

Clause 9 in Report No. 16 of Committee of the Whole was adopted, without amendment, by the Council of The Regional Municipality of York at its meeting held on November 17, 2016.

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## Toronto-York Spadina Subway Extension into the City of Vaughan Highway 407 Station Bus Terminal Transfer to Metrolinx

Committee of the Whole recommends adoption of the following recommendations contained in the report dated October 20, 2016 from the Commissioner of Transportation Services:

1. Council authorize the transfer of ownership of Highway 407 Station bus terminal to Metrolinx.
  2. Council authorize the assignment of the Highway 407 Station bus terminal property rights to Metrolinx.
  3. Council authorize an operating agreement between the Region and Metrolinx to permit York Region Transit (YRT/Viva) operations at the Highway 407 Station bus terminal.
  4. The Commissioner of Transportation Services be authorized to execute the necessary documents.
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Report dated October 20, 2016 from the Commissioner of Transportation Services now follows:

### 1. Recommendations

It is recommended that:

1. Council authorize the transfer of ownership of Highway 407 Station bus terminal to Metrolinx.
2. Council authorize the assignment of the Highway 407 Station bus terminal property rights to Metrolinx.
3. Council authorize an operating agreement between the Region and Metrolinx to permit York Region Transit (YRT/Viva) operations at the Highway 407 Station bus terminal.

4. The Commissioner of Transportation Services be authorized to execute the necessary documents.

## 2. Purpose

This report seeks Council's authorization to transfer the ownership of Highway 407 Station bus terminal and corresponding property rights to Metrolinx, and for the Commissioner of Transportation Services to execute an agreement between the Region and Metrolinx for YRT/Viva to operate at the bus terminal.

## 3. Background and Previous Council Direction

York Region has entered into two Memorandums of Understanding for the Toronto-York Spadina Subway Extension (TYSSE) project

[Council, at the June 2007 meeting, authorized the execution of a Capital Cost Allocation Memorandum of Understanding \(MOU\) and an Operation and Maintenance MOU for the TYSSE project.](#)

The Capital Cost MOU establishes the fundamental terms of allocating capital costs of the TYSSE project to York Region and the City of Toronto. The Operation and Maintenance MOU establishes interests and responsibilities for the TYSSE project and requires a clear demarcation between York Region and Toronto Transit Commission (TTC) for each of the assets.

The Region is currently responsible for ownership, operation, and maintenance of the three bus terminals in the Region, including Highway 407 Station bus terminal

The Operation and Maintenance MOU indicates that bus terminals and any Passenger Pick-Up and Drop-Off facility in York Region shall be owned, operated and maintained by York Region at its sole cost and expense.

The three York Region Transit/Viva Bus Terminals, including the associated Passenger Pick-Up and Drop-Off facilities and bus layover areas will be constructed at the following TTC subway stations in York Region:

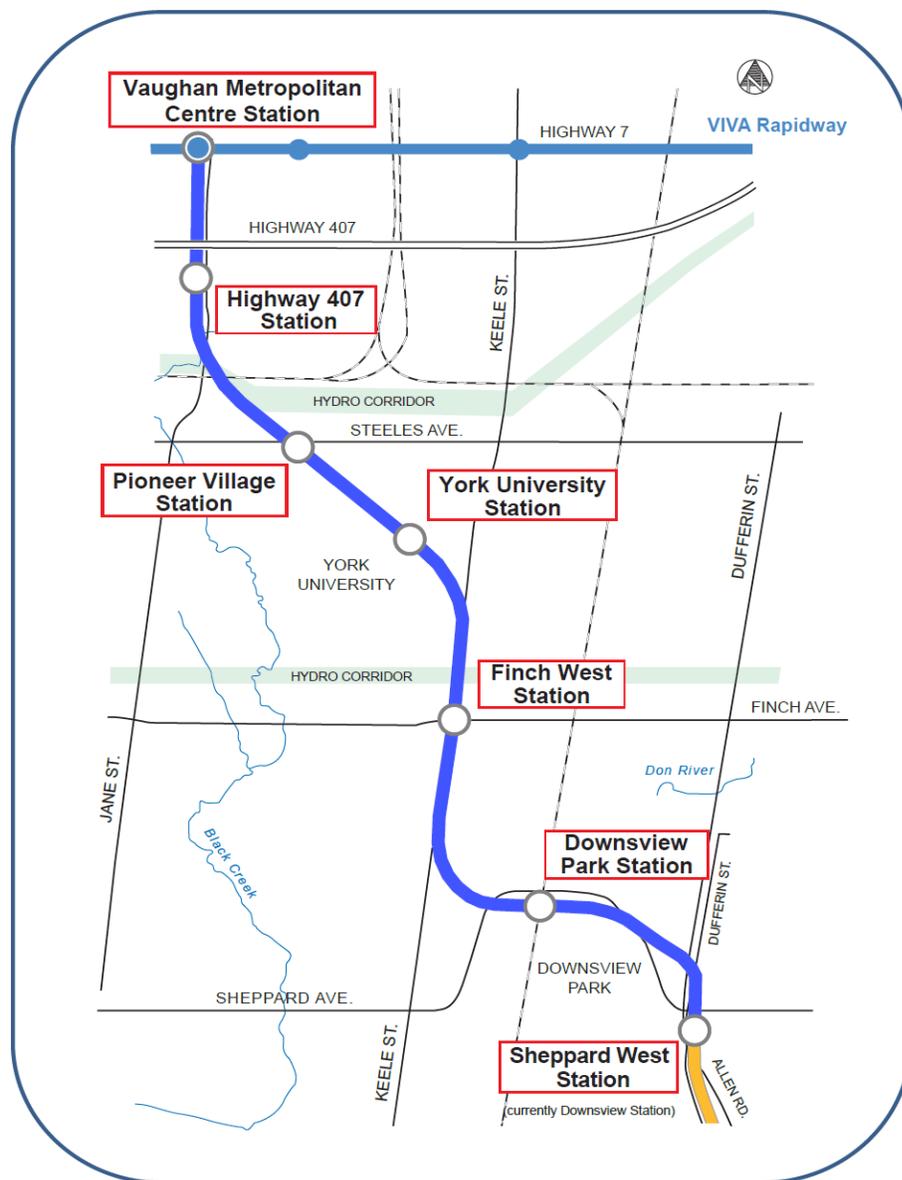
- Pioneer Village Station – located at Steeles Avenue and Northwest Gate (east of Jane Street)

