OBTAINING TAX INFORMATION FOR YOUR RENT SUBSIDY REVIEW

This document provides instructions on how to obtain your Notice of Assessment or Proof of Income Statement from Canada Revenue Agency (CRA).

The Government of Ontario has changed the way rent-geared-to-income is calculated. These changes take effect in York Region beginning July 1, 2021. To remain eligible for your rent subsidy, you and everyone else living with you 18 and older who are not full-time students must give a copy of the Notice of Assessment or Proof of Income Statement from CRA to your housing provider at your annual rent subsidy review.

How do I get a copy of my Notice of Assessment?

A Notice of Assessment is an evaluation of your tax return that the CRA sends you after you file your tax return. Your Notice of Assessment includes the date the CRA checked your tax return, and the details about how much you may owe, or get as a refund or credit. You can get a Notice of Assessment from the CRA online or by mail.

ONLINE

The CRA My Account is a secure portal that lets you view your personal income tax and benefit information and manage your tax affairs online.

If you are not already registered for My Account, you can sign up on the CRA website at www.canada.ca/en/revenue-agency.

There is a helpful video on the <u>CRA website</u> to walk you through how to register for My Account.

There are two options to register:

Option 1 – Using a Sign in Partner, like a bank; and

Option 2 - a direct CRA Login

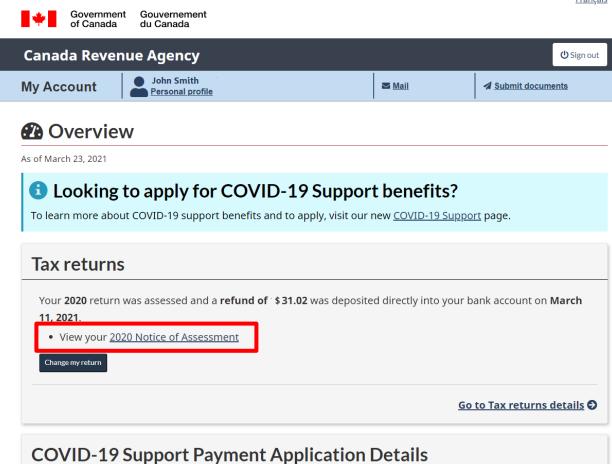
If you are registered for My CRA Account, you can print an NOA.

- 1. Sign into your My CRA Account online
- 2. Under Tax Returns, click on Notice of Assessment



1-877-464-9675 TTY 1-866-512-6228 york.ca





3. Scroll to the bottom of the page and select View mail to open a PDF copy of your Notice of Assessment





4. Click the PDF button to download a copy of your Notice of Assessment to print.

List of correspondence items Each correspondence item will display only in the language in which it was issued. Print Reference Status format number **↑** Date ↑ ↓ Correspondence item ↑ ↓ **↑** Year ↑ ↓ **↑** 2021-03-11 2020 Notice of assessment PDF

BY MAIL

You can order a copy of the Notice of Assessment to be mailed to you by calling the automated CRA line at 1-800-959-8281.

You will need to verify your identity when you call. You will need:

- Your full name and date of birth
- Your social insurance number (SIN)
- · Your complete address, including postal code
- An assessed return, notice of assessment or reassessment, other tax document, or be signed into My Account

It can take up to 10 days to receive the Notice of Assessment by mail.

How do I get a copy of my Proof of Income Statement?

A Proof of Income Statement is a simple version of your tax assessment that summarizes your income and deductions for the tax year. You can get a Proof of Income Statement from the CRA online or by mail.

ONLINE

The My CRA Account is a secure portal that lets you view your personal income tax and benefit information and manage your tax affairs online.

If you are not already registered for My CRA Account, you can sign up on the CRA website.

There is a helpful video on the CRA website to walk you through how to register for My CRA Account.

There are two options to register:

Option 1 – Using a sign-in partner, like a bank; or

Option 2 – a direct CRA Login

If you are registered for My CRA Account, you can easily print a Proof of Income Statement.

