

Program Instructions



June 9, 2003

N° 2003- 02

Please note if your program is not checked, this Program Instruction is not applicable to your project(s)

- Public Housing
- ✓ Provincial Reform Housing Programs
- Municipal Non-Profit Housing Programs
- Federal Unilateral Housing Programs
- Rent Supplement - Commercial
- Rent Supplement - OCHAP & CSHP
- Rent Supplement Homelessness

Subject	Section 96 Requirement to Register a Document on Title
Authority	▸ Sections 95 and 96 of the <i>Social Housing Reform Act, 2000</i> (the “SHRA”), particularly sections 96(6) and 96(2)
Summary	The Social Housing Reform Act requires Provincial Reform housing providers to register a document against title to the property on which your housing project is located setting out transfer restrictions.
Background	Generally speaking, section 95 of the SHRA prohibits a housing provider from transferring, leasing, mortgaging, or otherwise disposing of or encumbering, the housing project, unless the Region, as the service manager, and the Minister of Municipal Affairs and Housing, consent to the transaction. The section 96 requirement will be met if the Provincial Reform program housing provider registered their operating agreement on title prior to the agreement terminating when the program was transferred to the Region.
Procedure	Therefore, the Region will complete the necessary searches to confirm that housing providers have registered their operating agreements on title. The Region will cover the costs involved related to the searches.
Action Required	No action is required at this time. Once the searches have been completed those providers that do not have their agreements registered on file will be notified and required to make the appropriate changes.

Please contact your Program Co-ordinator if you have any questions.

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