

THE REGIONAL MUNICIPALITY OF YORK

Public Works, Operations and Services

Water and Wastewater Operations, Maintenance and Monitoring,
Environmental Monitoring and Enforcement

HAULED WASTEWATER RECEIVING POLICY

Effective: September 1, 2026

All inquiries, correspondence and notices related to the Hauled Wastewater Receiving Program during office hours (8:00 am and 4:00 pm Monday through Friday), shall be directed to:

Environmental Monitoring and Enforcement Unit,
Water and Wastewater, Operations, Maintenance and Monitoring, Public Works
The Regional Municipality of York
17250 Yonge Street
Newmarket, ON L3Y 6Z1

Email: sewerusebylaw@york.ca
Web: york.ca/seweruse

To report Spills to York Region or damage to the facility and for inquiries/assistance outside of office hours, contact:

Remote Operations Centre
Tel: 1-866-888-1517 (24 hour)

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1.0 PURPOSE

As a service to York Region residents and businesses not served by a municipal wastewater system, The Regional Municipality of York ("York Region") operates a Hauled Wastewater Receiving Program to accept hauled wastewater at designated wastewater handling facilities.

As part of this program, York Region has developed this Hauled Wastewater Receiving Policy ("Policy") under the authority of York Region's Sewer Use Bylaw to regulate the discharge of hauled wastewater at hauled wastewater receiving facilities owned by York Region. This Policy establishes procedures, terms and conditions for participation in the Hauled Wastewater Receiving Program (the "Program").

In particular, this Policy:

- Establishes registration requirements and procedures for haulers
- Classifies the types of hauled wastewater that may be discharged at hauled wastewater receiving facilities
- Establishes discharge procedures
- Sets out billing process for haulers and generators of hauled wastewater
- Specifies additional hauler responsibilities and conditions for participation in the Program
- Stipulates the consequences for violations of this Policy

2.0 DEFINITIONS

For the purposes of this Policy, the following definitions apply:

“discharge” when used as a verb, includes add, deposit, emit, release or leak and, when used as a noun, includes addition, deposit, emission, release or leak;

“EME Unit” means the Environmental Monitoring and Enforcement Unit within York Region’s Public Works Department, however that unit is described from time to time;

“Facility Staff” means:

- a) Employee(s) of York Region’s Public Works Department, including staff from the EME Unit; and
- b) Employee(s) of The Regional Municipality of Durham whose duties relate to the operation of Duffin Creek Water Pollution Control Plant (“WPCP”);

“Fees and Charges Bylaw” means York Region Bylaw No. 2020-04, as amended or replaced;

“hauled sewage” includes sewage which is removed from a cesspool, a septic tank system, a privy vault or privy pit, a chemical toilet, a portable toilet, a sewage holding tank, or any sewage infrastructure and is transported for discharge, but does not include hauled waste;

“hauled waste” means liquid industrial waste (as this term is defined by Reg. 347) that is transported for discharge and that must be transported with a manifest in accordance with Reg. 347;

“hauled wastewater” includes hauled sewage and hauled waste;

“hauled wastewater receiving facility” or “facility” means a facility designated under Section 4.0 of this Policy to receive hauled wastewater in accordance with this Policy;

“hauler” means a person who transports or causes or permits the transport of hauled wastewater to a facility and includes an employee of the person;

“industrial” means of or pertaining to industry, and includes manufacturing, food cooking, handling, preparation or processing, commerce, trade, business or institutions as distinguished from residential;

“Ministry” means the Ontario Ministry of Environment, Conservation and Parks and any successor ministry that is responsible for administering and enforcing the Environmental Protection Act, R.S.O. 1990 (“Environmental Protection Act”), c.E.19 and the Ontario Water Resources Act, R.S.O. 1990, C. O.40;

"person" includes an individual, association, organization, partnership, municipality or other corporation and includes an agent or employee of any of them;

"prohibited wastewater" means one or more of the types of wastewater described in Section 5.01 of this Policy;

"property" means any land, whether vacant or occupied by a building or structure and includes such building or structure or part of a building or structure, and all mobile homes, mobile buildings, mobile structures, outbuildings, fences and erections thereon whether heretofore or hereafter erected and includes a site;

"Reg. 347" means R.R.O. 1990, Reg. 347 (General - Waste Management) made under the Ontario *Environmental Protection Act*, as amended from time to time;

"sanitary sewer" means any part of the sewage works that is intended to collect and convey sewage to a sewage treatment facility;

"sewage" means any liquid containing organic, inorganic, chemical, animal, vegetable or mineral matter in solution or in suspension, including floating materials, but does not include storm water or uncontaminated water alone;

"sewage works" means any works owned by The Regional Municipality of York used for the collection, transmission, treatment or disposal of sewage, stormwater or uncontaminated water and includes a sanitary sewer, storm sewer and land drainage works;

"Sewer Use Bylaw" means York Region Bylaw No. 2021-102, as amended or replaced;

"Spill" means a discharge of any substance to a sewage works or to the natural environment which is abnormal in quantity or quality in light of all the circumstances of the discharge;

"substance" means any physical matter, whether solid, liquid or gas;

"York Region" means The Regional Municipality of York as a municipal corporation and its authorized representatives, or the geographic area of The Regional Municipality of York, as the context may require.

