

# Program Instructions



## This Program Instruction applies to the following:

- ✓ HSA Part VII Housing Providers (Provincial Reform)
- ✓ Former Federal Program Housing Providers (s. 15.1/27, s, 56.1/95)
- ✓ Rent Supplement – Commercial
- ✓ Rent Supplement – OCHAP & CSHP
- ✓ Housing York
  - ✓ Public Housing
  - ✓ HSA Part VII

## CALCULATING RENT-GEARED-TO-INCOME (RGI) FOR HOUSEHOLDS RECEIVING SOCIAL ASSISTANCE

**Note:** This document repeals Program Instruction N° 2017-02 (HSA)

**Effective Date:** July 20, 2018

### What's New

Thanks to recent changes to Ontario Works (OW) and Ontario Disability Support Program (ODSP), calculating rent/housing charges for households receiving social assistance will be a simpler process for Housing Providers.

- Starting April 2018, households receiving ODSP will receive a Statement of Assistance that lists all family members who qualify for assistance.
- Starting August 2018, households receiving OW will receive a Statement of Assistance that lists all family members who qualify for assistance.

Housing Providers should use the monthly Statement of Assistance to calculate rent/housing charges for households receiving ODSP or OW.

Community and Health Services

Housing Services

1-877-464-9675

TTY 1-866-512-6228

york.ca



## Action Required:

- Housing Providers should start using the Statement of Assistance for ODSP and OW to determine the number of household members included in a benefit unit.
- Once the benefit unit is verified, use the appropriate rent scale in the [Housing Services Act, 2011, Ontario Regulation 298/01](#) to determine the rent/housing charge.

## Background:

- In December 2016, the Province stopped issuing drug cards to households receiving OW or ODSP. The drug card was being used by Housing Providers to determine the number of household members in a benefit unit and calculate rents/housing charges for households receiving OW or ODSP.

## Authority:

*Housing Services Act, 2011, S.O. 2011, c. 6, Sched. 1*

*O. Reg. 298/01: Determination of Geared-To-Income Rent Under Section 50 of The Act*

Please contact your Program Coordinator with any questions.

- ORIGINAL SIGNED -

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Housing Services Branch

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This notice will be available in an accessible format or with communication supports upon request from 1-877-464-9675 or 905-830-4444 ext. 72119