

## TECHNICAL MEMORANDUM

**DATE** May 18, 2018

**Project No.** 1668667-2000

**TO** Kevin Brown  
The Municipal Infrastructure Group

**CC** Henry Cary, Ph.D., CAHP, Cultural Heritage Specialist

**FROM** Benjamin Holthof, M.M.A., M.Pl., CAHP, Cultural  
Heritage Specialist

**EMAIL** Benjamin\_Holthof@golder.com

### **CULTURAL HERITAGE EXISTING CONDITIONS BRIEF, SCHEDULE B MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT, WATER SYSTEM UPGRADES, WHITCHURCH STOUFFVILLE, ONTARIO.**

#### **Executive Summary**

Based on background research and a desktop survey, this Cultural Heritage Existing Conditions Brief for the Whitchurch-Stouffville Water System Upgrades determined that:

- ***There are several known cultural heritage resources and high probability of additional potential cultural heritage resources in the Study Area.***

Golder therefore recommends that future planning for the Whitchurch-Stouffville Water System Upgrades:

- ***Avoid the Stouffville Heritage Area and known cemeteries in the Study Area.***

If avoidance is not feasible, Golder recommends to:

- ***Conduct site-specific Heritage Impact Assessments*** prior to any development proposed for, or adjacent to, properties in the Stouffville Heritage Area or the cemeteries identified in this technical memorandum.

For all other areas, Golder recommends to:

- ***Conduct a Cultural Heritage Assessment Report*** once the preferred water system upgrade locations are selected.

#### **Background & Summary**

The Municipal Infrastructure Group (TMIG) retained Golder Associates Ltd. (Golder) to undertake a Cultural Heritage Existing Conditions Brief as part of a Schedule B Class Environmental Assessment (EA) for water system upgrades in the Town of Whitchurch-Stouffville, Regional Municipality of York, Ontario (the Study Area) (Figure 1).

The purpose of this brief was to identify the cultural heritage resources of value or interest in the Study Area, and determine if the project will require subsequent cultural heritage studies such as Cultural Heritage Assessment Reports (CHAR) or Heritage Impact Assessments (HIA). Guidance for identifying cultural heritage resources in a project area is provided in the Ministry of Tourism, Culture and Sport (MTCS) *Ontario Heritage Tool Kit* series, and *Criteria for Evaluating Potential for Built Heritage Resources and Cultural Heritage Landscapes* (2016).

## Study Area & Method

The Study Area covers approximately 51 km<sup>2</sup> at the southeast corner of the Town of Whitchurch-Stouffville. It includes the community of Stouffville with boundaries at Vandorf Sideroad to the north, York-Durham Line to the east, 19<sup>th</sup> Avenue to the south, and McCowan Road to the west (Figure 1; Attachment A).

Desktop survey of the Study Area involved the following tasks:

### **Task 1: Background research**

Federal, provincial, and municipal heritage registers, inventories, and databases were reviewed to identify known cultural heritage resources in the Study Area. This included review of the:

- Canadian Register of Historic Places ([www.historicplaces.ca](http://www.historicplaces.ca));
- Government of Canada *Directory of Federal Heritage Designations* ([http://www.pc.gc.ca/apps/dfhd/search-recherche\\_eng.aspx](http://www.pc.gc.ca/apps/dfhd/search-recherche_eng.aspx));
- Ontario Heritage Trust *Online Plaque Guide* (<http://www.heritagetrust.on.ca/en/index.php/online-plaque-guide>);
- Ontario Heritage Trust *Ontario Places of Worship Inventory* (<http://www.heritagetrust.on.ca/en/index.php/places-of-worship/places-of-worship-database>);
- 'Pioneer Cemeteries' section of the *York Region Heritage Directory: Resources & Contacts, 2009 Edition* (<http://www.eastwillimbury.ca/assets/library/york+region+heritage+directory+2009.htm>);
- Ontario Ministry of Government and Consumer Services (OMGCS) *Database of Registered Cemeteries* (<https://www.consumerbeware.mgs.gov.on.ca/esearch/cemeterySearch.do?eformsId=0>); and,
- Town of Whitchurch-Stouffville *Built Heritage Inventory* ([http://www.townofws.ca/en/town-hall/resources/documents/news/bhi\\_stouffville\\_record\\_list.pdf](http://www.townofws.ca/en/town-hall/resources/documents/news/bhi_stouffville_record_list.pdf))