In this Policy, any reference to a statute, regulation, bylaw, policy, code, manual, guideline, or direction includes such statute, regulation, bylaw, policy, code, manual, guideline, or direction as amended or replaced from time to time.

3.0 HAULER REGISTRATION REQUIREMENTS AND PROCEDURES

3.01 Registration Requirement

All haulers must be registered in the Hauled Wastewater Receiving Program with York Region in accordance with this Policy in order to discharge hauled wastewater at any facility.

As of January 1, 2027, York Region is extending the registration term in the Hauled Wastewater Receiving Program from a yearly cycle to a fixed 3-year cycle ("registration term"). Effective January 1, 2027, regardless of when a hauler applies to the Hauled Wastewater Receiving Program within the 3-year period, the registration would expire at the end of the registration term.

For example, the first registration term will begin on January 1, 2027, and end on December 31, 2029. All registrations will expire on December 31, 2029, regardless of when an application is completed within this registration term.

A new application is required in order to maintain registration for each registration term. Only registered haulers with proper proof of registration will be permitted access to a facility.

3.02 Registration Application Process

(a) Registration Application Documents

In order to register with the Hauled Wastewater Receiving Program, a hauler must complete and submit the following application documents to York Region, with satisfactory payment of the applicable fees:

- Wastewater Hauler Registration Application
- Copy of Ministry environmental compliance approval, certificate of approval or environmental activity and sector registry
- Copy of WSIB clearance certificate
- Proof of tank capacity
- Certificate of Insurance in York Region's Certificate form
- Proof of Training form
- Other documents as may be required to support registration

Application documents can be accessed through York Region's Sewer Use Bylaw Services Portal (<https://yorkseweruse.york.ca>). Paper copies of application documents may be provided by the EME Unit upon request. Application documents will not be reviewed until all documents and payment have been received by York Region.

Information received under the Sewer Use Bylaw and this Policy may be shared with the Region's service providers, partners, and agents, including the facilities, as required for the purposes of implementing and enforcing the Sewer Use Bylaw and this Policy.

All information received under the Sewer Use Bylaw and this Policy will be used, disclosed, and managed in accordance with the *Municipal Freedom of Information and Protection of Privacy Act, 2001*, R.S.O. 1990, c. M.56 ("MFIPPA"), and therefore may be subject to disclosure to the public. If information provided to York Region is confidential or proprietary or otherwise may be exempt from disclosure under MFIPPA, the person submitting the information shall identify that information upon its submission to York Region. Sufficient details to support the reason for its purported exemption from disclosure must be provided.

(b) Registration Fees and Charges

A non-refundable **registration fee** will be charged for registration in the Hauled Wastewater Receiving Program for each registration term.

The entire registration fee is required regardless of the application date within that registration term. Registration fees will not be pro-rated.

Non-refundable fees for electronic/magnetic access devices will be charged for each device required. The same fee will also be charged to replace any lost or damaged devices.

The fees for the Hauled Wastewater Receiving Program are set by Council and can be found at www.york.ca/seweruse.

(c) Registration in the Hauled Wastewater Receiving Program

Hauled Wastewater Receiving Program registration applications shall be submitted through the Sewer Use Bylaw Services Portal (yorkseweruse.york.ca).

The EME Unit will review the registration application and associated materials submitted by an applicant. If all required information is provided and is satisfactory to the EME Unit, in its sole discretion, and the applicable fees have been paid, the applicant will, subject to York Region's right to refuse or cancel registrations as set out below, be registered in the Hauled Wastewater Receiving Program. An incomplete registration application may be returned to the applicant. To be considered complete, all registration application documents must be completed and, where applicable, signed by the applicant and all required fees must be paid.

Each hauler, must review and be familiar with the Aysix Logger Manual and the Hauled Wastewater Receiving Policy (this document), and sign the Proof of Training form. The hauler shall be responsible for providing the required training to each employee and for ensuring that each employee complies with all requirements of the Policy, as amended from time to time. All haulers must submit signed Proof of Training forms with the registration application for all their employees. The Aysix Logger Manual and this Policy are available for download through the Sewer Use Bylaw Services Portal (yorkseweruse.york.ca).

