

ENGINEERING APPROVAL APPLICATION

YORK REGION SUBMISSION REQUIREMENTS

To facilitate a Regional engineering review, please submit the following materials. Additional submission requirements may be identified through the Regional review process. Note that all designs must be AODA compliant. Please provide electronic and hard copies of the following:

SUBMISSION CHECKLIST

- 1. Digital Submission** - All submissions must include digital copies of the items outlined in the checklist on a DVD/USB flash drive (Refer to page three for details)
- 2. Processing Fees** (refer to York Region Fee Bylaw No. 2010-15, as amended):
Cheque to be made payable to 'The Regional Municipality of York', quoting the development application's municipal file number, property address, and owner's name and contact information.
- 3. One copy** of the following:

Above and Below Ground Civil Engineering Designs	Landscape Plans
Servicing Plans	Erosion and Sediment Control Plans (including Construction Access)
Stormwater Management Report	Traffic Management Plan
Grading Plans	
- 4. The following additional requirements** will be determined through pre-consultation with Regional staff (**one folded set** of each drawing and **one copy** of each report):

Functional Servicing Report	Electrical Utilities Plans
Transportation Mobility Plan	Cross-Sections at 20 metre intervals
Transportation Demand Management Plan	Survey Plan
Noise and Vibration Study	M-Plan
For Lands to be Conveyed to York Region:	Tree Planting and Landscape Plans
Phase 1 Environmental Site Assessment (and Phase 2 if required) as per Ontario Regulation 153/04. The report must not be older than two years at the time of land conveyance.	Traffic Management Plan
Hydrogeological Report	Plan and Profile Drawings
Geotechnical Report	Pavement Marking and Signage Plans
	Dewatering Management Plan
	Additional Financial Requirements
	Additional Electrical and Landscape Drawings and documents

*Not all of the materials identified above may be required.

Please submit the completed form and package to:

York Region, Corporate Services Department, Planning and Economic Development Branch,
Community Planning and Development Services,
17250 Yonge Street, 4th Floor, Newmarket, ON L3Y 6Z1

Please send electronic submissions to: developmentservices@york.ca