Other sources consulted were:

- The Town of Whitchurch-Stouffville *Official Plan* and *Community of Stouffville Secondary Plan*;
- *Whitchurch Township* (by Jean Barkley, Boston Mills Press, Toronto, 1993, digitized at (<http://www.ourroots.ca/e/toc.aspx?id=6235>);
- Ontarioplaques.com (data correlated with the Ontario Heritage Foundation *Online Plaque Guide*); and,
- York Region Interactive maps (Accessed at: <https://ww6.yorkmaps.ca/YorkMaps/nindex.html>).

### **Task 2: Stakeholder Consultation**

Golder contacted Kennedy Self, Manager of Planning with Development Services at the Town of Whitchurch-Stouffville by phone on July 7, 2017, about the cultural heritage constraints in the Study Area, to identify further sources of information on cultural heritage in the municipality, and confirm that the data in the online municipal inventory was current and valid.

### **Task 3: MTCS Checklist & Field Investigation**

Based on the information compiled during Tasks 1 & 2, the MTCS *Criteria for Evaluating Potential for Built Heritage Resources and Cultural Heritage Landscapes* (2015) checklist was completed for the Study Area (Attachment B).

### **Results**

The Study Area contains the following known cultural heritage resources (Figure 2; Attachment C):

- Four (4) protected heritage properties designated under Part IV of the *Ontario Heritage Act*.
  - 19 North Civic Avenue, Stouffville (Clock Tower);
  - 19 South Civic Avenue, Stouffville (now the Lebovic Centre for Arts & Entertainment since 2009);
  - 6060 Main Street, Stouffville (Residence); and,
  - 6528 Main Street, Stouffville (Memorial Christian Church).
- One (1) 'Heritage Area'
  - The Town of Whitchurch-Stouffville *Official Plan* and *Community of Stouffville Secondary Plan* have designated a Heritage Area in downtown Stouffville; however, this is not designated as a Heritage Conservation District under Part V of the *Ontario Heritage Act*.
  - The Manager of Planning with Development Services identified the Heritage Area as the most significant concentration of known and potential heritage resources in the community, and the most important heritage constraint.
  - The four protected heritage properties included above as well as many of the 360 properties listed on the Town's *Built Heritage Inventory* are located in the Heritage Area.
- Four (4) cemeteries including:
  - Baker Hill Baptist Church Cemetery, 13448 Highway 48;
  - Bloomington Methodist Cemetery, 13659 Ninth Line;
  - Lemonville United Church Cemetery, 4871 Bloomington Road; and,
  - Stouffville Cemetery, 12118 Tenth Line.
- One (1) heritage plaque
  - The plaque commemorating the Founding of Stouffville is located on the north side of Main Street in front of Latcham Gallery (6240 Main Street);

These represent only the known or recognized cultural heritage resources, and there is high potential that the Study Area also includes a high number of properties of potential cultural heritage value or interest

## Recommendations

Given the number of known resources and high probability of additional potential cultural heritage resources in the Study Area, Golder recommends that future planning for the Whitchurch-Stouffville Water System Upgrades:

- **Avoid the Stouffville Heritage Area and known cemeteries in the Study Area.**

If avoidance of this area or cemeteries is not feasible, Golder recommends to:

- **Conduct site-specific Heritage Impact Assessments** prior to any development proposed for, or adjacent to, properties in the Stouffville Heritage Area or the cemeteries identified in this technical memorandum.

For all other areas, Golder recommends to:

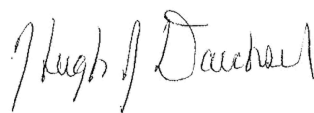
- **Conduct a Cultural Heritage Assessment Report** once the preferred water system upgrade locations are selected.

## Closure

We trust that this report meets your current needs. If you have any questions, or if we may be of further assistance, please contact the undersigned at Benjamin\_Holthof@golder.com, or (613) 328-5598.