York Region reserves the right to refuse or cancel registration of a hauler in the Hauled Wastewater Receiving Program on any of the following grounds:

- Without limiting the generality of the EME Unit's discretion to determine whether a registration application is complete and satisfactory, the hauler does not possess a valid certificate of approval, environmental compliance approval, valid registration with or other authorization from the Ministry for transporting hauled wastewater
- The hauler or any related person or predecessor entity has violated this Policy while previously registered in the Hauled Wastewater Receiving Program
- The hauler or any related person or predecessor entity has a history of non-compliance with any regulatory authority that, in York Region's opinion, renders the hauler unfit to participate in the Hauled Wastewater Receiving Program
- Without limiting the generality of the EME Unit's discretion to determine whether a registration application is complete and satisfactory, uncertainty about the identity of the hauler, its vehicles or drivers (for example, but not limited to, uncertainty about the legal name of an individual, existence of a corporation, a licence plate number, etc.)

- The hauler or any related person or predecessor entity is convicted of a serious crime or offence, provides false or misleading information to York Region; fails to disclose a perceived, possible, or actual conflict of interest in connection with a procurement process, or during the performance of any contract with York Region or any related entity, demonstrates unsatisfactory performance under the contract with York Region or any related entity; engages in professional misconduct or acts or omissions that adversely reflect on the commercial integrity of the hauler; is or was engaged in litigation with the Region or is otherwise indebted to the Region
- The hauler has unpaid fees payable to York Region
- Any other reason that, in the sole opinion of York Region and without limitation, is necessary to protect the integrity of York Region's infrastructure, ensure the health and safety of York Region employees and residents, protect the natural environment, or prevent undue impacts on York Region residents

Upon registration of a hauler in the Hauled Wastewater Receiving Program, York Region will send the hauler the electronic/magnetic access device(s) and registration document listing each vehicle registered by the hauler. Registration will be valid until the end of the indicated registration term.

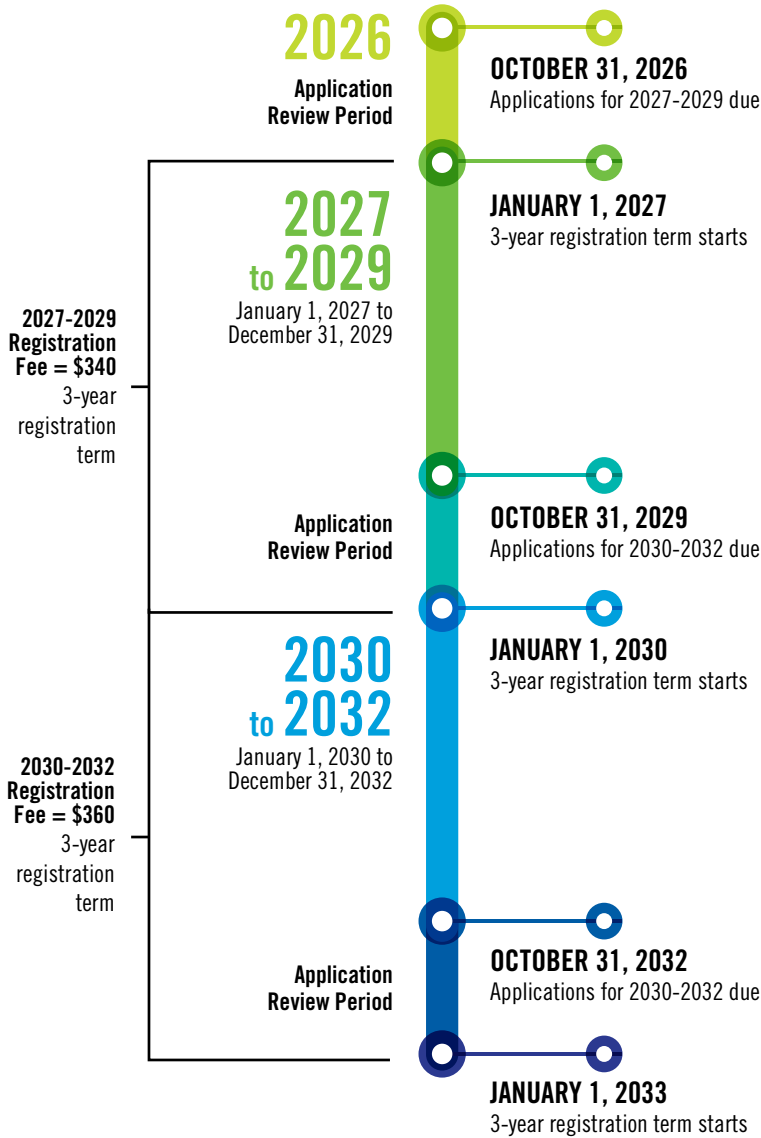
York Region may impose and amend specific terms, conditions or restrictions on particular haulers as deemed necessary or appropriate by York Region in its sole discretion, whether at the time of registration or thereafter.

