



It  
starts  
with  
kids

**Provincial Wage Enhancement Application for  
Child Care Centers , Home Visitors and Home Child  
Care Providers (2019)**

User Guide — New Application [york.ca/childcareoperators](http://york.ca/childcareoperators)

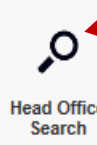


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Head Office:

happy [x]

Enter at least three characters to search and click on "Head Office Search"



- Type at least 3 characters of your Head Office name
- Click on "Head Office Search"
- The enter key will not generate a search

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Head Office / Agency Search Results

Selected Head Office: Happy Valley Inc, (o/a Bugs & Bunny Inc.)

Click on your head office to show related child care sites.

Head Office
Happy Valley Inc, (o/a Bugs & Bunny Inc.)

Please wait for a few seconds until the search is completed. If your Head Office is not listed in the table above, add your head office into the system by clicking here: [Add Head Office](#)

- Click on your head office name
- Click on "Add Head Office" if this is the first year applying

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Selected Site: Mickey Mouse

Click on your site below to display related information.

Site Name
Bugz Bunny
Minnie Mouse
Donald Duck
Mickey Mouse
Goofy

Please wait for a few seconds until the search is completed. If your site is not listed in the table above, add the site into the system by clicking here: [Add Site Operator](#)

- Click on your site name
- Click on "Add Site" if this is the first year applying

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APPLICANT DETAILS

\* Site Address:

14a West Drive

Service Type

Centre Based

Business Type

Profit

\* Postal Code:

L9B 4H7

City/Town

Newmarket

License Number:

Please enter the 2018 Reference ID in the box below and click "Download your 2018 application and create 2019 application". If you don't have your reference ID or are a new Operator, click on "Create New Application" to start from scratch.

Reference ID

Create New Application for Child Care Centres & Home Visitors

After your reference ID is placed in the above Box, click outside and then inside the box for your reference ID to be validated. Once your ID is validated you can load your application.

Download your 2018 application and Create 2019 application

- Click on "Create New Application for Child Care Centres & Home Visitors"



Community and Health Service Department  
Social Services Branch/Child Care Services,  
Children's Community Programs


- Complete the form
- All fields are mandatory

#### APPLICANT DETAILS

##### CHILD CARE CENTRE / AGENCY INFORMATION

**Head Office:** Happy Valley Inc, (o/a Bugs & Bunny Inc.)  
**Site Name:** Happy Valley Childcare Centre  
**Business Type:** Profit  
**Mailing Address:** 123 Main Street, Vaughan , L5A8H6

##### CONTACT INFORMATION

**Name:** Candice Trotter  
**Phone Number:** (905) 806-5193   
**Email Address:** candice.trotter@york.ca  
**Application Status:** Checklist Created

#### CONTACT INFORMATION

\* Contact Name

\* Contact Number

\* Email Address

\* Confirm Email

#### AGENCY OPERATING INFORMATION

\* How many weeks is your center in operation annually?

\* Standard Work Week (in hours)

\* Standard number of hours worked by each employee in a week.

\* Total Operating Capacity:

\* Total Licensed Capacity:

#### SERVICE DATA

\* Number of ineligible\* RECES

\* Number of ineligible\* Supervisors

\* Number of ineligible\* Non-RECES

\* Number of ineligible\* Home Visitors

\*\* Staff who receive an hourly salary that exceeds \$27.47 per hour are ineligible

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EMPLOYEE / POSITION INFORMATION

Wage Enhancement Employee Position Information (Program Staff Only)

Position Description	Position Created in 2018/2019	Category	Base Hourly Wage	Number of Hours Worked in 2018	% of Time in Eligible Position
infant 1	No	RECE	20.00	2,054.00	100.00
infant 2	No	NON-RECE	18.50	2,102.00	100.00
toddler 1	No	RECE	20.00	1,985.00	100.00
toddler 2	No	NON-RECE	17.50	1,800.00	100.00
cook	No	NON-RECE	16.00	2,010.00	25.00

Click Add to enter all positions that are eligible for wage enhancement

+ Add    Edit    Remove

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The information collected below will be used for the General Operating Grant calculations. Please enter non-program staff and/or staff earning more than \$27.47 per hour who do not appear in the list above.