Benjamin Holthof, M.M.A., M.Pl., CAHP  
Cultural Heritage Specialist



Hugh Daechsel, M.A.  
Principal, Senior Archaeologist

BH/HJD/ca

[https://golderassociates.sharepoint.com/sites/13234g/2000 cultural heritage/1668667 stouffville chsr 18may2018.docx](https://golderassociates.sharepoint.com/sites/13234g/2000%20cultural%20heritage/1668667%20stouffville%20chsr%2018may2018.docx)

Attachments: *Attachment A: Figure 1, Location Plan.*

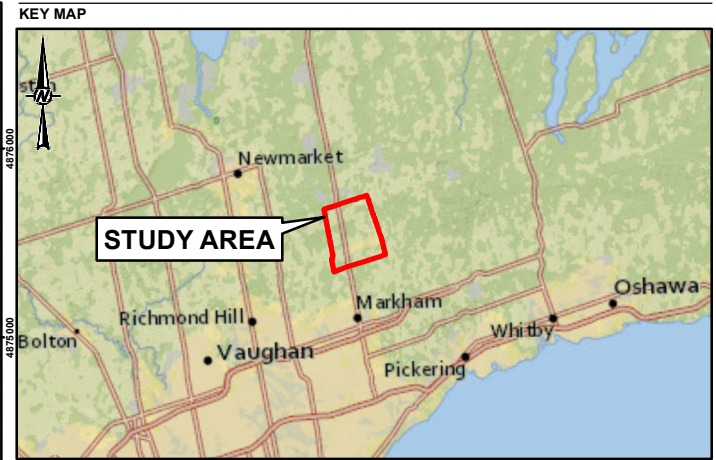
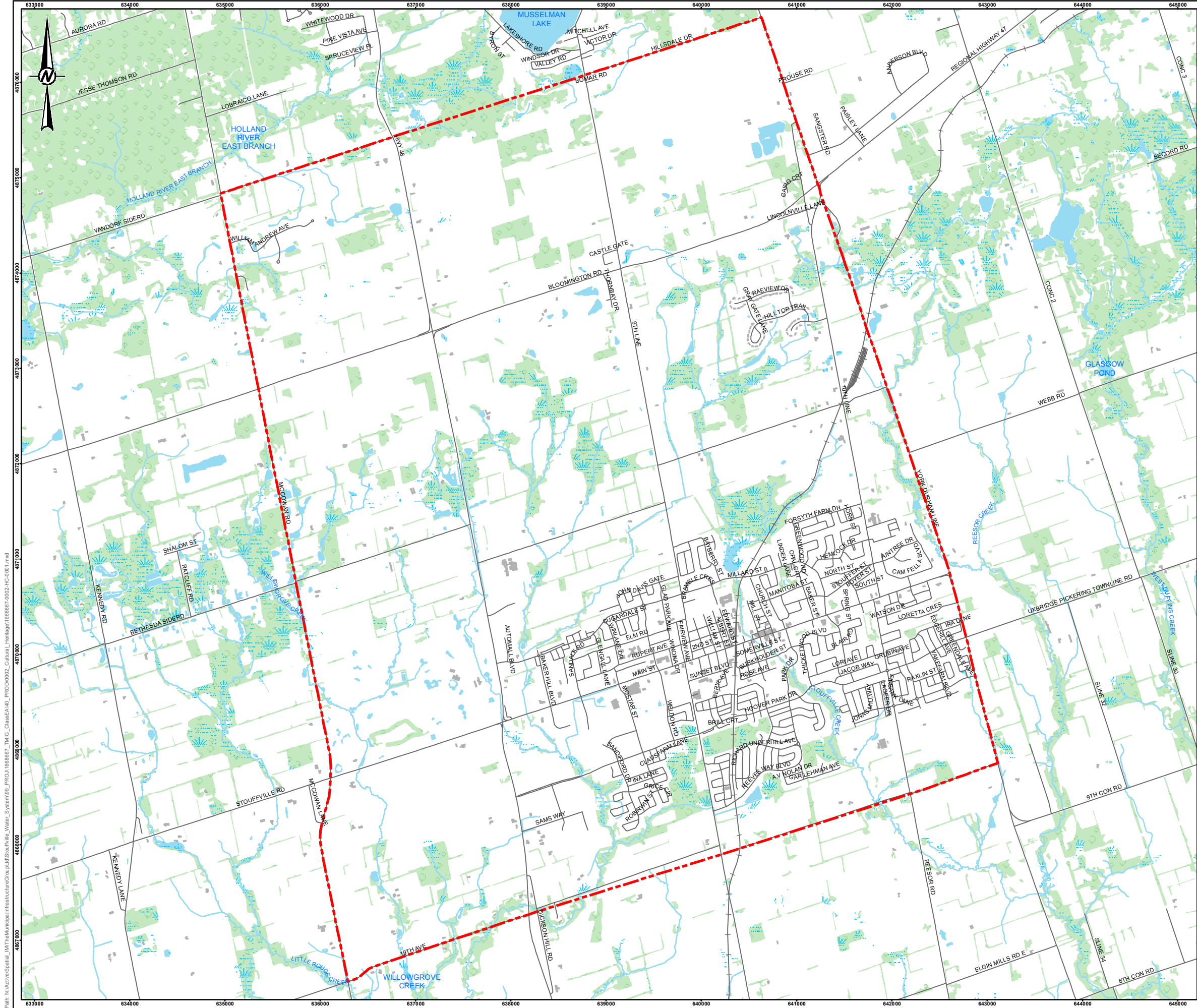
*Attachment B: MTCS Criteria for Evaluating Potential for Built Heritage Resources and Cultural Heritage Landscapes: A Checklist for the Non-Specialist (2016).*