3.03 Program Registration Continuation

Registration is valid until the end of each registration term. Haulers registered in the Hauled Wastewater Receiving Program must submit a complete application to York Region on or before **October 31** of the year in which the registration term ends in order to maintain continuous registration for the next registration term, without lapse or loss of discharge privileges.

Submission of incomplete applications during the application review period may result in delayed registration and lapse or loss of privileges in the Program. Electronic/magnetic access devices issued to the hauler may be deactivated without further notice to the hauler.

Figure 1 – Example of Application and Registration Timelines



To register, a hauler must complete and submit to York Region, the same forms listed in Section 3.02 above and submit the current **registration fee**. Applications will be accepted by the EME Unit beginning September 1 of the year in which the registration term ends.

York Region is not obligated to process any registration application within a specific time period. York Region may refuse to register a hauler for any of the grounds listed in Section 3.02 above.

Once registered, York Region will send the hauler a registration document, listing each registered vehicle. Electronic/magnetic access devices provided to the hauler with the initial registration will remain active, or York Region may issue the hauler new or replacement electronic/magnetic access devices at the discretion of York Region.

3.04 Update of Information

Registered haulers must contact the EME Unit in writing (refer to Section 11.0 for contact information), within 5 business days of any of the following changes occurring:

- change to company name
- change to mailing address
- addition of a new vehicle
- addition of new employee/personnel if such person will utilize a facility
- replacement of registered vehicles or licence plates
- loss of any active electronic/magnetic access device

3.05 Cancellation of Registration

(a) By Hauler

A hauler may cancel its registration with the Hauled Wastewater Receiving Program by notifying the EME Unit in writing at least 30 days before the intended cancellation date. Please refer to Section 11.0 for contact information.

(b) By York Region

York Region may cancel a hauler's registration in accordance with Section 9.0 (Consequences for Violations) of this Policy.

A hauler whose registration has been cancelled will no longer be entitled to participate in the Hauled Wastewater Receiving Program or have access to any facilities. Upon cancellation of registration:

- The hauler's electronic/magnetic access devices will be deactivated
- no refunds will be issued on registration fees
- all outstanding fees owed to York Region are payable in accordance with the terms and conditions of the invoice

4.0 HAULED WASTEWATER RECEIVING FACILITIES AND HOURS OF OPERATION

The following are the facilities currently approved by York Region to receive hauled wastewater in accordance with this Policy:

Hauled Wastewater Receiving Facility	Types of Hauled Wastewater Accepted	Permitted Source Area	Hours of Operation
Aurora Sewage Pumping Station ("Aurora SPS") 242 St. John's Sideroad, Aurora, Ontario	Hauled sewage and hauled waste	All of York Region	Hauled Sewage: 24 hours a day, year round Hauled Waste: By appointment only
Sutton Water Resource Recovery Facility ("Sutton WRRF") 5741 Black River Road, Sutton, Ontario	Hauled sewage only	Town of Georgina only	6:00 a.m. to 6:00 p.m. Monday – Friday
Duffin Creek Water Pollution Control Plant ("Duffin Creek WPCP") 901 McKay Road Pickering, ON	Hauled sewage only	All of York Region	24 hours a day, year round

York Region reserves the right to adjust the hours of operation, restrict the number of loads received, or modify the discharge procedures for any facility without prior notice at any time and for any reason.

5.0 HAULED WASTEWATER CLASSIFICATION AND RESTRICTIONS

The classification and restrictions of hauled wastewater is described below. Classification is based on the source, quality and nature of the hauled wastewater and the treatment capabilities and capacity of each of the facilities.

5.01 Prohibited Wastewater

Despite what may be written anywhere else in this Policy, the following types of wastewater are not permitted to be discharged at any facility:

- Wastewater generated from slaughterhouses or rendering facilities (and wastewater similar to what would be generated at these facilities);
- Wastewater generated from municipal wastewater pumping station maintenance activities, unless written authorization is obtained from York Region prior to the discharge. For clarity, emergency situations where flow diversion is necessary to temporarily maintain normal operation of the sewage pumping station is not considered to be "maintenance activities", thus no prior authorization is required;
- Wastewater generated outside of York Region or, in the case of the Sutton WRRF, wastewater generated or collected outside the Town of Georgina;
- Wastewater that contains any substance that is prohibited by the Sewer Use Bylaw including as, but not limited to:
 - Combustible liquid
 - Needles/Sharps
 - Flammable liquid
 - Fuel
 - PCBs
 - Pesticides
 - Plastics
 - Radioactive waste
- Wastewater that contains a pH value of less than 4.5 or greater than 11
- Wastewater that would otherwise be prohibited by Part 3 of the Sewer Use Bylaw
- Wastewater resulting from the pump-out or cleaning of catch-basins
- Wastewater that contains suspended solids with a concentration greater than 60,000 mg/L
- Incorrectly classified wastewater

In addition, York Region retains the right to assess and determine, in its sole discretion, whether a particular load or type of hauled wastewater is acceptable for discharge at a facility, and may reject any load accordingly.