Position Description	Category	Base Hourly Wage	Number of Hours Worked in 2018	% of Time in Eligible Position	FTE
Supervisor	Supervisor/Director	30.00	2,085.00	100.00	1.19
Cook	Cook	16.00	2,010.00	75.00	0.86

+ Add    Edit    Remove

**Edit Entry**

\* Position Description

\* Category  
 RECE     NON RECE     Supervisor/Director     Home Visitor     Cook     Other

\* Base Hourly Wage    \* Number of Hours Worked in 2018    \* % of Time in Eligible Position  
       

Enter estimated hours for 2019 if this position was created in 2018/2019

\* FTE

Save    Cancel

Total FTE

- Click Add to enter positions not eligible for wage enhancement but are eligible for General Operating
- Click Add to enter positions that are listed above at less than 100% time in eligible position (shown in box 6 & 7)



**EMPLOYEE / POSITION INFORMATION**

Position Description	New Position	Category	Base Hourly Wage	# of Hours Worked	% of Time in Eligible Position	Eligibility Status	Eligibility Rate Per Hour	FTE	Salary Component	Statutory Benefit Component	Total Compensation
infant 1	No	RECE	20	2054	100	Full	2.00	1.17	4108.00	718.90	4826.90
infant 2	No	NON-RECE	18.5	2102	100	Full	2.00	1.20	4204.00	735.70	4939.70
toddler 1	No	RECE	20	1985	100	Full	2.00	1.13	3970.00	694.75	4664.75
toddler 2	No	NON-RECE	17.5	1800	100	Full	2.00	1.03	3600.00	630.00	4230.00
cook	No	NON-RECE	16	2010	25	Full	2.00	0.29	1005.00	175.88	1180.88
Preschool	Yes	RECE	19	2089	100	Full	2.00	1.19	4178.00	731.15	4909.15

• Review your application in summary Page.

**SUMMARY**

		FTE	Salary Component	Statutory Benefit Component	Total Compensation
Full Eligible Positions	RECE	3.49	12,256.00	2,144.80	14,400.80
	Non-RECE	2.52	8,809.00	1,541.58	10,350.58
	Supervisor	0.00	0.00	0.00	0.00
	Home Visitor	0.00	0.00	0.00	0.00
<b>Sub-Total</b>		<b>6.01</b>	<b>21,065.00</b>	<b>3,686.38</b>	<b>24,751.38</b>
Partially Eligible Positions	RECE	0.00	0.00	0.00	0.00
	Non-RECE	0.00	0.00	0.00	0.00
	Supervisor	0.00	0.00	0.00	0.00
	Home Visitor	0.00	0.00	0.00	0.00
<b>Sub-Total</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL</b>		<b>6.01</b>	<b>21,065.00</b>	<b>3,686.38</b>	<b>24,751.38</b>
SUPPLEMENTAL GRANT					<b>901.50</b>
<b>SUBTOTAL</b>					<b>25,652.88</b>

Administration funding can be used to offset wage enhancement costs for accounting/bookkeeping and payroll upgrades.

Click Update once amount requested has been entered

ADMINISTRATION FUNDING  
GRAND TOTAL

**2019 WAGE ENHANCEMENT ADMINISTRATION FUNDING**

\* I wish to apply for Administration Funding  
 Yes  No

Maximum: 1795.70

Request Amount

Update

Note:

- One funding approval per head office
- Maximum approval of \$3,625 or 7% of total wage enhancement approval for the head office, whichever is lower.

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### CERTIFICATION

As a signing authority for this organization, I certify that the information included in this application for wage enhancement is accurate and represents the positions that can be counted toward adult to child ratios under the Child Care and Early Years Act (CCEYA) as of 06/27/2019

\* Name of Signing Authority

Candice Trotter

Reference ID #: 224457507253

\* Title

Supervisor

\* Date:

6/27/2019

The individual who has signing authority must submit this form



Return to main page

Print Summary

Save and Continue

Complete and Submit

Wage Enhancement is Funded by:  
The Government of Ontario

Return to main page

Print Summary

Save and Continue

Complete and Submit

Wage Enhancement is Funded by:  
The Government of Ontario



Be sure to print your application before submitting.  
Keep your Reference ID for future use.