



It starts
with kids

2018 REPAIRS AND MAINTENANCE FUNDING MEMO

The Regional Municipality of York is providing funding to child care operators for issues that have been identified as a deficiency by Ministry of Education Licensing Services, York Region Health Services or a Third Party Playground Inspector.

Operators approved for Repairs and Maintenance Funding must ensure that onsite repairs and/or renovations are completed between **January 01, 2018 and October 31, 2018.**

FUNDING REQUIREMENTS

- Operators must hold a Child Care Services Agreement with The Regional Municipality of York
- Operators must hold a clear license from the Ministry of Education

REQUIRED SUPPORTING DOCUMENTATION

Requests for funding will only be considered with the submission of the following documentation:

- 2 Quotes per deficiency
- Licensing Non-Compliance Deficiency – A term, condition or provision of the Child Care and Early Years Act License

OR

- Health Services Non-Compliance Deficiency – A copy of the Health Services Branch, Region of York, inspection letter identifying critical health hazards

OR

- Playground Deficiency – Full copy of the Third Party Playground Inspection Report identifying non-compliance with CSA standards

FUNDING REQUESTS

Approvals will be based on a first come first serve basis as funding is limited. Funding approvals will be prioritized for not-for-profit operators. All funding requests must be submitted electronically on the 2018 Repairs and Maintenance Funding Application (attached).

Please fill out the application form on the computer and email the completed application no later than October 31, 2018 to repairsandmaintenance@york.ca

PAYMENT PROCESS

Reimbursement will be cost - shared between York Region and the child care operator. York Region will cover 80 per cent of the approved repair costs.

All child care operators approved for funding must submit:

- Receipts for completed repairs
- Schedule J Funding Reconciliation and Payment Request

All receipts must be received by York Region no later than **November 16, 2018.**

If you have any questions, please contact **Candice Trotter** by phone **1-877-464-9675 ext. 72174** or email **candice.trotter@york.ca**

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York Region