York Region may also reject an otherwise acceptable load from a hauler due to reasons related to plant operations and maintenance, treatment capacity, potential nuisance to third parties or to ensure York Region's regulatory compliance with all applicable laws.

5.02 Hauled Sewage

Please refer to the definition of hauled sewage in Section 2 (Definitions) of this Policy.

Hauled sewage is accepted at York Region facilities and subject to an applicable hauled sewage disposal fee as set by Regional Council.

Hauled sewage generated or collected outside of the Town of Georgina is not permitted to be discharged at the Sutton WRRF.

Hauled sewage is currently exempt from the parameter concentration limits set out in Table 1 of the Sewer Use Bylaw. In addition to the suspended solids and pH limits set out in Section 5.01 of this Policy, York Region may in the future impose limits for certain parameters.

5.03 Hauled Waste

Please refer to the definition of hauled waste in Section 2 (Definitions) of this Policy. In addition, the following definition applies:

"liquid industrial waste" includes (but is not limited to) waste from enterprises involving industrial, manufacturing or commercial processes or operations, from research or experimental activity, and from medical clinics, school, laboratories and hospitals, but does not include "hazardous waste" or "hauled sewage" (as those terms are defined by Reg. 347).

It is the responsibility of the hauler, in consultation with the generator, to ensure that the wastewater has been classified properly in accordance with Reg. 347. If York Region has reason to believe that hauled waste or hauled sewage has been misclassified, York Region reserves the right to re-classify the wastewater as hauled sewage, hauled waste or prohibited wastewater, as appropriate.

Hauled waste must not be mixed with hauled sewage. Hauled waste is accepted at the Aurora SPS by appointment only.

Hauled waste will only be accepted if the generator of the wastewater has a valid surcharge agreement (under Part 7 of the Sewer Use Bylaw) in place with York Region. It is the responsibility of the hauler to ensure that the generator has a valid surcharge agreement with York Region prior to transporting hauled waste to Aurora SPS facility. The EME Unit can assist haulers in determining whether a generator has a surcharge agreement in place with York Region. York Region may, in its sole discretion and in writing, waive the requirement for a pre-existing surcharge agreement with a generator of hauled waste.

Hauled waste must meet Sewer Use Bylaw Table 1 parameter limits, except for surchargeable parameters, which may be exceeded only to the extent permitted by a valid surcharge agreement with York Region.

Generators of hauled waste may be required to set up a self-monitoring program and submit sample test results to the EME Unit for review, and generators will be responsible for their own monitoring and analysis expenses. Sampling requirements will be determined by the EME Unit based on the type and strength of the waste.

Haulers must request an appointment to discharge hauled waste at the Aurora SPS facility. Haulers shall contact the York Region EME Unit by email (as provided in Section 11.0) to request an appointment. York Region may require sampling and analysis of the wastewater at the generation facility, prior to allowing the hauling or discharging hauled waste at the facility.

Haulers must wait to receive written confirmation of an appointment with a discharge date and time from York Region prior to attending Aurora SPS facility.

Recognizing that the acceptance of hauled waste at the facilities may create significant operational risks, York Region reserves the right to refuse, restrict or impose conditions on its acceptance of hauled waste, including rejecting any particular load of hauled waste at any time for any reason.

5.04 Classification Summary

Requirements	Hauled Sewage	Hauled Waste
Prior notification requirements	No prior notification required	Prior notice required for every discharge; haulers must receive written confirmation from York Region indicating approved date and time for discharge at the facility
Surcharge agreement with generator required	No Surcharge Agreement is required	Yes, Surcharge Agreement is required unless requirement waived by York Region, in writing
Acceptable facilities for discharge	All facilities <i>Note:</i> Sutton WRRF operates at a limited capacity and only accepts hauled sewage generated within the Town of Georgina	Aurora SPS only
Volumetric rate payable on discharged wastewater	Hauled sewage disposal fee	Uniform wastewater service rate, applicable surcharges and other fees in accordance with the Fees and Charges Bylaw
Party responsible for payment of discharge fees	Hauler	Generator

6.0 DISCHARGE PROCEDURES

Haulers must ensure all their staff are trained and adhere to all the conditions and requirements of the Policy. The Proof of Training Form is incorporated into and forms part of this Policy.

