



Community and Health Services Department
 Social Services Branch
 EarlyON Program

Registered Early Childhood Educator (RECE) Temporary Exemption Request Form

Section 1: EarlyON program details	
Agency name	
EarlyON program name	
EarlyON program address (full address)	
Telephone	
Designated (signing) Authority	Name: Position:
Completion date (mm/dd/yyyy)	

Section 2: Type of request
<input type="checkbox"/> First request for a temporary exemption from the RECE requirement
<input type="checkbox"/> Request to renew temporary exemption from the RECE requirement – due one (1) month prior to expiry date of current temporary exemption Expiry date of current exemption: mm/dd/yyyy

Section 3: Plan to meet RECE Requirements
<p>How is your EarlyON program planning to meet the RECE requirements? Select the option that applies to your EarlyON program and explain what specific steps will be taken to meet the requirement.</p>
<input type="checkbox"/> Current staff will work towards obtaining RECE credentials
<p>Please outline the action plan of the EarlyON agency and the staff member listed to ensure credentials are obtained.</p> <ul style="list-style-type: none"> In the Method column, select the option from the drop down list the staff member will use to obtain credentials. In the Action Plan column, include estimated timelines, courses, how staff will balance obtaining credentials and work and so forth.

Staff name	Method	Action Plan

<input type="checkbox"/> New RECE will be hired
<p>Please outline the EarlyON agency's action plan to recruit a new RECE. Include estimated timelines, recruitment methods and so forth.</p>

Notice with Respect to the Collection of Information

The information collected on this form is being collected pursuant to the *Child Care and Early Years Act, 2014* and will be used by York Region to fulfil prescribed responsibilities and obligations pertaining to serious occurrences as Consolidated Municipal Service Managers of Child and Family Centres. Any questions regarding this collection may be directed to the Manager, EarlyON, York Region, 520 Cane Parkway, Newmarket, ON L3Y 8T5 or by mail or telephone at 1-877-464-9675 ext. 72014.

Please submit the completed form to your Community Program Coordinator via email.