

## Frequently Asked Questions

### Housing York Reserved Parking Policy

#### Why is Housing York implementing a reserved parking policy?

The two main goals of the policy are to make parking practices consistent at all Housing York properties and to provide tenants with the service of a parking space reserved for their exclusive use.

Buildings will still have a limited number of unreserved spaces. These spaces are for tenants who moved into a Housing York building before the policy was implemented, and who wish to continue parking their vehicle on a first-come, first-served basis.

Under the policy, starting November 1, 2014 new tenants with a vehicle are required to pay for parking.

#### How are parking spaces being assigned?

Reserved parking spaces are being assigned according to length of tenancy. For example, the tenant who has lived in the building the longest will choose first. The tenant who has lived in the building for second longest amount of time will choose their space next, and so on. After November 1, 2014 all tenants, new and existing, will choose from the same block of reserved spaces.

#### I always park in the same spot. Can I reserve this parking space?

There are two factors that can have a bearing on our ability to meet this request. Parking lots are being divided into reserved parking areas and unassigned general parking areas. If the space where you usually park is within the reserved parking area you can rent it - as long as it has not already been selected.

#### How do we make arrangements for visitors parking overnight or longer?

- If your guest will have a car parked in visitor parking overnight, from 2 a.m. to 8 a.m., contact the parking company to register the vehicle.
- Daytime visitor parking is open. Cars do not need to be registered.
- The maximum time a vehicle may be parking in visitor parking is three consecutive days. Each household has eight overnight visitor registrations per month.
- For stays longer than three days, contact your Property Manager to make arrangements.



## How is parking being enforced?

The first infraction will result in a warning notice. The second infraction will result in a parking ticket. Vehicles without license plates, vehicles parked in the assigned parking areas without a parking tag and vehicles parked in fire routes and/or other parking prohibited areas may be towed at the owner's expense.

## How are accessible parking spaces being allocated?

Accessible parking is legislated by the municipality and the spaces are excluded from the parking policy. The number of accessible spaces at the building was determined by legislation at the time the building was constructed. For example, in 1979 when Founders Place was completed, local bylaws required five accessible spaces at the site.

Accessible spaces cannot be rented and are available to all tenants and visitors to the building with a valid sticker, on a first-come, first-served basis.

## Where should the parking sticker be placed?

Place the parking sticker inside the windshield, in the lower left-hand corner of the driver's side, with the numbers facing out. Ensure that the ticket is visible and your view of the road is not obstructed.

## When will tenants start to pay for reserved parking spaces?

When you rent a parking space it is added to your monthly rent. For tenants who moved in before November 1, 2014, this requires a change to your lease and you will be asked to sign a legal agreement. Housing York will give 90-days' notice before adding the charge for parking space.

## Where will contractors and service agencies park?

Some buildings will have a designated space for contractors or service agencies. Alternatively they will park in visitor parking or the unassigned, general parking area.

## Where will staff members park?

Building superintendents will have an assigned parking space. Other staff visiting the building will park in visitor parking or the unassigned, general parking area.

## Can I get an extra parking sticker?

Please contact your Property Manager to make arrangements for an extra sticker. Generally only one sticker will be issued to the registered owner of the vehicle.



### **Can I reserve a second parking space?**

To reserve an additional parking space, there must be two or more people living in the unit and both vehicles must be registered to them.

Some buildings have ample parking and a second space is possible. At other buildings parking is in high demand and there may not be enough parking spaces to accommodate a second space. The requests are reviewed by the Property Manager on a case by case basis.

### **Can anything be done about trees that damage or dirty the cars?**

Housing York schedules tree trimming on an annual basis. Please bring concerns about the trees to the attention of the Property Manager.

### **Will snow be removed from parking spaces in the winter months?**

Snow removal contractors are not required to clear the snow from parking spaces unless curb-to-curb removal is scheduled. On these days, you will be asked to move your car from the parking lot. The driver of the vehicle is responsible for day-to-day snow removal of the parking space. Housing York clears the common spaces, driveways and walkways.

### **What if I need to cancel parking?**

Tenants can cancel reserved parking by providing 60 days' notice in writing. Parking stickers must be returned.

### **Where can I get a copy of parking rules?**

Parking rules are included with each new lease agreement and are available by contacting the Tenant Services Coordinator for your building. A copy of the rules is also posted on [www.york.ca/hyi](http://www.york.ca/hyi)