6.01 Aurora SPS and Sutton WRRF

Haulers must follow the procedure below for discharging hauled wastewater at Aurora SPS and hauled sewage at Sutton WRRF:

1. **For hauled waste please refer to section 5.03**
2. **Use the electronic/magnetic access device issued to the vehicle by York Region for access to the facility.** Each vehicle that enters a facility should have only gained entry by using the electronic/magnetic access device assigned to it. Electronic/magnetic access devices can only be used to allow entry for the vehicle for which it was registered. Haulers must always scan the electronic/magnetic access device at the entry gate even when the gate is open.
3. **Ensure proof of registration is available upon request.** Haulers must have a valid proof of registration specific to the vehicle carrying the hauled wastewater in order to gain entry to a facility. Failure to provide valid proof may result in the load being rejected. Employees or agents of registered haulers may be required to show evidence of their employment status.
4. **Complete transfer documentation.**
 - a. **Hauled Sewage:**

The requirements for transfer documentation vary based on whether the facility has an operational automated receiving panel and are set out below.

Haulers are responsible for maintaining a record of load source as well as waste type. Such information must be retained for two years and provided to York Region upon request,

Where a facility:

 - i) **Does not have an operational automated receiving panel:**

York Region may require haulers to complete a sign-in log at the facility for each load of hauled sewage that is discharged to the system. or;
 - ii) **Has an operational automated receiving panel:** haulers must use the electronic/magnetic access device issued to the discharging vehicle to turn on and operate the receiving panel. Haulers shall not bypass the panel to discharge hauled sewage through any temporary/bypass receiving line.

b. Hauled Waste:

Before discharging, haulers must submit to Facility Staff a waste manifest for the load, properly completed in accordance with the manifesting requirements of Reg. 347. Facility Staff will complete the appropriate receiver section(s). Hauled waste is accepted during scheduled appointments only.

5. **Generator verification.** Facility Staff may contact certain wastewater generator(s) identified by the hauler to verify the source of the hauled wastewater to ensure compliance with this Policy and the Sewer Use Bylaw.
6. **Sampling.** It is the hauler's responsibility to conduct sampling of the hauled wastewater from their vehicle. Haulers must comply with any sampling instructions given by Facility Staff, and the samples must be left at the facility.
7. **Inspection.** Facility Staff, at their discretion, may conduct further sampling or inspection of the contents of any vehicle, and may reject a load if Facility Staff in their sole discretion suspect that the source or nature of the hauled wastewater has not been accurately described or it does not meet requirements of the Sewer Use Bylaw.
8. **Discharge.** Once any required sampling is complete and Facility Staff has authorized the discharge, the hauler may commence discharging. Discharging must be done by mechanically connecting a discharge hose to the receiving port to avoid spillage and odours. Haulers must not disconnect their discharge hose from the receiving port until it is safe to do so.

Even after a hauler has begun discharging, Facility Staff may require a hauler to stop discharging any load at any time for any reason and/or require further samples.

For the Sutton WRRF, haulers shall not discharge at a rate that is greater than 15 L/s.

9. **Clean up.** Prior to leaving the facility, the hauler must return the facility to its previous state, cleaning up any wastewater and removing any garbage.

6.02 Duffin Creek Water Pollution Control Plant (WPCP)

Haulers must follow The Regional Municipality of Durham's discharge requirements and procedures set out in its Hauled Wastewater Policy. Haulers must complete Duffin Creek WPCP's orientation when using the facility for the first time. Facility Staff will perform the orientation with the driver. Haulers must notify security at the guardhouse upon each arrival. Upon a hauler's first visit, Duffin Creek WPCP security will assist in making orientation arrangements.

To gain access to Duffin Creek WPCP, haulers must have a valid proof of York Region registration specific to the vehicle carrying the hauled wastewater. Failure to provide valid proof will result in the load being rejected. Employees or agents of registered haulers may be required to show evidence of their employment status.

Complete transfer documentation. Haulers must fill out and submit a copy of **The Regional Municipality of Durham's** Transfer of Sewage Waste form (transfer ticket) for each load of hauled sewage discharged. The transfer ticket must be submitted at the facility prior to leaving.

7.0 DISCHARGE FEES AND CHARGES

7.01 Discharge Fees – Hauled Sewage

Haulers will be charged a fee for each load of hauled sewage discharged at the facilities.

The fee for each load of hauled sewage discharged at a facility that is not equipped with an automated receiving panel will be equal to the **hauled wastewater disposal fee** multiplied by **85 percent** of the vehicle's full tank capacity.

