



YORK REGION'S COMMUNITY INVESTMENT FUND INVITES APPLICATIONS FOR THE Transportation Assistance Support Program

This Application must be completed, properly executed by the Applicant and received by
May 24, 2024 at 4:30 p.m. to be considered for funding.

Guidelines

Purpose:

[York Region's Community Investment Fund](#) operates a Transportation Assistance Support Program (the "**Program**") that provides non-profits agencies the opportunity to apply for transportation support.

The Transportation Assistance Support Program will focus on supporting agencies that address the needs of York Region residents from marginalized and vulnerable groups who would benefit most from programs and services ([priority groups](#)). Agencies can assist residents with transportation costs to access basic needs (food, shelter/housing, health care, clothing and personal items), education, employment and/or Community and Health Services funded programs. The Transportation Assistance Support Program will support residents who are ineligible for other available York Region Transit (YRT) programs.

YRT offers Scratch Tickets, an accepted form of YRT fare payment priced at an adult fare rate, to social service agencies and non-profit organizations to help residents pay for transit.

Eligible agencies are invited to apply to purchase YRT fares for distribution in 2024.

Period of the Program:

The Transportation Assistance Support Program will run from July 1, 2024 to November 1, 2024. Fares must be purchased and distributed during this time period. Any purchases that fall outside this period **will not be** eligible for funding under this Program.

Deliverables:

Agency Administration of Funding and Fares:

Funding under this Program will be used solely for the purchase of YRT fares. Only funding for Scratch Tickets will be considered no other transportation costs or resident needs will be funded.

When preparing your funding request, please note that Scratch Tickets are sold in blocks of 100 cards for \$400.

General Agency Criteria

To be considered for and receive any Community Investment Fund funding (including **Transportation Assistance Support Program** funding), agencies must meet the following general criteria:

- Be incorporated as a not-for-profit corporation or registered charity for the purposes of the *Income Tax Act* (Canada) OR, for those applicants that are not incorporated, a flow-through partnering arrangement must be made with a not-for-profit incorporated agency.
- Have established and documented financial management systems in place and provide the latest annual audited financial statements or a review engagement report if requested.
- Comply with the *Ontario Human Rights Code* in hiring practices and in the provision of all services.
- Provide evidence of insurance coverage that is acceptable to the Region upon request.
- Comply with relevant federal, provincial and municipal laws including *Accessibility for Ontarians with Disabilities Act, 2005*.

Ineligible Applicants:

- Individuals
- Organizations engaged in political activity supporting or opposing any political party, elected representative, or candidate for public office
- Organizations where the service component is conditional upon participation in the religious activities of the organization
- Municipalities (excluding libraries)
- Provincial and federal government agencies (excluding Broader Public Sector organizations, such as hospitals, universities, colleges, and school boards, that are seeking funding as part of a collaborative initiative, in partnership with eligible organizations)
- Organizations acting in the capacity of a funding body, fundraising drives, or events

Agencies must demonstrate that they are responsive to the community they serve by meeting the following criteria:

- Provide services to York Region residents from marginalized and vulnerable groups that would most benefit from programs and services, including but not limited to:
 - Indigenous, Black and other racialized populations
 - Lesbian, Gay, Bisexual, Trans, Queer, Two-Spirit (LGBTQ2S) communities
 - Newcomers
 - People living with disabilities
 - Residents living in focus areas identified under the [Community Safety and Well-being Plan for York Region](#)
 - Residents living with low income
 - Seniors
 - Women
- Operate within the boundaries of York Region and provide services to residents of York Region.

Funding Requirements

As conditions of the funding, successful agencies will be required to:

1. Maintain a record and receipts of all fare purchases
2. Have a consistent method of assessing resident need for transit assistance
3. Track and record the distribution of fares for unique individual residents on a Schedule provided by the Region
4. At the end of the project, provide participant testimonials about the service provided and a narrative report describing the success of the project and any factors affecting the outcome of the project.
5. Provide all reporting to the Region immediately following the end of the project and retain all applicable records for the period specified by the Region. Reporting must be submitted no later than November 15, 2024.

Contracting

Each application will be received with the understanding that acceptance of the offer to provide the services described with in the application, in writing by the Region, shall constitute a contract between the applicant and the Region, subject to the Terms and Conditions of this application and the terms of the required Community Investment Fund funding agreement to be executed by the applicant. Successful applicants will be notified of the results of this application by email by **4:30 p.m. on July 2, 2024.**

In the event that the Region is of the opinion that the funding amount requested in an application is excessive, then the Region may accept the quotation in part or reject the application.

All activities and expenditures must be completed by the end of the term of the agreement (November 1, 2024).

Successful applicants will be required to attend a virtual education session with YRT so they can become familiar with the services available to residents.

How to Apply

Please complete and submit **ONE online** application.