- 1. Sign into your My CRA Account online.
- 2. Under Related services, click on Proof of income statement.



Gouvernement du Canada

Canada Revenue Agency

心 Sign out

My Account



Mail

✓ Submit documents

Overview

As of March 23, 2021

Looking to apply for COVID-19 Support benefits?

To learn more about COVID-19 support benefits and to apply, visit our new COVID-19 Support page.

Tax returns

Your 2020 return was assessed and a refund of \$31.02 was deposited directly into your bank account on March 11, 2021.

View your 2020 Notice of Assessment

Change my return

Go to Tax returns details •

COVID-19 Support Payment Application Details

There is no record of an application for any COVID-19 support benefits having been made with the CRA for your account.

Go to COVID-19 Support details •

Accounts and payments

Income tax balance: \$0.00

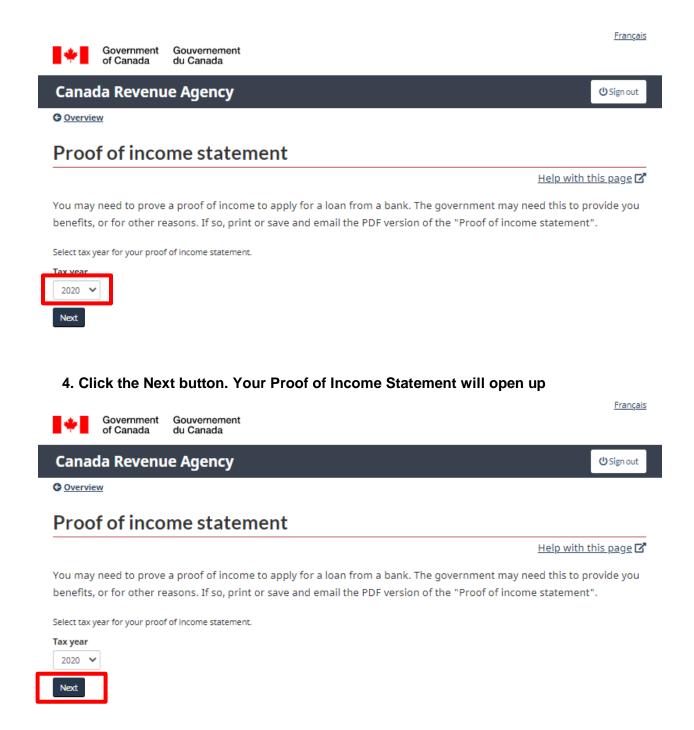
View statement of account

Go to Accounts and payments details 3

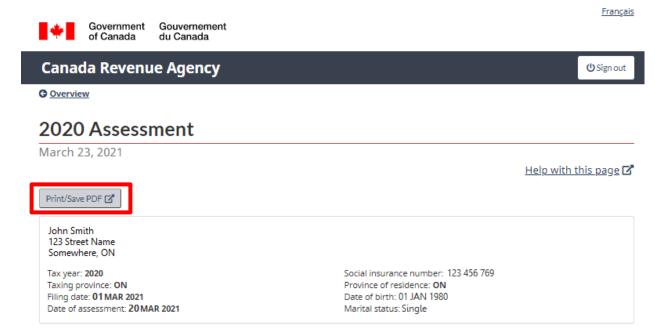
Related services

- · Tax information slips (T4 and more)
- · Change my address and phone number(s)
- · Arrange my direct deposit
- · Notification preferences
- · Proof of income statement

3. Select the Tax Year from the drop-down list that you want to see



5. Click the Print button to print a copy of the Proof of Income Statement



BY MAII

You can order a copy of the Proof of Income Statement to be mailed to you by calling the automated CRA line at 1-800-267-6999.

You will need to verify your identity when you call. You will need:

- · Your full name and date of birth
- Your social insurance number (SIN)
- · Your complete address, including postal code
- Line 15000 from your most recent tax assessment

It can take up to 10 days to receive the Proof of Income Statement by mail.

This notice will be available in an accessible format or with communication supports upon request from 1-877-464-9675 or 905-830-4444 ext. 72119