*Attachment C: Figure 2, Cultural Heritage Resource Locations.*

**ATTACHMENT A**

## Figure 1, Location Plan





**LEGEND**

- ROADWAY
- RAILWAY
- WATERCOURSE
- WETLAND
- WATERBODY
- BUILDING FOOTPRINT
- WOODED AREA
- STUDY AREA

**NOTE(S)**

1. ALL LOCATIONS ARE APPROXIMATE

**REFERENCE(S)**

1. LAND INFORMATION ONTARIO (LIO) DATA PRODUCED BY GOLDER ASSOCIATES LTD. UNDER LICENCE FROM ONTARIO MINISTRY OF NATURAL RESOURCES, © QUEENS PRINTER 2014  
2. SERVICE LAYER CREDITS: CONTENT MAY NOT REFLECT NATIONAL GEOGRAPHIC'S CURRENT MAP POLICY. SOURCES: NATIONAL GEOGRAPHIC, ESRI, DELORME, HERE, UNEP-WCMC, USGS, NASA, ESA, METI, NRCAN, GEBCO, NOAA, INCREMENT P CORP.  
3. PROJECTION: TRANSVERSE MERCATOR, DATUM: NAD 83, COORDINATE SYSTEM: UTM ZONE 17, VERTICAL DATUM: CGVD28



**CLIENT**  
THE MUNICIPAL INFRASTRUCTURE GROUP LTD.

**PROJECT**  
CLASS ENVIRONMENTAL ASSESSMENT  
WATER SYSTEM UPGRADES FOR THE COMMUNITY OF STOUFFVILLE,  
YORK REGION, ONTARIO

**TITLE**  
STUDY AREA

CONSULTANT	YYYY-MM-DD	2017-06-16
DESIGNED	---	
PREPARED	JEM	
REVIEWED	BH	
APPROVED	HJD	

**PROJECT NO.** 1668667 **CONTROL** 0001 **REV.** 0 **FIGURE** 1



**ATTACHMENT B**

**MTCS Criteria for Evaluating Potential  
for Built Heritage Resources and  
Cultural Heritage Landscapes:  
A Checklist for the Non-Specialist (2016)**

Project or Property Name  
Whitchurch-Stouffville Water Supply

Project or Property Location (upper and lower or single tier municipality)  
Town of Whitchurch-Stouffville, Regional Municipality of York, Ontario

Proponent Name  
Regional Municipality of York/TMIG

Proponent Contact Information

### Screening Questions

1. Is there a pre-approved screening checklist, methodology or process in place? Yes ☐ No ☒

If Yes, please follow the pre-approved screening checklist, methodology or process.

