



It starts  
with kids

## Play-Based Materials and Equipment Funding Memo

Play-based material and equipment funding helps operators create enriching environments both indoors and outdoors with open-ended materials that promote children's learning and development through exploration, play and inquiry consistent with the four foundations of How Does Learning Happen, Ontario's Pedagogy for the Early Years.

This funding can be used to purchase non-consumable supplies, toys, furnishings and equipment that will be used in the classroom or playground to support access for children to quality materials and quality environments.

Licensed child care operators have the flexibility to apply for both Capacity Building and Professional Development funding and Play-Based Material and Equipment funding. The funding allocation for the two funding types can be a combined total of **\$4,000** or less.

### Funding requirements

- Operators must hold a Child Care Services Agreement with The Regional Municipality of York (York Region)
- Operators must hold a clear license from the Ministry of Education

### Funding requests

Approvals are based on a first-come, first-served basis as funding is limited. Funding approvals are prioritized for operators that can demonstrate the funding will be used to support children's active exploration and learning through play.

Operators approved for Play-Based Materials and Equipment Funding must ensure that all non-consumable supplies and/or equipment are purchased between **January 1 and October 15 of the current calendar year**.

Funding requests must be submitted on the Special Purpose Funding application form.

Please send the completed application form to [specialpurpose@york.ca](mailto:specialpurpose@york.ca) by the date indicated on the application form.

## Payment process

All child care operators approved for funding must submit:

- Receipts from items purchased
- Schedule J Funding Reconciliation and Payment Request

Receipts must have eligible items only. Receipts that include non-eligible items will not be accepted for reimbursement (such as food, personal items, consumable items like paint, glue).

**All receipts must be received by York Region by October 15 for toys and equipment received at the child care site by October 15.**

No extensions will be provided. Back ordered items will not be eligible for reimbursement.

If you have any questions, please contact Candice Trotter by phone at 1-877-464-9675 ext. 72174 or email [candice.trotter@york.ca](mailto:candice.trotter@york.ca)