

# ZONING BYLAW AMENDMENT APPLICATION

## YORK REGION SUBMISSION REQUIREMENTS

To facilitate the Regional development review process for an application to amend a zoning bylaw that is not related to any other planning application, please submit the following materials. Additional submission requirements may be identified through the Regional review process. Please provide electronic and hard copies of the following:

### SUBMISSION CHECKLIST

- 1. Digital Submission** - All submissions must include digital copies of the items outlined in the checklist on a DVD/USB flash drive (Refer to page three for details)
- 2. Processing Fees** (refer to York Region Fee Bylaw No. 2010-15, as amended):  
Cheque to be made payable to 'The Regional Municipality of York', quoting the development application's municipal file number, property address, and owner's name and contact information.
- 3. One copy** of the municipal application form and the draft amendment
- 4. One full size copy and one reduced copy** of the development concept

\*Not all of the materials identified above may be required.

#### **Please submit the completed form and package to:**

York Region, Corporate Services Department, Planning and Economic Development Branch,  
Community Planning and Development Services,  
17250 Yonge Street, 4th Floor, Newmarket, ON L3Y 6Z1

**Please send electronic submissions to:** [developmentservices@york.ca](mailto:developmentservices@york.ca)