If No, continue to Question 2.

### Part A: Screening for known (or recognized) Cultural Heritage Value

2. Has the property (or project area) been evaluated before and found **not** to be of cultural heritage value? Yes ☐ No ☒

If Yes, do not complete the rest of the checklist.

The proponent, property owner and/or approval authority will:

- summarize the previous evaluation and
- add this checklist to the project file, with the appropriate documents that demonstrate a cultural heritage evaluation was undertaken

The summary and appropriate documentation may be:

- submitted as part of a report requirement
- maintained by the property owner, proponent or approval authority

If No, continue to Question 3.

3. Is the property (or project area): Yes ☐ No ☐

- |   |   |  |
|---|---|--|
| a. identified, designated or otherwise protected under the <i>Ontario Heritage Act</i> as being of cultural heritage value? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| b. a National Historic Site (or part of)?   | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> |
| c. designated under the <i>Heritage Railway Stations Protection Act</i> ?   | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> |
| d. designated under the <i>Heritage Lighthouse Protection Act</i> ?   | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> |
| e. identified as a Federal Heritage Building by the Federal Heritage Buildings Review Office (FHBRO)?                       | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> |
| f. located within a United Nations Educational, Scientific and Cultural Organization (UNESCO) World Heritage Site?          | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> |

If Yes to any of the above questions, you need to hire a qualified person(s) to undertake:

- a Cultural Heritage Evaluation Report, if a Statement of Cultural Heritage Value has not previously been prepared or the statement needs to be updated

If a Statement of Cultural Heritage Value has been prepared previously and if alterations or development are proposed, you need to hire a qualified person(s) to undertake:

- a Heritage Impact Assessment (HIA) – the report will assess and avoid, eliminate or mitigate impacts

If No, continue to Question 4.



## Part B: Screening for Potential Cultural Heritage Value

	Yes	No
4. Does the property (or project area) contain a parcel of land that:		
a. is the subject of a municipal, provincial or federal commemorative or interpretive plaque?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. has or is adjacent to a known burial site and/or cemetery?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. is in a Canadian Heritage River watershed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. contains buildings or structures that are 40 or more years old?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## Part C: Other Considerations

	Yes	No
5. Is there local or Aboriginal knowledge or accessible documentation suggesting that the property (or project area):		
a. is considered a landmark in the local community or contains any structures or sites that are important in defining the character of the area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. has a special association with a community, person or historical event?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. contains or is part of a cultural heritage landscape?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**If Yes** to one or more of the above questions (Part B and C), there is potential for cultural heritage resources on the property or within the project area.

You need to hire a qualified person(s) to undertake:

- a Cultural Heritage Evaluation Report (CHER)

If the property is determined to be of cultural heritage value and alterations or development is proposed, you need to hire a qualified person(s) to undertake:

- a Heritage Impact Assessment (HIA) – the report will assess and avoid, eliminate or mitigate impacts

**If No** to all of the above questions, there is low potential for built heritage or cultural heritage landscape on the property.

The proponent, property owner and/or approval authority will:

