



Program Instructions

N° 2012-06

This Program Instruction is applicable to project(s) that are checked off.

- ✓ Public Housing
- ✓ Provincial Reform Housing Programs
- ✓ Municipal Non-Profit Housing Program
- ✓ Rent Supplement – Commercial
- ✓ Rent Supplement – OCHAP & CSHP
- ✓ Rent Supplement Homelessness

Subject: Reporting changes to income and household composition

Summary: Under the *Housing Services Act, 2011* (HSA) households are required to report any changes to income and household composition within 30 days.

Background: On January 1, 2012, the HSA replaced the *Social Housing Reform Act, 2000* (SHRA) as the legislation guiding the administration of transferred social housing programs in Ontario.

The SHRA required that a household report any changes to income and household composition within 10 days. **This requirement has been changed in the HSA to 30 days.**

Action Required: Housing providers must update letters and documents that reference the requirement to report changes to income and household composition.

Please contact your Program Co-ordinator if you have any questions.

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