funding was paid through a budget in 2022 for all operating spaces. Operators received a duplicate payment for fee subsidy occupied spaces through the Record of Attendance payment. This overpayment can be used to support operating expenses that haven't already been funded. Invoices for operating expenses claimed may be requested.

#### Overpayment received

\$1,511.11

from Regional Municipality of York

#### **Operating Expenses**

\$1,500.00

- Overpayment received: this will prepopulate based on funding issued. Not everyone received this funding.
- Operating Expenses: record any additional child carerelated operational expenses incurred not reflected in the previous Inflationary Increase Funding section. If no funding was received, leave this section blank
- Please retain all invoices as it may be requested as part of the reconciliation audit process

# **Admin Funding**

Administration costs associated with administrating the CWELCC program. This amount is calculated based on 10% of your CWELCC Funding allocation to a maximum of \$10,000 per head office. Invoices for expenses claimed may be requested.

### Admin Funding (Budget)

\$10,000.00

from Regional Municipality of York

#### Expenses

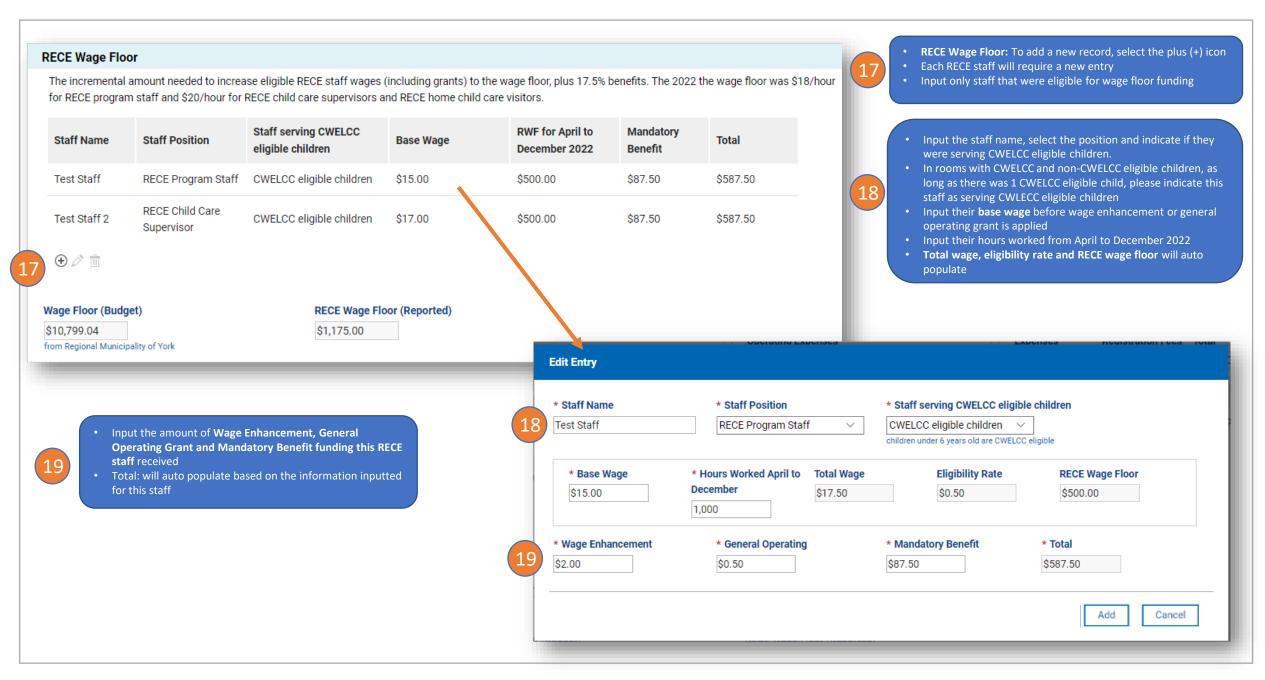
#### Registration Fees Total

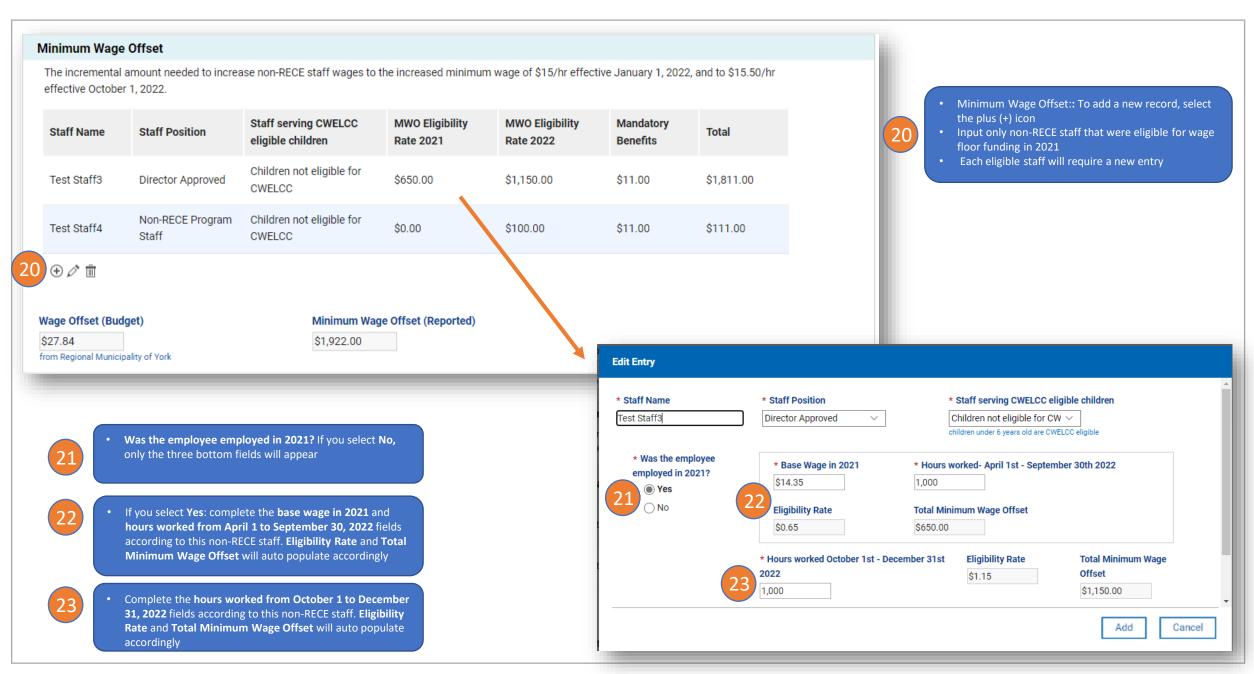
\$7,500.00

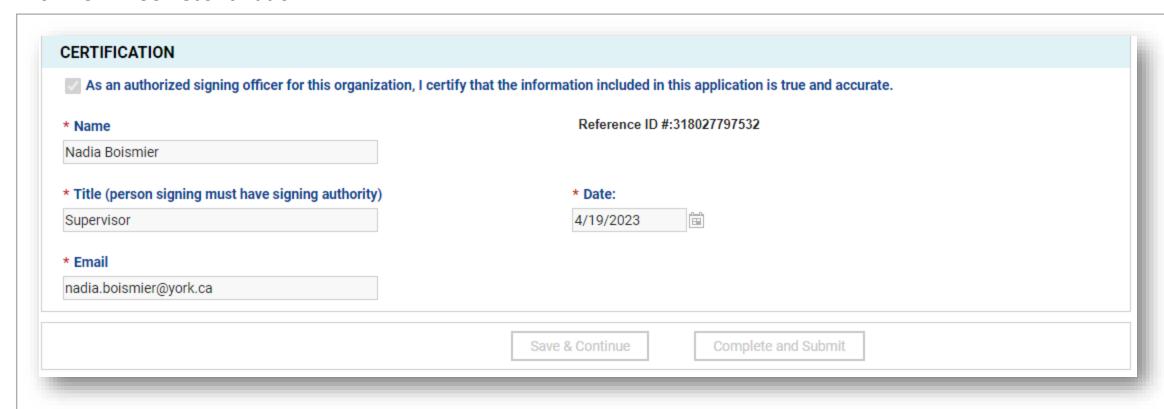
\$200.00

\$7,700.00

- Admin Funding (budget): this will prepopulate based on funding issued. Not everyone received this funding.
- Expenses: record any administrative expenses incurred.
- Please retain all invoices as it may be requested as part of the reconciliation audit process
- Registration Fees: this will auto populate based on the total registration fees reported in the Registration Fee Refund section and then totaled with the expenses







- Fill out the certification section and check box
- Click on "Save and Continue" if you are not ready to submit and would like to come back to the form at a later time. <u>NOTE</u>: you will not be able to access form for up to 15 minutes once this option is selected
- Click on "Complete and Submit" once the form is completed and ready for submission. Once this is selected, you will not be able to edit. Call your CFC if you require changes once you have submitted and require access to document