

Application Form (all sections must be completed)

Steps to getting your incentive

- Complete and submit this application with required documentation
- Have application approved by York Region
- Have site visit/phone audit performed by a York Region representative
- Submit proof of purchase and photo of newly installed equipment

Mail: Once-Through Cooling System Replacement Incentive Program
 The Regional Municipality of York, Environmental Services
 17250 Yonge Street, Newmarket, ON L3Y 6Z1

Email: waterfortomorrow@york.ca

Tel: 1-888-967-5426

Fax: 905-830-6297

APPLICANT INFORMATION

Applicant Name: <input style="width: 95%;" type="text"/>	Phone: <input style="width: 95%;" type="text"/>
Position: <input style="width: 95%;" type="text"/>	Email: <input style="width: 95%;" type="text"/>
Facility Name: <input style="width: 95%;" type="text"/>	Type of Facility: <input style="width: 95%;" type="text"/>
Water Account #: <input style="width: 95%;" type="text"/>	Water Account Holder Name: <input style="width: 95%;" type="text"/>
<small>(if different than applicant)</small>	
Installation Address: <input style="width: 95%;" type="text"/>	

EXISTING ONCE-THROUGH COOLING SYSTEM TO BE REPLACED

- Packaged Condensing Unit:

# of Unit(s)	Manufacturer	Model	Cooling Capacity (if available)		
			BTU/hr	Tons	kW (kilowatts)
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

- Ice Maker:

Restaurant/Food service:	Avg. # of Patrons per Day:	<input style="width: 95%;" type="text"/>	# of Ice machine(s):	<input style="width: 95%;" type="text"/>
Hotels/Motels:	Number of Rooms:	<input style="width: 95%;" type="text"/>	# of Ice machine(s):	<input style="width: 95%;" type="text"/>
Health Care:	Number of Beds:	<input style="width: 95%;" type="text"/>	# of Ice machine(s):	<input style="width: 95%;" type="text"/>
Supermarket/Grocery:	Cubic Feet of Ice Shelving:	<input style="width: 95%;" type="text"/>	# of Ice machine(s):	<input style="width: 95%;" type="text"/>
Other facility type:	Avg. # of Facility Users per Day:	<input style="width: 95%;" type="text"/>	# of Ice machine(s):	<input style="width: 95%;" type="text"/>

<input type="checkbox"/> Other cooling equipment name:	<input style="width: 95%;" type="text"/>	Cooling Capacity:	<input style="width: 95%;" type="text"/>	Annual Water Consumption: (Cubic Meters per Year)	<input style="width: 95%;" type="text"/>
<input type="checkbox"/> Other cooling equipment name:	<input style="width: 95%;" type="text"/>	Cooling Capacity:	<input style="width: 95%;" type="text"/>	Annual Water Consumption: (Cubic Meters per Year)	<input style="width: 95%;" type="text"/>

INCENTIVE PAYEE INFORMATION

Incentive cheque payable to:

The following documentation must be provided alongside the completed application form:

- Existing equipment photo(s) attached New equipment specification attached
- I have read, understood, and agree to the Once-Through Cooling System Replacement Incentive Program Terms and Conditions as set forth by The Regional Municipality of York.

Applicant Name: _____ Position: _____

Signature: _____ Date: _____

Signature of Owner/Signing Authority

Verify Application (complete by York Region)	App. #: <input style="width: 100px;" type="text"/> Approved by: <input style="width: 100px;" type="text"/>
Required Documentation Submitted: Date (DD/MM/YYYY): _____ <input type="checkbox"/> Completed application <input type="checkbox"/> Photos of existing equipment <input type="checkbox"/> New equipment specification <input type="checkbox"/> Annual water billing (if applicable)	OTC System Replacement Incentive Approval: Date (DD/MM/YYYY): _____ <input type="checkbox"/> Condensing unit incentive \$ <input style="width: 50px;" type="text"/> <input type="checkbox"/> Ice maker incentive • Restaurant \$ <input style="width: 50px;" type="text"/> • Hotels/Motels \$ <input style="width: 50px;" type="text"/> • Health Care \$ <input style="width: 50px;" type="text"/> • Supermarkets/Grocery \$ <input style="width: 50px;" type="text"/> • Other Business \$ <input style="width: 50px;" type="text"/> <input type="checkbox"/> Other equipment incentive \$ <input style="width: 50px;" type="text"/> (Specify: _____)
Required documentation after application is approved: Date (DD/MM/YYYY): _____ <input type="checkbox"/> Proof of purchase (invoice) <input type="checkbox"/> Photo(s) of newly installed equipment	

For more information about York Region’s water conservation programs, visit york.ca/waterincentives



TERMS AND CONDITIONS

PART A: Once-Through Cooling System Replacement Incentive Program - General Conditions

York Region Water Efficiency Administration

1. The Once-Through Cooling System Replacement Incentive Program and all portions thereof (the “Program”) will be administered by the Infrastructure Asset Management Branch of the Environmental Services Department of The Regional Municipality of York and its agents (the “Region”).