The fee for each load of hauled sewage discharged at the Sutton WRRF and at the Aurora SPS through the automated receiving panel will be a volumetric fee using the **hauled wastewater disposal fee**. Discharge volume will be measured by flow meter and haulers will be charged based on the measured reading which is non-negotiable. The flow meters will be calibrated in accordance with York Region's internal procedures. For the purposes of this paragraph, the hauled wastewater disposal fee and the hauled sewage disposal fee for Aurora SPS and Sutton WRRF are one and the same fee.

The fee for each load of hauled sewage discharged at Duffin Creek WPCP will be based on a method as set out in accordance with The Regional Municipality of Durham's Hauled Wastewater Policy. The Regional Municipality of Durham will issue invoices directly to haulers.

7.02 Discharge Fees – Hauled Waste

Generators (and not haulers) of hauled waste will be charged a fee for each load of hauled waste discharged to a facility. The discharge fee for each load will be equal to York Region's **uniform wastewater service rate** multiplied by the **volume of hauled waste discharged** (as indicated on the manifest or as measured), plus any applicable **surcharge fees** (in accordance with the current surcharge agreement). Hauled waste fees will be invoiced directly to the generator.

Please refer to www.york.ca/seweruse for hauled wastewater disposal fee and surcharge fee schedules.

8.0 ADDITIONAL HAULER RESPONSIBILITIES

8.01 General

1. Each hauler is solely responsible for the contents of its vehicles and for any impact a load of hauled wastewater may have on a facility or its operating processes, other sewage works or other infrastructure, or to property or the environment.
2. Haulers must have all necessary regulatory approvals in place in order to participate in the Hauled Wastewater Receiving Program, and must comply with all applicable regulatory approvals, statutes, regulations, bylaws, policies and guidelines, whether federal, provincial or municipal. Nothing in this Policy affects any obligation of a hauler to comply with the Sewer Use Bylaw, and nothing in this Policy affects York Region's ability to prosecute any contravention of the Sewer Use Bylaw.
3. Haulers shall indemnify, hold harmless and defend York Region and The Regional Municipality of Durham, their respective Chairs, their Council members, employees, successors and assigns (individually or collectively, the "Indemnified Parties") from and against all actions, claims, demands, losses, costs, damages, suits, proceedings, expenses, liabilities, judgements or proceedings whatsoever, including all legal costs on a substantial indemnity basis and disbursements, which may be brought against, made upon the Indemnified Parties or which the Indemnified Parties may sustain, suffer or be put to resulting from or arising directly or indirectly out of any act or omission of a hauler or its activities at a facility, a third party's property, or to the natural environment.
4. Only the haulers' employees and authorized agents may enter onto any part of the facilities. Haulers are not permitted to bring minors or persons deemed to be unauthorized by Facility Staff to the facilities.
5. Haulers shall not enter any facility once notice has been issued advising of facility closure.
6. Haulers shall comply with any additional instructions provided by York Region from time to time via email notification(s) or verbally or posted onsite.

8.02 Conduct

York Region's facilities are equipped with surveillance systems and activities at the facilities are monitored and recorded. The following conduct rules apply to all haulers at all facilities:

1. While at any of York Region's facilities, no person shall urinate or defecate at a place not labelled as a washroom.
2. While at any of York Region's facilities, haulers shall stay within the area used for hauled wastewater receiving only and shall not enter onto any other part of the facility unless otherwise permitted by York Region.
3. Haulers must accompany the wastewater hauling vehicle at all times while the load is being discharged.
4. All hoses and other equipment belonging to the hauler must be removed from the facility.
5. No washing of vehicles is allowed at the facility at any time except for the purpose of cleaning up leaks/Spills.
6. The water hose at the facility shall not be used to fill up any tank on the vehicle.
7. Any damage to the facility (including but not limited to gate, lock, receiving pad, blockages,) shall be immediately reported to Facility Staff onsite or the York Region Control Panel at the number provided in Section 11.0 (Contact Information). Without limiting the generality of Section 8.03 of this Policy, the hauler shall be responsible for all costs and expenses arising from any damage to the facility caused by the hauler.

8.03 Leaks/Spills

Haulers must respond to and remediate any leaks/Spills that they cause. Depending on the nature, volume and type of material spilled, the hauler may be required to perform, or remain onsite to assist with the clean-up of all leaks/Spills. Haulers must keep all materials required to respond to leaks/Spills readily available to control and remediate any leak/Spill that may occur. For small leaks, the hauler shall rinse down the dump pad immediately to the satisfaction of York Region.

