Click here to enter date.

Click here to enter text.

Click here to enter text.

Click here to enter text. ON Click here to enter text.

Dear Click here to enter text.:

**Re: Notice of rent subsidy change**

We have completed a review of your rent subsidy. Based on the review, your housing charge will Choose an item. to $**Click here to enter amount.** per month on **Click to enter a date.**.

Your housing charge is calculated as follows:

|  |  |
| --- | --- |
| Market housing charge for your unit  | $0,000 |
| Your rent subsidy amount | ($000) |
| Your portion of the housing charge | $000 |
| Other charges [list each charge separately] | $000 |
| Your total monthly housing charge | $000 |

Your rent subsidy has changed because:

[Outline the details of the decision]

**Decision Review**

If you disagree with this decision, you can request a review. Reviews are done by the Regional Municipality of York. You can get a Request for Review form from me or you can get one online at [www.york.ca](http://www.york.ca)/housing. You must submit your completed request form to our office by Click to enter a date. [15 days]. You must still pay your housing charge while applying for a review**.** If you do not request a review, this decision will be final.

Please contact me if you have questions about your housing charge calculation.

Sincerely,

Click here to enter text.

Click here to enter text.