

SITE PLAN CONTROL APPLICATION

YORK REGION SUBMISSION REQUIREMENTS

To facilitate the Regional development review process for a site plan application, please submit the following materials. Additional submission requirements may be identified through the Regional review process. Note that all designs must be AODA compliant. Please provide electronic and hard copies of the following:

SUBMISSION CHECKLIST

1. **Digital Submission** - All submissions must include digital copies of the items outlined in the checklist on a DVD/USB flash drive (Refer to page three for details)

2. **Processing Fees** (refer to York Region Fee Bylaw No. 2010-15, as amended):
Cheque to be made payable to 'The Regional Municipality of York', quoting the development application's municipal file number, property address, and owner's name and contact information.

3. **One copy** of the application and completed pre-consultation checklist

4. **One copy of the following:**

Site Plan	Grading Plan
Servicing Plans	Landscape Plans (including Tree Protection Plan)
Stormwater Management Report	Erosion and Sediment Control Plans (including Construction Access)

For Lands to be conveyed to York Region: Phase 1 Environmental Site Assessment (and Phase 2 if required) completed in general accordance with Ontario Regulation 153/04 for the entire property. The ESA should be less than two years old at the time of land conveyance.

Survey Plan

5. **The following additional requirements** will be determined through pre-consultation with Regional staff (**one folded set** of each drawing and **one copy** of each report):

Transportation Demand Management Plan	Dewatering Management Plan
Transportation Mobility Plan	Tree Planting and Protection Plan
Functional Servicing Report	Traffic Management Plan
Noise and Vibration Study	Construction Management Plan
Hydrogeological Report	Restoration Details for Regional Road Impacted Areas
Geotechnical Report	Electrical Utilities Plans
Crane Swing	Cross-Sections at 20 Meter Intervals
Shoring Plans	R-Plan
Hoarding/Fencing Plan	Pavement Markings and Signage Plans

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YORK REGION SUBMISSION REQUIREMENTS (CONTINUED)

SUBMISSION CHECKLIST (CONTINUED)

5. Additional requirements (continued):

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| <ul style="list-style-type: none"> Removals Plan Additional Financial Requirements Above and Below Ground Civil Engineering Designs
(Plans and Profile Drawings) | <ul style="list-style-type: none"> Risk Management Plan Source Water Impact Assessment and Mitigation Plan |
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*Not all of the materials identified above may be required.

Please submit the completed form and package to:

York Region, Corporate Services Department, Planning and Economic Development Branch,
Community Planning and Development Services,
17250 Yonge Street, 4th Floor, Newmarket, ON L3Y 6Z1

Please send electronic submissions to: developmentservices@york.ca