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- Highway 407 Station – located on the southwest corner of Jane Street and Highway 407
- Vaughan Metropolitan Centre (VMC) Station – located north of Highway 7 and Millway Avenue (west of Jane Street)

Figure 1 shows the Toronto-York Spadina Subway extension and the three stations in York Region.

**Figure 1**  
**Toronto-York Spadina Subway Extension**



## Toronto-York Spadina Subway Extension into the City of Vaughan Highway 407 Station Bus Terminal Transfer to Metrolinx

The bus terminals and associated Passenger Pick-Up and Drop-Off facilities, bus layover area and bus driveway access at the Pioneer Village and Highway 407 Stations are fully funded by, and constructed through the TYSSE project. Design and construction of these facilities is managed by TTC, with consultation by York Region Rapid Transit Corporation (YRRTC) and York Region staff. The Vaughan Metropolitan Centre Station bus terminal is jointly funded by the TYSSE project and York Region and will be managed and constructed through the YRRTC office.

The Toronto-York Spadina Subway Extension is scheduled to be in service in December 2017

The TTC has advised that the subway extension is scheduled to be in service in December 2017. Staff has been preparing for the start of the subway service extension since 2015.

YRT/Viva service will be realigned with the opening of the Toronto-York Spadina Subway Extension and will focus on the Vaughan Metropolitan Centre and Pioneer Village bus terminals

YRT/Viva service in the area will be realigned with the opening of the subway extension and focus on the bus terminals at Vaughan Metropolitan Centre and Pioneer Village. GO Transit will reallocate their bus service from York University to the Highway 407 Station bus terminal.

Highway 407 Station bus terminal has been designed for GO Transit bus services with accommodation for YRT/Viva and other transit agencies

Highway 407 Station bus terminal will be a key interface between TTC subway service and GO Transit bus service. YRT/Viva buses will also serve the bus terminal and be a transfer point primarily with GO Transit buses.

The bus terminal will provide space for 18 platforms, primarily for GO Transit bus service and other users including YRT/Viva. A large enclosed waiting area with radiant heating, public washrooms, supervisor booths for both YRT/Viva and GO Transit, ticket window for GO Transit, and driver facilities are also provided. A bus layover area is situated on land that is planned for a future transitway alignment. The site plan for the Highway 407 bus terminal is provided in Attachment 1.

The commuter parking lot at the Highway 407 Station will be operated and maintained by the TTC.

#### 4. Analysis and Implications

YRT/Viva will operate limited service to the Highway 407 Station bus terminal

The YRT/Viva 2016 – 2020 Strategic Plan identifies a route restructuring in the area with the opening of the Toronto-York Spadina Subway Extension in York Region. Many of the routes currently serving York University will be realigned to operate into the Vaughan Metropolitan Centre near Highway 7 and Pioneer Village Station at Steeles Avenue West. There are plans for YRT Route 20 to use the Highway 407 Station bus terminal to make connections with GO Transit bus service as well as the opportunity to transfer onto the subway. Route 20 requires only two of the 18 platforms at this bus terminal over the next five years. The ten-year forecast identifies the need for up to four platforms for YRT/Viva service.

There are benefits to transferring ownership of the bus terminal to Metrolinx

There are a number of benefits to transferring the ownership of the Highway 407 Station bus terminal to Metrolinx including:

- GO Transit will be the main user of the bus terminal and YRT/Viva service will be minimal
- Metrolinx has made significant investments in upgrades to meet GO Transit's requirements, including provisions with the future Highway 407 transitway
- There are commissioning, operating, maintenance and staff cost savings for YRT/Viva to be a tenant rather than owner of the bus terminal

The transfer of ownership and assignment of property rights includes the bus terminal, Passenger Pick-Up and Drop-Off facilities, bus layovers and bus access driveways.