Eligible Facilities

2. To be eligible for the program, the facility must:
- a) Be located in York Region
 - b) Have a water account administered by a local municipality and be connected to a municipal water supply
 - c) Be classified by the Region as an industrial, commercial, or institutional building (office, retail outlet, hotel, hospital, factory, warehouse, manufacturing, government, school, etc.)
 - d) Have participated in a water audit conducted by the Region’s representative

Eligible Equipment

3. Equipment eligible for replacement or retrofit under this incentive pilot must:
- a) Be purchased and installed after Regional approval (equipment purchased for new construction does not qualify),
 - b) Use municipal water once through for the purpose of removing heat from the equipment, without recovering the water for another beneficial purpose after it has passed through the equipment,
 - c) Be of similar capacity and function to equipment removed or retrofitted. Significant increases in capacity, or upgrades not directly related to elimination of once-through cooling, are not eligible for the rebate,
 - d) Consist of one of the following:
 - I) Replacement of water-cooled equipment with air-cooled equipment at the same location or with rooftop air-cooled equipment
 - II) Added rooftop water to air heat exchanger to recycle cooling water in a closed loop,
 - III) Replacement of water-cooled ice machine with an Energy Star air-cooled ice machine,
 - IV) Or otherwise deemed eligible by the Region.

Equipment incented under the ICI Capacity Buyback Incentive Program is not eligible for this incentive.

Selection of Participants

4. The Region reserves the right to accept or reject, in its sole discretion, any application or any part thereof.
5. As Regional funding and/or resources are limited, applications will be acted upon on a first-come-first-served basis for each part of the Program.

General Conditions

6. At any time and for any reason, the Region may refuse any or all further applications for the Program, may extend the deadline for applications for the Program or any other deadline, or may terminate the Program, all in the Region’s sole discretion.
7. The Applicant shall ensure at all times that any and all federal, provincial, and municipal laws and by-laws are adhered to.
8. Each Applicant must be in compliance with the Region’s Sewer Use Bylaw.
9. Failure to meet any or all conditions of the Program may result in refusal or disbursement to any funding payment.

Disclaimer and Release

10. The Applicant hereby releases and forever discharges the Region and its officers, employees, agents, invitees and elected officials (the “Releasees”) from and against any and all claims, costs or demands whatsoever, that it may now or ever have against the Releasees in relation to any loss, damage or injury (including death) that may occur indirectly, directly, or consequently as a result of or arising from the Applicant’s participation in the Program, including but not limited to the work or activities in relation hereto.

Indemnity Clause

11. The Applicant shall at all times defend, indemnify and save harmless the Region, its officers, agents, employees, invitees, and elected officials (all of which are hereinafter called the “Region Indemnitees”) from and against any and all manner of claims, demands, losses, cost, charges, actions and other proceedings whatsoever made or brought against, suffered by or imposed on the Region Indemnitees or their property in respect of any loss, or damage or injury (including fatal injury) to any person or property directly or indirectly arising out of, resulting from or sustained as a result of the Applicant’s participation in the Program or the performance by the Applicant of anything in furtherance of its participation in the Program, including the installation and operation of any equipment at the Applicant’s facility or anything else in relation to this agreement.

TERMS AND CONDITIONS

PART B: Once-Through Cooling System Replacement Incentive Program - Conditions

Description

1. The Program provides a Regional contribution to help offset the capital costs incurred by an Applicant for the replacement of the once-through cooled equipment to the water efficiency technology that result in long-term reduced water consumption.

Conditions for Program Acceptance

2. The Applicant shall include in each application for the Program the report from the water audit performed by or on behalf of the Region that identifies the recommended equipment change with estimated costs, pre-installation water use measurements, and water savings estimates.
3. Maintenance related measures (including fixing leaks/breaks) as determined by the Region and water savings associated with demand that occurs occasionally/randomly, such that an average daily demand cannot be ascertained, do not qualify for an Once-Through Cooling System Replacement Incentive.
4. The Region shall notify the Applicant in writing if the Applicant is accepted into the Program.