The hauler shall immediately report all Spills to Facility Staff and as required by all applicable federal, provincial and municipal statutes, laws, regulations, by-laws, ordinances and Regional policies and procedures, including but not limited to the *Environmental Protection Act*, R.S.O. 1990, c. E.19 as, amended or replaced from time to time (e.g. reporting the spill to MECP Spills Action Centre, local municipalities, health authorities, conservations authorities).

Spill observed upon arrival:

- If a Spill is observed upon arrival at a facility and Facility Staff are onsite, the hauler shall immediately inform Facility Staff of the Spill
- If a Spill is observed upon arrival at a facility and Facility Staff are not onsite, the hauler shall immediately contact York Region Remote Operations Centre at the number provided in Section 11 to report the Spill

Spill occurring at time of discharge:

- If a Spill occurs at the time of discharge by a hauler and Facility Staff is onsite, the hauler shall immediately inform Facility Staff of the Spill
- If a Spill occurs at the time of discharge by a hauler and Facility Staff are not onsite, the hauler shall immediately contact York Region Remote Operations Centre at the number provided in Section 11 to report the Spill

The hauler responsible for a leak/Spill shall be responsible for all costs incurred as a result of the leak/Spill and will be billed by York Region.

9.0 CONSEQUENCES FOR VIOLATIONS

York Region reserves the right to impose sanctions on haulers for failing to abide by this Policy. Sanctions under this Policy do not preclude enforcement action by York Region for a contravention of the Sewer Use Bylaw or any other applicable laws of any relevant jurisdiction.

9.01 Violations Resulting in Immediate Registration Cancellation

The following violations may result in immediate cancellation of a hauler’s registration at York Region’s sole discretion:

- Hauler has any unpaid fees owed to York Region for more than 90 days
- Obstructing/harassing/being violent, verbally abusive, threatening or aggressive toward Facility Staff
- Providing false or misleading information to Facility Staff
- Any violation of this Policy resulting in damage to the facility or sewage works or other infrastructure

9.02 Violations Resulting in Progressive Sanctions

Subject to section 9.01, all violations of this Policy will result in progressive sanctions as follows:

Violation Number (in past three years)	Sanction
First	Violation Notice 1 - One day Suspension
Second	Violation Notice 2 – One-week Suspension (7 consecutive days)
Third	Violation Notice 3 - One-month Suspension (30 consecutive days)
Fourth	Violation Notice 4 - Three-month Suspension (90 consecutive days)
Subsequent	Registration suspension or registration cancellation, at the discretion of York Region (up to 3 years)

Electronic/magnetic access devices will be deactivated during any registration suspension or cancellation. In addition, York Region reserves the right to extend any registration suspension beyond the term of the suspension for any continuing Policy violation until the violation has been corrected or remedied to the satisfaction of York Region.

The number of violations against a hauler will be determined based on the identity of the hauler, not the identity of the driver or the number of vehicles operated by the hauler. For example, if two employees of the same hauler each violate the Policy, or each participate in the same violation of this Policy, these will be treated as two separate violations by that hauler and the hauler will be sanctioned accordingly.

In the event York Region suspends or cancels the registration of a hauler due to multiple violations during the previous three years, York Region may, in its sole discretion, decide the length of the suspension, and may set any requirements or preconditions it deems appropriate for the lifting of the suspension.

10.0 CHANGES TO PROCEDURES OR SUSPENSION OF PROGRAM

York Region may temporarily or permanently stop accepting hauled wastewater under the Program at any facility without prior notice to haulers whether or not the facilities are operational. It is the responsibility of the hauler to make lawful alternate disposal arrangements if hauled wastewater is not accepted at a facility at any particular time.

York Region may amend this Policy at any time without advance notice to haulers. Haulers are responsible for ensuring compliance with all requirements of the Policy, as may be amended from time to time. A hauler acknowledges that in consideration of the acceptance of its registration that York Region will not be responsible in whole or in part for any cost, loss, charges or expenses suffered or incurred by a hauler as a result of this Policy, changes to this Policy, suspension and/or cancellation of a registration or the temporary or permanent cessation of all or part of the Hauled Wastewater Receiving Program established by this Policy.

11.0 NOTICES AND CONTACT INFORMATION

All inquiries, correspondence and notices related to the Hauled Wastewater Receiving Program during office hours (8:00 am and 4:00 pm Monday through Friday), shall be directed to:

Environmental Monitoring and Enforcement Unit,
Water and Wastewater, Operations, Maintenance and Monitoring, Public Works
The Regional Municipality of York
17250 Yonge Street
Newmarket, ON L3Y 6Z1

Email: sewerusebylaw@york.ca

Web: york.ca/seweruse

To report Spills to York Region or damage to the facility and for inquiries/assistance outside of office hours, contact:

Remote Operations Centre
Tel: 1-866-888-1517 (24 hour)