Metrolinx ownership of the Highway 407 Station bus terminal is subject to Council approval

In March 2013, Metrolinx provided confirmation to the City of Toronto and York Region that Metrolinx will assume ownership of the Highway 407 Station bus terminal subject to Council approval.

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The proposed transfer of the Highway 407 Station bus terminal to Metrolinx will require assignment of property rights

The Highway 407 Station bus terminal underlying property will continue to be owned by the Province of Ontario and will require assignment of property rights.

The Region and TTC acquired various property rights for the Highway 407 Station bus terminal facility from the Province of Ontario, through Infrastructure Ontario. The Region's property rights include lands for the bus terminal, passenger pick-up and drop-off, bus access driveway and bus layover area. The Region will transfer to Metrolinx these permanent easements and occupation agreements.

Metrolinx has provided funding to add GO Transit customizations at the Highway 407 Station bus terminal

In April 2014, Metrolinx and TTC executed a Funding, Design and Construction Memorandum of Understanding that sets out the general arrangements and responsibilities of each organization with respect to the design and construction of Highway 407 Station bus terminal. The TTC has agreed to make changes to the bus terminal facilities to accommodate GO Transit design and operational specifications.

Metrolinx has funded upgrades at the bus terminal that are specific to GO Transit operational requirements. Metrolinx has been working with TYSSE project team to integrate GO Transit operation and service standards into the design and construction of the bus terminal facilities. The upgrades include passenger washrooms, heated waiting areas, a GO Transit ticket sales area, and additional bus layover space. Metrolinx had also requested and funded the integration of the future Highway 407 transitway station into the station design.

Metrolinx will assume responsibility for design, inspection, and commissioning activities for the bus terminal facilities

Metrolinx has been the point of contact with TYSSE for design and construction decisions, as well as inspection, commissioning and transfer activities. YRRTC will continue to participate as needed in the inspection and commissioning activities through Metrolinx and engage York Region staff as necessary to ensure the YRT/Viva service areas are completed to the satisfaction of the Region.

## Toronto-York Spadina Subway Extension into the City of Vaughan Highway 407 Station Bus Terminal Transfer to Metrolinx

YRT/Viva staff has finalized negotiations with Metrolinx to operate from the Highway 407 Station bus terminal

YRT/Viva staff has completed negotiations for an operating agreement to maintain York Region's right to access and operate YRT/Viva service at the Highway 407 Station bus terminal.

The operating agreement is based on existing agreements that we have with Metrolinx where YRT/Viva operates as a tenant from the Finch Station and Newmarket bus terminals. The terms and conditions of the agreement include:

- YRT/Viva exclusive use of and perpetual access to two bus platforms
- Installation and maintenance of YRT/Viva fare and customer service equipment
- Cost sharing
- Security
- Sharing of passenger amenities

### 5. Financial Implications

Metrolinx has provided full compensation in the amount of \$6.22 million for York Region's share of the bus terminal costs

Metrolinx has provided funding in the amount of \$15.58 million for the Highway 407 Station Bus Terminal facility. York Region's share of \$6.22 million and TTC's share of \$9.36 million for construction of the bus terminal has been paid by Metrolinx and allocated to the TYSSE project.

The cost to operate YRT/Viva services from the Highway 407 bus terminal will be approximately 11 per cent of the total terminal operating cost

The total cost for YRT/Viva to operate from the terminal is estimated at \$120,000 annually. This amount is approximately 11 per cent of the total cost to operate and maintain the terminal, excluding GO Transit-specific requirements.

Leasing the terminal from Metrolinx will eliminate the need for York Region to hire staff to administer and manage the terminal. The Region will also

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compensate Metrolinx based on platform use, which can be adjusted as per prevailing requirements.

Sufficient funds are included in the draft 2017 budget.

### 6. Local Municipal Impact

The Toronto-York Spadina Subway extension will provide high-capacity and quick transit service into York Region. YRT/Viva services will be realigned to improve access to the three subway stations, including the Highway 407 bus terminal.

### 7. Conclusion

YRT/Viva will have limited short and long-term needs to operate from the Highway 407 Station bus terminal. Transfer of the terminal ownership to Metrolinx will reduce operating responsibilities and costs. Metrolinx has provided compensation to the Region and TTC for the cost of the bus terminal through funding of the TYSSE project.

For more information on this report, please contact Rick Takagi, Director, Transit Operations at ext. 75624.

The Senior Management Group has reviewed this report.

October 20, 2016

Attachments (1)

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Accessible formats or communication supports are available upon request

**Toronto-York Spadina Subway Extension into the City of Vaughan  
Highway 407 Station Bus Terminal Transfer to Metrolinx**

**Site Plan for the Highway 407 Station Bus Terminal**