Applicant's Responsibility

5. Each participating Applicant must provide the Region with:
 - a) Access to their facility during the installation period and/or after the installation for a period of up to one (1) year to verify the installation of the new equipment, technology, or process change if the Region so requests;
 - b) Access to process equipment for the purpose of monitoring water use before and after the installation period for up to one (1) year if deemed necessary by the Region; and
 - c) Access to the water meter and/or new equipment/technology for the purposes of attaching and taking readings from temporary monitoring equipment at any time up to three (3) years after the installation of the new equipment/technology, if the Region so requests.
6. Each participating Applicant must assume all financial and other responsibility in relation to the application and participation in the Program including but not limited to:
 - a) The purchase and installation of the new equipment/technology to reduce water use, including any preparatory and repair work that is required for the proper installation of this new equipment/technology.

Region's Responsibility

7. The Region shall:
 - a) Collect all available information and/or take any reasonable action the Region, in its sole discretion, deems necessary to verify the volume of water saved;
 - b) Allocate the funds required to pay the Once-Through Cooling System Replacement Incentive on verification of the volume of water saved and make payment of any financial incentives due under the Program within approximately one (1) year of approval in accordance with Program requirements and water savings calculations. The Region may, in its sole discretion, provide a portion of the payment, as agreed upon by the Applicant and the Region, to the Applicant prior to the commencement of recommended process change(s); and
 - c) Notify the Applicant in writing of the value of the one-time payment as per condition 10.

Proof of Compliance and Conditions for Payment

8. The Region shall set aside funds required to pay the Once-Through Cooling System Replacement Incentive upon acceptable verification of the water savings. Payment to the Applicant under the Program will be conditional upon:
 - a) Acceptance into the Program; and
 - b) Submission by the Applicant of proof of purchase and installation of any new equipment/technology dated after the Consultation in a form acceptable to the Region.

9. The Region reserves the right to adjust the reported water savings or disqualify any of the proposed or submitted works.
 10. Unless otherwise specified by the Region, the amount of the payment for the Once-Through Cooling System Replacement Incentive will be calculated based on the sector specific calculation as follows:

- a) Ice Machine
 - I) Restaurants/ Food Service = $\frac{\text{Average Number of Patrons}}{\text{Number of Ice Machines}} \times 4$
 - II) Hotels/Motels = $\frac{\text{Number of Rooms}}{\text{Number of Ice Machines}} \times 20$
 - III) Health Care = $\frac{\text{Number of Beds}}{\text{Number of Ice Machines}} \times 40$
 - IV) Supermarkets/ Grocery = $\frac{\text{Cubic Feet of Ice Shelving}}{\text{Number of Ice Machines}} \times 1$
 - V) Or other amount as determined by the Region
- b) Eligible Condensing Unit(s) will be awarded as \$1000.00 per ton of cooling. Where cooling capacity is not specified by the equipment manufacturer or in the Water Audit, the Region will assume capacity is 1 ton.
- c) Other replacement or retrofit deemed eligible by the Region shall be based on \$1.00 for every litre of water saved on a single average day as calculated.
- d) Unless otherwise specified by the Region, the amount of the payment for the incentive shall be up to 50% of the cost to undertake the equipment change(s), excluding consumables, to a maximum one-time total payout of \$3,000 or other maximum value determined by the Region.

Application Requirements

- a) Existing once-through cooling equipment photos,
- b) New equipment specification,
- c) Annual water billing (if applicable)

After approved by the Region:

- d) Installed new equipment photo,
- e) Copy of Proof of Purchase document (invoice) must clearly indicate:
 - I) Business name,
 - II) Installation address and contact information of retailer and/or contractor;
 - III) Date of purchase replacement or upgrade made,
 - IV) Manufacturer and model number of qualifying replacement or upgrades made.

To be eligible for the program, the Applicant must submit a fully complete application to the Region.

The Region does not warrant the quality of workmanship, the suitability of the premises or the equipment for installation, or that the performance of any equipment/upgrades or its installation will be free of defects.

The Region reserves the right to alter, cancel or discontinue this program at any time and to reverse the rebate if the information provided by the applicant is either incorrect, or untrue, or if the Terms & Conditions of this program have not been met.

Applicant must agree to onsite verification if requested by the Region, prior to approval of rebate.

The Region reserves the right to inspect the installation of new equipment installed or upgrades made. This may include an inspection of the facility to monitor and evaluate efficiency of the upgrade(s).