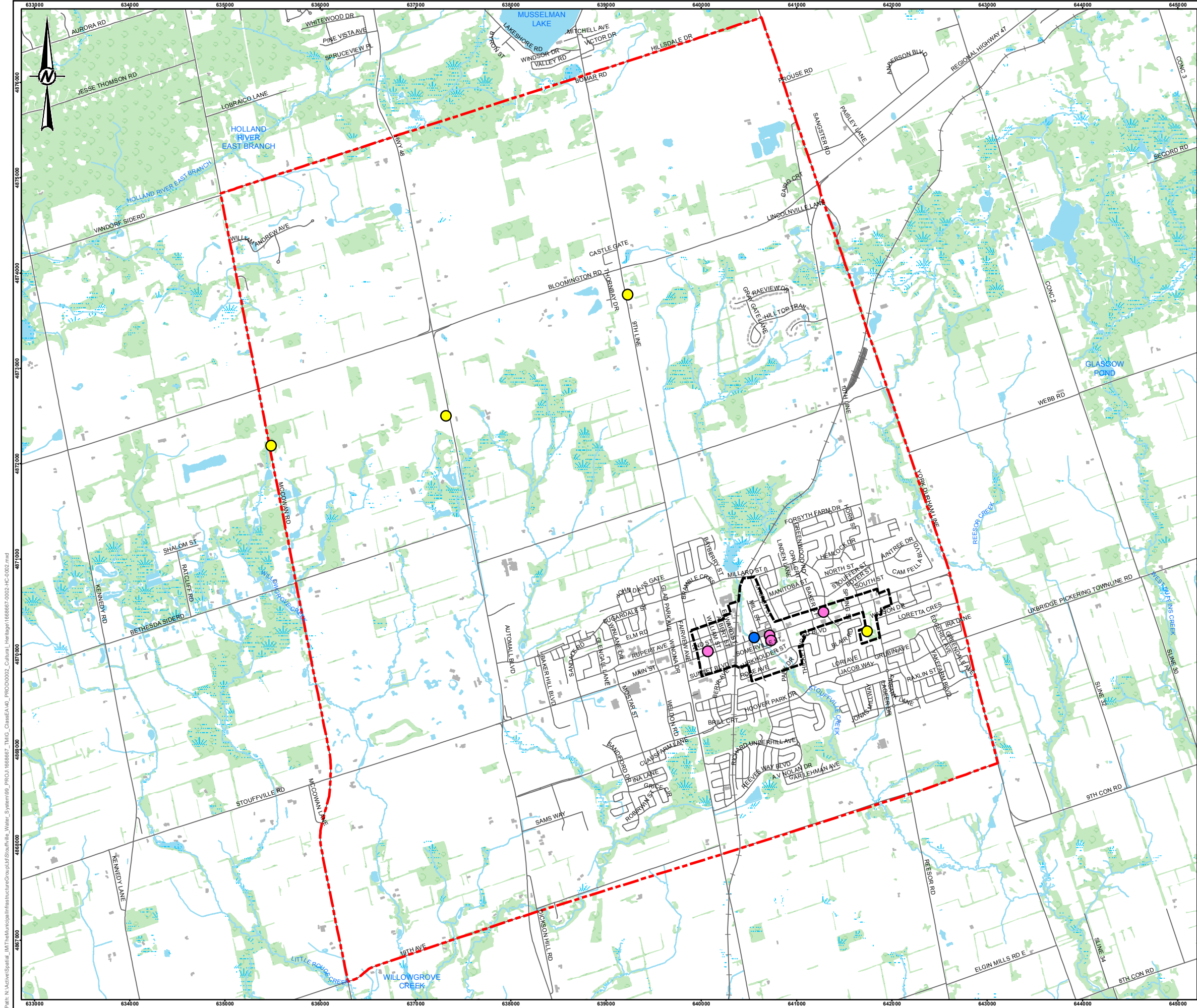
- summarize the conclusion
- add this checklist with the appropriate documentation to the project file

The summary and appropriate documentation may be:

- submitted as part of a report requirement e.g. under the *Environmental Assessment Act*, *Planning Act* processes
- maintained by the property owner, proponent or approval authority

**ATTACHMENT C**

**Figure 2, Cultural Heritage  
Resource Locations**



LEGEND

- ROADWAY
- RAILWAY
- WATERCOURSE
- WETLAND
- WATERBODY
- BUILDING FOOTPRINT
- WOODED AREA
- STUDY AREA
- CULTURAL HERITAGE RESOURCE LOCATION
  - CEMETERY
  - HISTORIC PLAQUE
  - DESIGNATED PROPERTY
  - HERITAGE AREA

NOTE(S)

1. ALL LOCATIONS ARE APPROXIMATE

REFERENCE(S)

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PROJECT  
CLASS ENVIRONMENTAL ASSESSMENT  
WATER SYSTEM UPGRADES FOR THE COMMUNITY OF STOUFFVILLE,  
YORK REGION, ONTARIO

TITLE  
CULTURAL HERITAGE RESOURCE LOCATIONS

CONSULTANT	YYYY-MM-DD	2017-06-16
DESIGNED	---	
PREPARED	JEM	
REVIEWED	BH	
APPROVED	HJD	

PROJECT NO. 1668667 CONTROL 0001 REV. 0 FIGURE 2