

DRAFT APPROVAL of a PLAN of SUBDIVISION and CONDOMINIUM

YORK REGION SUBMISSION REQUIREMENTS

To facilitate the Regional development review process for draft approval of a draft plan of subdivision and condominium, please submit the following materials. Additional submission requirements may be identified through the Regional review process. Please provide electronic and hard copies of the following:

SUBMISSION CHECKLIST

1. **Digital Submission** - All submissions must include digital copies of the items outlined in the checklist on a DVD/USB flash drive (Refer to page three for details)
2. **Processing Fees** (refer to York Region Fee Bylaw No. 2010-15, as amended):
Cheque to be made payable to 'The Regional Municipality of York', quoting the development application's municipal file number, property address, and owner's name and contact information.
3. **One copy** of the application form
4. **Two full size copies** and **one reduced copy** of the proposed draft plan
5. **One copy** of the Transportation Mobility Plan
6. **One copy** of the Functional Servicing Report
7. **One copy** of a Noise and Vibration Study
8. **For Lands to be Conveyed** to York Region: **one copy** of any Environmental Site Assessments completed in general accordance with **Ontario Regulation 153/04** for the entire property. The ESA should be less than two years old at the time of land conveyance.
9. **One copy** of a Geotechnical Report
10. **One copy** of a Hydrogeological Report

*Not all of the materials identified above may be required.

Please submit the completed form and package to:

York Region, Corporate Services Department, Planning and Economic Development Branch,
Community Planning and Development Services,
17250 Yonge Street, 4th Floor, Newmarket, ON L3Y 6Z1

Please send electronic submissions to: developmentservices@york.ca